

April 2025



### **Graduating Students**

Graduates' email accounts are not deleted. Access to the myNKU portal is retained. Graduates' email boxes retain their past email messages. For additional information see the [Alumni web page](#).

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### **Audit your Web Pages for Broken Links**

To maintain the validity and accessibility of your web pages, please dedicate time to reviewing them and all internal and external links. Web pages and documents should be accurate, accessible, and easily read across all device types. Take special care to avoid spreadsheets and inaccessible PDFs. [Request a consultation](#) with our accessibility team for additional assistance.

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### **IT Training**

The Office of Information Technology (IT) is seeking feedback to improve training and professional development at NKU. Please complete this [short survey](#). Your input will help prioritize topics, enhance accessibility, and refine delivery methods. Thank you for your time and insights.

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## Website Spring Cleaning

This is the time for spring cleaning your website to eliminate electronic clutter. Please deactivate and then delete unpublished electronic files and PDFs in the AEM Digital Asset Manager (DAM). Google searches can still find unpublished items residing in the DAM, so make sure there are no outdated documents left there.

Old versions/webpages can always be saved to OneDrive to preserve historical data; a bonus is that this does not negatively impact our accessibility score. Please [schedule a consultation](#) with our Accessibility Team for additional assistance.

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## Sending and Receiving Encrypted Email

Email is not a secure way to share sensitive data or personally identifiable information (PII), as messages can be intercepted. Outlook makes encryption easy. Follow NKU IT's simple [email encryption instructions](#) to send and open encrypted email messages.

During tax season, scammers are especially active. Protect your information with encryption for added security.

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## Stay Connected & Secure – Update Your Zoom Client!

To keep your classes and meetings running smoothly and securely, make sure you are using the latest version of Zoom. Updates bring new features, performance improvements, and critical security fixes.

### Take a minute to check for updates:

- Open Zoom
- Click your profile picture (top right)
- Select **Check for Updates**

Stay secure — update today!

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## Stay Alert: Beware of Scam Messages!

Scammers are getting sneakier! Be cautious of unexpected emails, texts, or calls asking for personal information, passwords, or payments. If something feels off, **don't click links or share details** - verify directly with the source.

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## Quick Tips to Stay Safe:

- Check sender details carefully
- Look for typos or urgent demands
- When in doubt, report & delete

Stay cyber-smart and keep your info secure!

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## Upgrade to Windows 11 Before End of Life!

Microsoft will officially end support for Windows 10 in October, which means no more security updates, bug fixes, or new features. To stay secure and productive, we encourage everyone to [upgrade to Windows 11](#) as soon as possible!

Windows 11 offers improved performance, enhanced security, and a modern design. Contact the [IT Help Desk](#) for assistance.

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## DUO App

If you have a smartphone, we encourage you to download the **DUO Mobile app** for a smoother and more secure login experience. With the app, you can simply tap “Accept” instead of manually entering a text message code—saving you time and reducing costs for the university.

Need help setting it up? Visit the **Norse Tech Bar** (UC building, plaza level), where our team will be happy to assist you!

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## NEW VPN Access

To enhance security and reliability, NKU is updating its VPN access. Effective immediately, you can update the VPN address to **secure.nku.edu** instead of **vpn.nku.edu** when launching the VPN client.

For setup instructions or assistance, visit [the VPN webpage](#) or contact the [IT Help Desk](#).

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<https://it.nku.edu/>

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Check our website for the latest system alerts and news.  
Follow updates on X [@NKUCIO](#)

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