



# Planning Insights

Office of Planning & Performance

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Check out these WEAVEonline resources:

- [WEAVEonline login](#) uses your NKU login and password
- Planning & Performance [WEAVEonline web page](#)

## 2011-12 Progress Evaluation & Reporting Checklist

By **August 15**, you should have the following items completed for the 2011-12 planning cycle:

- Evaluate progress toward meeting unit-level objectives in 2011-12 plans
- Post findings in WEAVEonline for your targets
- Answer the Analysis Questions under Assessment > Achievement Summary/Analysis
- Enter Action Plans for those targets that were not met or partially met
- Associate all your 2011-12 outcomes/objectives to the appropriate element(s) of the following:
  - Points of Focus: 2012-14 Integrated Strategic Plan*
  - Diversity Implementation Plan for 2011-13
  - Dashboard Indicators

You can export a Detailed Assessment Report to *Word* to review your work and run spell check.

**Reminder...2012-13 Annual Alignment Plan Updates to be completed by October 1.**

## Did you know WEAVEonline reports use pop-up windows?



If you ever have trouble seeing reports in WEAVEonline, you may need to allow pop-up windows from [app.weaveonline.com](http://app.weaveonline.com)

The browser you use may need to be configured to accept pop-up windows. In Firefox you can access through Tools > Options and in Internet Explorer via Tools > Internet Options.

For instructions on running reports and a complete list of available reports, login into WEAVEonline, select Reports> Help > Help for This Page.

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[ppb.nku.edu/planaccount](http://ppb.nku.edu/planaccount)

DREAMERS WELCOME

## Sample Assessment Measures

Do you wonder what other institutions are measuring? The office of Planning and Performance has a compendium of metrics used for internal assessments at other universities. Here are a few examples that might help you think of measures that would be applicable to your area.

- Freshman applicant acceptance rate
- Percentage of area residents visiting campus
- Number of shuttle riders
- Deferred maintenance ratio
- Debt service coverage ratio
- Average student debt at graduation
- Participation rate in professional development programs
- Workforce retention rate
- Percent of classes taught online
- Percent of student participating in study abroad programs
- Number of library books per student FTE
- Percent of freshmen participating in orientation programs
- Retention rate of students receiving support services

*Call our office to receive a more detail list of examples.*

## Planning Activities Timeline

Annual Alignment Plan Update Process  
(Work in 2012-2013 Cycle)

### Planning Dates to Mark



#### August 15, 2012

*Findings, analyses, and action plans are due*

#### October 1, 2012

*Annual Alignment Plan updates are due*

Also available is the complete [NKU Planning Timeline](#).

a. Establish/refine outcomes/objectives for new planning cycle in WEAVEonline.

b. Update plans to address strategic investment funds approved during the budget process.

c. Link to appropriate Strategic Plans and Dashboard metrics under Institutional Priorities.

d. Establish/refine achievement targets for new cycle in WEAVEonline.

e. Establish/refine data/information collection processes based upon identified measures and achievement targets.

### Avoid Creating Orphans

If there are elements that you are ending, please start in reverse order to prevent orphans.

1. Target
2. Measure
3. Then, Objective/Outcome

*If you run into a problem with entering your WEAVEonline elements, please feel free to contact our office for assistance.*

### Reference Documents

The *Quick Reference Guide* and the *Glossary and Guidelines for Measuring Outcomes* are available on the [Reference Documents](#) webpage of the Office of Planning and Performance.