

Add Hybrid

Hybrid sections have a face-to-face component as well as an online component. You may find it useful to generate dates and/or add dates to specify the dates for each component.

1. Add section on Advanced tab
2. Select the appropriate hybrid campus

Campus: On Campus/Online Hybrid Location
 Session: Online Campus
Event List
 Event ID Start Date On Campus/Online Hybrid Location
 Off Campus Location
 Off Campus/Online Hybrid Location
 Off Campus Locations
 Abroad Campus Locations

3. Verify that the correct session is selected

Session: Spring (01/14/2013 - 05/03/2013)
Event List
 Event ID Start Date Spring (01/14/2013 - 05/03/2013)
 Spring First (01/14/2013 - 03/09/2013)
 Spring Second (03/16/2013 - 05/10/2013)

4. Create the first portion of the section
5. Enter the appropriate Event Type

Event Detail
 Event Type: BIO 121 Lecture
Schedule
 M T BIO 121/BIO 125 Shared Lecture
 BIO 121 Lecture Online Prog Restricted
 BIO 121 Lecture Online Programs

6. Click Save
7. Click Add Event

BIO 121-003: Disease & the Systems They Affect
 Opt/Max. Seats: 20 / 25
 Instructor approval required Department approval required
 Campus: On campus/Online Hybrid Location
 Session: Spring (01/14/2013 - 05/03/2013)
Event List

Event ID	Start Date	End Date	Category	Delivery Mode	Schedule Category	Shared
E 23051445	01/14/2013	04/29/2013	LEC		Regular	<input type="checkbox"/>

 Add Event Add Shared Event

8. Under Event Detail, create the section portion of the hybrid section

Event Detail
 Event Type: BIO 121 Lecture
Schedule
 M T BIO 121 Lecture Web Based
 12:00:00 am

9. Input Alternative Delivery percentage

Event Planning

Simple / **Advanced**

BIO 121-003: Disease & the Systems They Affect 20

Opti./Max. Seats: / **Alternative delivery(%)**

Instructor approval required Department approval required





Campus:

Linked Sections (C
Course Sect
i No Links

Note: The face-to-face component is deemed the 'regular delivery'. The online component is deemed the 'alternative delivery'

10. Click Save

11. Both components are now displayed in the grid

BIO 121	Section 001		030	20/25	0	ONCAMPUS	R	06:00pm - 09:00pm W	HH			LEC
	Section 002		030	10/15	0	ONCAMPUS	TBA		HH			LEC
	Section 003		030	20/25	0	ONCAMP/ONLIN	TBA					LEC
			030	20/25	0	ONCAMP/ONLIN	R	06:00pm - 09:00pm M	HH			LEC