

Add TBA Section

1. If you will **not be** entering meeting pattern information, click the **TBA** checkbox. The choices will change; the only remaining option is Instructor.

Simple Advanced

ENG 200-001: Understanding Literature

Opti./Max. Seats: /

Instructor approval required Department approval required

Campus:

Session:

Event Type: Location: Schedule Category: TBA

Instructor:

2. Click Save. Save is successful when the green checkmark is reflected towards the left hand side

M T W R F S U

Saved

3. Click Back to return to the grid and continue creating new sections
4. If multiple instructors are needed, you may add an event on the Advanced tab to assign additional instructors

Event ID	Start Date	End Date	Category	Delivery Mode	Section Type	Shared
EL60431962	01/14/2013	05/03/2013	LEC		TBA	<input type="checkbox"/>

5. Under Event Detail, select TBA for Section Type and assign the additional instructor

Event Type: Location: Section Type:

Instructor: