

ACADEMIC STANDING (WARNING, PROBATION, SUSPENSION)

POLICY NUMBER: RESERVED FOR FUTURE USE

POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE

RESPONSIBLE OFFICIAL TITLE: VICE PROVOST FOR UNDERGRADUATE ACADEMIC AFFAIRS

RESPONSIBLE OFFICE: OFFICE OF THE VICE PROVOST FOR UNDERGRADUATE ACADEMIC AFFAIRS

EFFECTIVE DATE:5/6/2014

I. POLICY STATEMENT

Academic Standing

1. Student Classification: Students are classified based on the number of successfully completed semester credit hours earned in courses numbered 100 and above.

Freshman.....0-29 credit hours

Sophomore30-59 credit hours

Junior60-89 credit hours

Senior90 or more credit hours

2. Good Standing: A student is in good standing when he or she has at least 16 credit hours (including all courses numbered 100 and above) and a cumulative GPA that meets or exceeds 2.00 for all courses attempted at the 100 level and above. A student with 0-15 credit hours is in good standing with a cumulative GPA that meets or exceeds 1.66 for all courses attempted at the 100 level and above.

Academic Warning

1. The first time a student's cumulative GPA drops below 2.00 (or below 1.66 if the student has fewer than 16 semester credit hours), the student is placed on academic warning and will receive a letter indicating the student's status and the consequences of being on academic warning. When a student is placed on academic warning:

- a. A registration hold is placed on the student's record, which prevents the student from registering for classes prior to meeting with an advisor.
- b. The student will be required to meet with an advisor to remove the registration hold and to develop a plan for improving the student's academic performance.
- c. The student will be advised to take advantage of the university's many services that support student success.

2. Students who are placed on academic warning will not be subject to probation before completion of 30 quality hours. After completion of 30 quality hours, one of two things will happen for any student on academic warning the previous

- a. If the cumulative GPA has increased to at least 2.00, the student will return to good standing.
- b. If the cumulative GPA has not increased to at least 2.00, the student will be placed on probation.

Academic Probation

Probation

1. If a student on academic warning fails to increase his or her cumulative GPA to at least 2.00 (after completion of 30 or more quality hours), then the student will be placed on probation.
2. When a student is placed on academic probation:
 - a. A registration hold is placed on the student's record, which prevents the student from registering for classes prior to meeting with an advisor.
 - b. The student will be required to meet with an advisor to remove the registration hold and to develop a plan for improving the student's academic performance.
 - c. The student will be allowed to take no more than 13 semester credit hours during fall and spring semester, no more than six semester credit hours in the summer, and no more than one class in any one summer or winter session. Exceptions to this policy apply to students enrolled in the PACE program.
 - d. The student is expected to work closely with his or her advisor to identify and take advantage of the university's many services that support student success
3. A student will be removed from academic probation status if he or she achieves a cumulative GPA of at least 2.00.
4. A student with a cumulative GPA of less than 2.00 will remain on academic probation if he or she earns a GPA of at least 2.25 in the current semester.
5. A student on academic probation who fails to achieve either 3 or 4 will be suspended.

Academic Suspension

First Suspension

1. A student suspended from NKU or another institution for the first time for academic reasons is required to remain out of school for at least two full semesters (counting only spring and fall).
2. After serving the period of suspension, a student may be reinstated or admitted to the university.
 - a. To be reinstated or admitted, the student must meet with the dean (or dean's designee) for the student's college or, if the student is "undeclared," the director of Norse Advising, to discuss academic standing and future direction.
 - b. This meeting must occur by August 1 for fall semester, December 1 for spring semester, and May 1 for summer sessions.
3. If the suspended student has remained out of school for more than four years, the student must complete and submit an application for readmission to the university once reinstatement has been approved.

4. Step #2 also applies to students transferring to NKU who are ineligible to return to their previous institution(s) because of academic deficiencies or if they have a cumulative GPA of less than 2.00.

Second Suspension

1. A student suspended a second time is required to remain out of school for at least two full semesters (counting only spring and fall).
2. The student will not be reinstated to NKU except in unusual circumstances and then only if the following conditions are met:
 - a. The student meets with the appropriate college dean (or dean's designee) or the director of Norse Advising if he or she lacks a declared major and obtains a positive recommendation for reinstatement.
 - b. The student submits an appeal letter to the ad hoc group described in (c) below.
 - c. An ad hoc group, consisting of the dean (or dean's designee) from each of the undergraduate colleges plus the director of Norse Advising, approves the student's request for readmission.
 - d. Steps (a) through (c) are completed by August 1 for fall semester, December 1 for spring semester, and May 1 for summer sessions.
3. If reinstatement is approved, the student must then complete and submit an application for readmission to the university.

II. ENTITIES AFFECTED

Students

XII. REFERENCES AND RELATED MATERIALS

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	05/06/2014
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	