

# **COURSE LOAD – UNDERGRADUATE STUDENTS**

**RESPONSIBLE OFFICIAL:** PROVOST & EXECUTIVE VICE PRESIDENT FOR ACADEMIC AND STUDENT AFFAIRS

**EFFECTIVE DATE:** 05/XX/2026

**NEXT REVIEW DATE:** 05/XX/2030

**PRESIDENTIAL APPROVAL**

## **I. POLICY STATEMENT**

For each full session 3-credit hour course, students should expect to spend 5 to 6 hours per week on course-related work outside of class time. This guideline means students carrying 15 credit hours should anticipate spending a minimum of 25 to 30 hours per week in full session on out-of-class academic work. This time would increase in accelerated sessions. Students are encouraged to consider this workload when planning course schedules.

The following course load policies apply for each semester/session:

1. The recommended undergraduate course load for fall and spring semesters is 15 credit hours.
2. The maximum course load in the fall or spring semester is 18 credit hours (including audit, residence, correspondence, off-campus, and consortium courses).
3. A student may take up to 9 credit hours during each of the sub-sessions in the fall and spring semester, but may not exceed 18 credit hours when full semester and sub-sessions are combined. Exceptions may be granted by the dean or designee.

### **EXCEPTIONS:**

- a. A student who has attained a GPA of 3.00 or higher for a total of at least 15 credit hours in the preceding semester may be permitted by the dean or designee to carry up to 21 credit hours in a semester, which may include up to 12 hours per sub-session.
  - b. If a student's officially approved curriculum specifies that a student should take more than 18 credits in a given semester, the student may enroll in the number of credits specified by the curriculum.
4. A student may enroll in no more than one summer intersession course and one winter term course each year.
  5. A student may take up to 6 credit hours during each summer sub-session for a total of 12 credit hours. The maximum course load for all summer sessions is 15 credit hours.
  6. A student on academic probation may not take more than 13 credit hours in a fall or spring semester, no more than six credit hours total across all summer sessions, and no more than one course in any single summer session.
  7. A student with questions or special circumstances related to course load should consult the

dean (or designee) of the college in which the major is housed.

## II. ENTITIES AFFECTED

Undergraduate students; advisors of undergraduate students and related university operations

## III. REFERENCES AND RELATED MATERIALS

### RELATED POLICIES

[Credit Hour](#)

### REVISION HISTORY

REVISION TYPE	DATE APPROVED
New Policy	5/XX/2026

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## PRESIDENTIAL APPROVAL

**PRESIDENT**

*Date*

*Cady Short-Thompson, Ph.D.*

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