

CONSTRUCTION AND CAMPUS ALTERATIONS

POLICY NUMBER: RESERVED FOR FUTURE USE

RESPONSIBLE OFFICIAL TITLE: DIRECTOR OF FACILITIES MANAGEMENT / UNIVERSITY ARCHITECT

RESPONSIBLE OFFICE: OFFICE OF FACILITIES MANAGEMENT AND THE UNIVERSITY ARCHITECT

EFFECTIVE DATE:8/1/2012

IV. DEFINITIONS

Define any terms within the policy that would help in the understanding or interpretation of the policy.

Construction: any addition, renovation, maintenance, repair or other alteration to buildings, signage, outdoor spaces or landscaping.

1. The University, and the office of the Assistant Vice President for Facilities Management, is dedicated to the maintenance and protection of University property.
2. Request to cause construction or alterations should be made via the web sites for *Campus and Space Planning* of the *Office of the University Architect*.
3. All projects shall follow the University's Design Guidelines and Standards Manual.
4. Achieving full compliance with building and fire codes is a University requirement.
5. Achieving full compliance with American's with Disabilities Act is a University requirement.
6. Departmental funding for any project (design or construction) must be established in a separate account prior to the beginning of such efforts.
7. Interior finish upgrades, including painting, wallpaper, and carpet replacement are the sole responsibility of Facilities Management. Self-performed repairs, painting, etc. are not permitted.

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	8/1/2012
Choose an item.	
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