Create Irregular Section

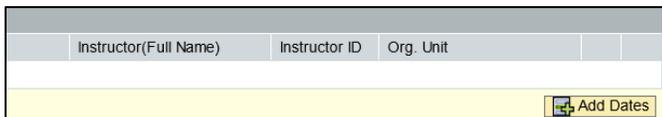**Location(s):**

     myNKU

Purpose: Perform this procedure when you need to create an irregular section. Irregular sections must be within semester or sub-session dates and are still governed by the master calendar dates for grading, course evaluations, tuition, etc.

1. Add section on Advanced tab
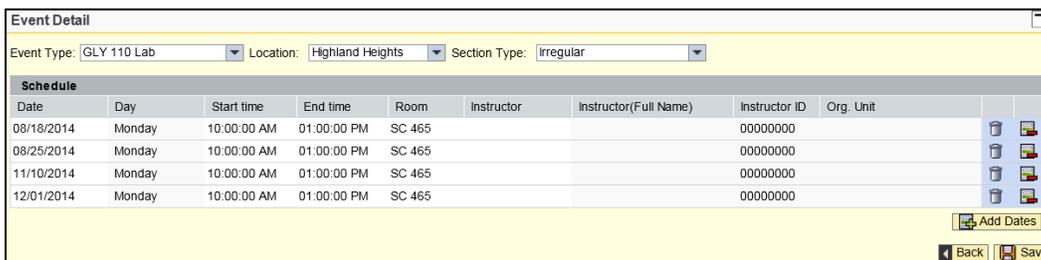2. Under Event Detail, Section Type of Irregular should be selected

3. Click Add Dates

4. Add Schedule information
5. Repeat as needed to enter all meeting dates
6. Save