

Weave Planning Activities Timeline for closing 2016-17 and 2017-18

<i>Planning Activity</i>	<i>Timeframe</i>
1. Planning Concepts and Weave Refresher Training Individualized training sessions are scheduled; unit managers are encouraged to call Planning & Performance x6488 to set up a time.	Ongoing
2. Progress Evaluation & Reporting (closing out 2016-2017 Cycle) <ul style="list-style-type: none"> a. Evaluate progress toward meeting unit-level objectives in 2016-2017 plans. b. Post findings in Weave for target under 'Assessment > Measures & Findings > Add Finding.' c. Answer the Analysis Questions under 'Assessment > Achievement Summary/Analysis.' d. Ensure all unit-level objectives are associated with the appropriate objectives in Strategic Plan(s) and/or Executive Dashboard Metrics by going to 'Assessment > Outcomes/Objectives' and expanding the objective in order to select the 'edit' button. Then, select 'Edit Associations' under the category for 'Strategic Plan Associations' to check the appropriate associations to Strategic Plan(s) or 'Dashboard Indicator Associations' to associate with any applicable Executive Dashboard Metric. Bold items are required. 	Begin: May 1, 2017 Divisional Deadline: August 15, 2017 University Deadline: August 31, 2017
<p><i>WEAVE upgrade occurring this summer.</i></p> 3. Prepare for New Cycle in Weave/Review Plan Element Lifecycles (Work in 2017-2018 Cycle) <ul style="list-style-type: none"> a. As we prepare to move assessment plans to the upgraded Weave system, Planning & Performance will work with you to review your current plan. As the plan is finalized, we will enter into the upgraded Weave. Your unit plan should be entered prior to your training session. 	Deadline: July 31, 2017
4. Training sessions for non-academic users.	July 2017
5. Training for academic users.	September 2017
6. Full transition to new Weave platform. *Please note we will have access to both systems for at least 3 months after the transition to the upgraded system.	Fall 2017
Findings Due for the 2017-18 Cycle	September 15, 2018
2018-19 Plan set to Final Status	October 15, 2018