

# ADMINISTRATORS RETURNING TO FACULTY STATUS

**POLICY NUMBER:** RESERVED FOR FUTURE USE

**RESPONSIBLE OFFICIAL TITLE:** VICE PRESIDENT OF ACADEMIC AFFAIRS AND PROVOST

**RESPONSIBLE OFFICE:** OFFICE OF THE VICE PRESIDENT OF ACADEMIC AFFAIRS AND PROVOST

**EFFECTIVE DATE:**10/29/1992

## **I. POLICY STATEMENT**

An Administrator with faculty tenure who is not covered by the Faculty or Chairperson's Handbook may return to faculty status by resigning his/her position and having it accepted by the appropriate Vice President or the President in the case of Vice Presidents. The following conditions are applicable:

1. An Administrator who has less than five years of service may return to faculty status at a salary base to be determined according to the appropriate discipline and rank.
2. After five years of service as an Administrator:
  - a) An Administrator will be granted a one semester's paid leave to prepare him/herself for other service to the University such as classroom teaching, special projects, etc. A description of the proposed project will be required to receive this leave, followed by a report on the project upon return to the University.
  - b) The Administrator's salary will be reduced by fifteen (15) percent and his/her contract written for a ten-month period (if appropriate).
  - c) Any unused vacation days will be calculated and paid to the Administrator at the date of his/her last working day in an administrative capacity.

An Administrator who has served in such capacity for more than ten (10) years may be granted a full year of paid leave and the conditions in Items 1, 2 and 3 will apply.

## **II. ENTITIES AFFECTED**

Faculty

### REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	10/29/1992
Choose an item.	
Choose an item.	
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