

Service Learning Sections

1. Add section on Advanced tab
2. Select appropriate campus
3. Select appropriate session
4. Enter Event Type for first portion (e.g. lecture or online component)
5. Enter Schedule Pattern if applicable

Event Type: Location: Section Type:

Schedule Pattern												
M	T	W	R	F	S	Start time	End time	Room	Instructor	Instructor(Full Name)	Instructor ID	Org. Unit
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	06:00:00 pm	09:00:00 pm	LA 103	Caldwell Tho	Lindsey Caldwell Thomas	00012324	English

6. Click Add Event

Event ID	Start Date	End Date	Category	Delivery Mode	Section Type	Shared
					Regular	<input type="checkbox"/>

Add Event

7. Enter Service Learning Event Type
8. Enter appropriate Section Type (TBA or Irregular)

Section Type:

English

- Irregular
- Regular
- Regular with Exceptions
- TBA

9. Enter Schedule Pattern if required
10. Save

ENG 200-003: Understanding Literature - AH

Opt./Max. Seats: /

Instructor approval required Department approval required

Campus:

Session:

Event ID	Start Date	End Date	Category	Delivery Mode	Section Type	Shared
E 23054103	01/16/2013	05/01/2013	LEC		Regular	<input type="checkbox"/>
EL60431979	01/14/2013	05/03/2013	SVL		TBA	<input type="checkbox"/>

Event Detail

Event Type: Location: Section Type:

Schedule Pattern												
M	T	W	R	F	S	Start time	End time	Room	Instructor	Instructor(Full Name)	Instructor ID	Org. Unit
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	06:00:00 pm	09:00:00 pm	LA 103	Caldwell Tho	Lindsey Caldwell Thomas	00012324	English

ENG 200 003 reflects a regular lecture (#1) as well as a TBA service learning component (#2) for spring