

PATHWAY AGREEMENT CHECKLIST

WHAT IS A PATHWAY AGREEMENT?

A pathway agreement is one type of articulation agreement that is designed for students who have completed an Associate's degree that wants to then transfer and earn a bachelor's degree.

Pathway agreements are typically viewed as two-plus-two types of agreements but can require greater than 120 hours to complete. Most NKU pathways fall under an overarching articulation agreement (example: Gateway2NKU). Sometimes a pathway is part of a program-specific articulation agreement. If you are working on the later, please see the "Articulation Agreement Checklist."

CHECKLIST FOR PATHWAY AGREEMENT CREATION:

- ✓ Develop a draft using approved NKU template or seek assistance from the University Pathway and Articulation Committee (UPAC). Work with UPAC to ensure documents meet all of the following requirements and are in order for review at the other institution:
 - Any impacted departments have been consulted (for any course that is outside of general education)
 - 120 minimum credit hours to graduate
 - 45 credit hours at 300/400 Level or Above
 - Meets General Education requirements (students earning an AA or AS are Gen Ed certified; students earning an AAS likely still need some Gen Ed requirements)
 - Major requirements met
 - Minor/Focus hours accounted for (12-24 range typical unless major has an imbedded minor or does not require a minor)
 - Transfer equivalencies indicated and new equivalencies sent to Registrar

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- ✓ Collaborate with the other institution, and other departments if needed, to determine course equivalencies and finalize documents. UPAC can help facilitate this.
- ✓ Send any new or updated equivalencies to the Registrar's office.
- ✓ Review and complete the Pathway Sign-Off Sheet, getting approval for the pathway from department or school director and college dean. If the pathway is for a joint program between two departments (ex. BA in English with Secondary Education), be sure to get approval from both programs.
- ✓ Send finalized document to UPAC.
- ✓ Complete annual review of all pathways and send written verification (email is fine) of review to UPAC.

For further definitions, guidelines, and resources, visit www.nku.edu/upac

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