



Planning Insights

Office of Planning & Performance

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Check out these resources:

- [WEAVE login](#) uses your NKU login and password; please note when you update your NKU password, your Weave password will automatically update as well.

Change in Planning Timeline for 2013-14

To accommodate the alignment of 2013-14 unit plans with the new strategic plan, the due date has been moved to **December 1, 2013**. After final approval at the November Board of Regents meeting, the 2013-18 Strategic Plan will be loaded to WEAVE so that units can establish their associations to it.

While developing unit goals and objectives during the fall semester, departments and administrative units will be able to reference the preliminary version of the 2013-18 Strategic Plan which was posted to the website on August 30. All areas are asked to finalize 2013-14 unit goals and objectives that support the 2013-18 Strategic Plan by **December 1, 2013**.

WEAVEonline Name Change—Now simply Weave



A New Name

The company name is now simply "Weave" and their new logo is above. In addition to the new name and logo, they have adopted a new company motto: ***Doing Better. Together.***

Weave Convene™

As part of the name change Weave has introduced Weave [Convene](#)™, a new destination for peer-to-peer collaboration and communication. Inside Weave Convene you can participate in important discussions, share best practices, and engage in scholarly discussion. If you belonged to a the WEAVEonline Google Group you will receive detailed instructions for registering with Weave Convene. Archived [webinars](#) are also available.

Take Notice:

The 2013-14 cycle has been changed to be the "current" year. If you are still entering findings for 2012-13, be sure to choose the "previous" year from the cycle dropdown menu.

Weave Help

We will be glad to assist with Weave support or provide one-on-one training sessions. We can help review your current elements entered in Weave and answer your questions.

Please contact us at extension 6488 or by email:

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Find us on the web:
[http://ppb.nku.edu/
planningperformance.html](http://ppb.nku.edu/planningperformance.html)

Planning Dates to Mark Your Calendar



September 25, 2013

10 AM, SU 104—
*Strategic Planning Open
Forum*

September 26, 2013

3 PM, SU 104—*Strategic
Planning Open Forum*

November 13, 2013

*Presentation of Strategic
Plan to Board of Regents
for approval*

December 1, 2013

*Annual Alignment Plan
updates are due*

Also available is the
complete [NKU Planning
Timeline](#).

Weave tips

Document Management

Weave allows you to build a repository for documents that you use or reference in your planning and assessment activities.

Document management acts like a folder to hold electronic files for each entity. You can add documents that support your assessment planning work. These uploaded files will be stored in the Weave system and can be linked to outcomes, measures, or findings. **DO NOT** upload documents that include student names, ID numbers, or any other sensitive material.

Tables, graphs, or charts to support your findings would be an example of what you might want to add to your document management.

Report Options

Weave has many report options available for you. One commonly used report is the detailed assessment report (DAR).

A DAR allows you to pull as many or as few elements to one report as you would like. When running a report, if you select “Keep user-inserted formatting?” under *Report-Specific Parameters*, your output will keep the formatting you used for the input screens, which will greatly enhance the readability of your report. Also note that the report can be saved as a PDF file or can be exported to Word for review.

If you need assistance with any of these Weave features please contact Planning and Performance.

Annual Alignment Plan Update Process

Work in current 2013-2014 Cycle

This fall, the following elements should be reviewed and updated in Weave:

1. Establish/refine outcomes/objectives for new planning cycle in Weave.
2. Update plans to address strategic investment funds approved during the budget process.
3. After the November Board of Regents meeting, link to appropriate objectives in the 2013-18 Strategic Plan and Dashboard metrics under Institutional Priorities.
4. Establish/refine achievement targets for new cycle in Weave.
5. Establish/refine data/information collection processes based upon identified measures and achievement targets.