

ACADEMIC STANDING (WARNING, PROBATION, SUSPENSION)

POLICY NUMBER: AAPC-ACADSTANDING

POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE

RESPONSIBLE OFFICIAL TITLE: PROVOST & EXEC. VICE PRESIDENT FOR ACADEMIC AFFAIRS

RESPONSIBLE OFFICE: VICE PROVOST FOR UNDERGRADUATE ACADEMIC AFFAIRS

EFFECTIVE DATE: FALL SEMESTER 2022 (8/23/2022)

APPROVAL DATE: PRESIDENTIAL APPROVAL – 01/31/2022

NEXT REVIEW DATE: PRESIDENTIAL APPROVAL PLUS FOUR (4) YEARS – 01/31/2026

SUPERSEDES POLICY DATED: 10/26/2020

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM)

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

ACADEMIC STANDING

Student Classification: Students are classified based on the number of successfully completed semester credit hours earned in courses numbered 100 and above.

Freshman	0-29 credit hours
Sophomore	30-59 credit hours
Junior	60-89 credit hours
Senior	90 or more credit hours

Good Standing: A student in good standing has a cumulative GPA that meets or exceeds 2.00 for all courses attempted at the 100 level and above.

ACADEMIC WARNING

The first time a student's cumulative GPA drops below 2.00, the student is placed on academic warning and will receive a letter indicating the student's status and the consequences of being on academic warning. When a student is placed on academic warning, the following occur:

- A registration hold is placed on the student's record, which prevents the student from registering for classes prior to meeting with an advisor.
- The student will be required to meet with an advisor to remove the registration hold and to develop a plan for improving the student's academic performance.
- The student will be advised to take advantage of the university's many services that support student success.

ACADEMIC PROBATION

- If a student on academic warning fails to increase cumulative GPA to at least 2.00, then the student will be placed on probation.
- When a student is placed on academic probation, the following occur:

- a) A registration hold is placed on the student's record, which prevents the student from registering for classes prior to meeting with an advisor.
 - b) The student will be required to meet with an advisor to remove the registration hold and to develop a plan for improving the student's academic performance.
 - c) The student will be allowed to take no more than 13 semester credit hours during fall and spring semester, no more than 6 semester credit hours in the summer, and no more than 1 class in any one summer or winter session.
 - d) The student is expected to work closely with an advisor to identify and take advantage of the university's many services that support student success.
- 3) A student will be removed from academic probation status upon achieving a cumulative GPA of at least 2.00. If a student previously on academic probation returns to good standing, and then cumulative GPA decreases below a 2.00 again, the student will return to probation. Students cannot return to Warning.
 - 4) A student with a cumulative GPA of less than 2.00 will remain on academic probation if the student earns a GPA of at least 2.00 in the current semester.
 - 5) A student on academic probation who fails to achieve a 2.00 cumulative GPA or a 2.00 in the current semester will be suspended.

ACADEMIC SUSPENSION

FIRST SUSPENSION

- 1) A student suspended from NKU or another institution for the first time for academic reasons is required to remain out of school for at least one academic semester (counting only spring and fall).
- 2) After serving the period of suspension, a student may be reinstated or admitted to the university.
 - a) To be reinstated or admitted, the student must meet with the dean (or dean's designee) for the student's college—or if the student is "undeclared," the director of Norse Advising—to discuss academic standing and future direction.
 - b) This meeting must occur by August 1 for fall semester, December 1 for spring semester, and May 1 for summer sessions.
- 3) If the suspended student has remained out of school for more than two years, the student must complete and submit an application for readmission to the university once reinstatement has been approved.
- 4) Step (2) above also applies to students transferring to NKU who are ineligible to return to their previous institution(s) because of academic deficiencies or if they have a cumulative GPA of less than 2.00.

SECOND SUSPENSION

- 1) A student suspended a second time is required to remain out of school for at least two full semesters (counting only spring and fall).
- 2) The student will not be reinstated to NKU except in unusual circumstances and then only if the following conditions are met:

- a) The student meets with the appropriate college dean (or dean’s designee)—or the director of Norse Advising if the student lacks a declared major—and obtains a positive recommendation for reinstatement.
 - b) The student submits an appeal letter to the ad hoc group described in (c) below.
 - c) An ad hoc group—consisting of the dean (or dean’s designee) from each of the undergraduate colleges plus the director of Norse Advising—approves the student’s request for readmission.
 - d) Steps (a) through (c) above are completed by August 1 for fall semester, December 1 for spring semester, and May 1 for summer sessions.
- 3) If reinstatement is approved, the student must then complete and submit an application for readmission to the university.

BEYOND SECOND SUSPENSION

- 1) A student suspended for a third time or more is required to remain out of school for at least two (2) semesters (counting only spring and fall).
- 2) A student suspended for a third time or more will see on their NKU transcript a marking of “Final Suspension” as students in this standing will not be reinstated to NKU except in unusual circumstances, and only then if the same conditions are met that are stated in the Second Suspension policy (#2) above.

APPEAL

Students may appeal an academic suspension to the Vice Provost for Undergraduate Academic Affairs if they believe that circumstances beyond their control prevented them from being academically successful.

For their appeal to be considered, students must provide a written appeal with appropriate supporting documentation. Students may not appeal an academic dismissal.

If the appeal is approved, the student can be reinstated with conditions put forth by the Vice Provost for Undergraduate Academic Affairs and the dean of the student’s college.

II. ENTITIES AFFECTED

Students

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
Correction - deleted “(after completion of 30 or more credit hours)” from Academic Probation section as originally intended by AAPC for 10/26/20 revision	June 15, 2022
Minor Revision (added “Beyond Second Suspension” section)	January 31, 2022
Revision	October 26, 2020
New Policy	May 6, 2014

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PRESIDENTIAL APPROVAL

PRESIDENT	
Signature <u>A. K. Vaidya</u>	Date <u>1/31/22</u>
Ashish K. Vaidya	

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)	
<input checked="" type="checkbox"/> This policy was forwarded to the Board of Regents on the Presidential Report (information only) . Date of Board of Regents meeting at which this policy was reported: <u>3 / 16 / 2022</u> .	
<input type="checkbox"/> This policy was forwarded to the Board of Regents as a Presidential Recommendation (consent agenda/voting item) .	
<input type="checkbox"/> The Board of Regents approved this policy on ____ / ____ / ____. (Attach a copy of Board of Regents meeting minutes showing approval of policy.)	
<input type="checkbox"/> The Board of Regents rejected this policy on ____ / ____ / ____. (Attach a copy of Board of Regents meeting minutes showing rejection of policy.)	
SECRETARY TO THE BOARD OF REGENTS	
Signature <u>Tammy Knochelmann</u>	Date <u>3/28/2022</u>
Tammy Knochelmann	