



Planning Insights

Office of Planning & Performance

June 2014

Volume 3, Issue 1

Check out these resources:

- [Weave login](#) uses your NKU login and password; please note when you update your NKU password, your Weave password will automatically update as well.

2013–14 Progress Evaluation & Reporting

By **June 30**, you should change the “active through” date to 2013-14 for any goal, outcome/objective, measure, or target that you do not want to continue for the 2014-15 year. Remember to end elements from the bottom up, starting with the target, then the measure, the objective, and lastly the goal so that you do not create orphans.

If you do not complete changes before the new cycle is created, don't worry. It can be completed after the new cycle is created, but you will want to be in the 2013-14 cycle when making changes to the “active through” cycle. Please feel free to contact Planning & Performance, and we can walk you through the process.

If you have not done so yet, please associate your unit-level objectives with the appropriate Strategic Plan objectives and/or Executive Dashboard metrics under ‘Strategic Plan Associations’ or ‘Dashboard Indicator Associations’.

The 2014-15 cycle in Weave will be opened on Tuesday morning, **July 1**.

After the new cycle is open, you may still edit the 2013-14 wording or use the “Copy Edits Forward” button to apply the change to 2014-15.

Copy Edits Forward

One word of caution: Be sure to note which cycle (fiscal year) that you have open each time you begin to work in Weave. As a helpful reminder, the background color for the most recent cycle open will always be blue. Therefore, on July 1, the cycle with a blue background will be 2014-15, and the background for the 2013-14 cycle will become a pale yellow. All older cycles will have a grey background. *Continued on back*

Announcement:

Academic Departments transitioning to Digital Measures for Program Assessment

Academic departments will no longer be required to complete a “unit” plan in Weave in the 2014-15 cycle. Starting in 2014-15, academic departments will be reporting assessment of student learning outcomes in Digital Measures. Weave will be used to monitor administrative effectiveness.

Chairs will need to need to complete their 2013-14 assessments in Weave. If you have any questions please contact Sandi Gillilan at gillilans1@nku.edu or Kent Johnson at johnsond21@nku.edu.

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Office of Planning & Performance

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Find us on the [web](#).

We will be glad to assist with Weave support or provide one-on-one training sessions. We can help review your current elements entered in Weave and answer your questions.

Planning Dates to Mark Your Calendar



June 30, 2014

Update to "Active through Cycle" for plan elements (goals, objectives, measures, and targets)

August 15, 2014

Findings, analyses, and action plans are due

August 15, 2014

Fall Convocation

October 1, 2014

Annual Alignment Plan updates are due

Also available is the [NKU Planning Timeline](#).

2013-14 Progress Evaluation & Reporting

By **August 15**, you should have the following steps completed for the 2013-14 planning cycle:

- Enter your findings for each of your measures/targets.
- Answer the four questions under the Achievement Summary/Analysis.
- Develop action plans for how you will make improvements next year on objectives with targets not met or partially met.
- Identify other action plans you may have for objectives in which targets were met.
- Check that all your 2013-14 outcomes/objectives are associated to one of the strategies in *Fuel the Flame: The 2013-18 Strategic Plan for Northern Kentucky University* and any applicable Executive Dashboard Metrics.

By **October 1st**, your review and revisions for objectives/outcomes, measures, and targets for FY 2014-15 are due.

When you are finished, you may want to run a **Detailed Assessment Report** to review your work. You can check a box to get the output in a *Word* file rather than as a PDF document so that you can save it for future editing, if you prefer.

Anytime you run into a problem with entering your Weave elements, please feel free to contact our office for assistance.

Links of Interest:

[Fuel the Flame: The 2013-18 Strategic Plan for Northern Kentucky University](#) website is award winning. Council for the Advancement and Support of Education-Kentucky conference awarded NKU Division of University Advancement a Grand Award for the site.

Many more updates and materials are available at the [Strategic Planning Process website](#). Please be certain to check out the [Reading Materials](#) page (NKU faculty/staff login required), especially the Implementation Teams, Committee, and Work Group Materials.

President Mearns is fostering a culture of transparency. Please see his [Campus Communication](#) page for an archive of all campus-wide messages. Additionally, [Board Agenda and Minutes](#) are available on President Mearns' webpages.

More to come...an interactive executive dashboard is currently under development to showcase the metrics associated with the strategic plan. Please check back in later in 2014.