

PARKING

POLICY NUMBER: ADM-PARKING

POLICY TYPE: ADMINISTRATIVE

RESPONSIBLE OFFICIAL TITLE: CHIEF ADMINISTRATION OFFICER

RESPONSIBLE OFFICE: PARKING SERVICES

EFFECTIVE DATE: UPON PRESIDENTIAL APPROVAL – 6/25/18

NEXT REVIEW DATE: PRESIDENTIAL APPROVAL PLUS FOUR YEARS – 6/25/22

SUPERSEDES POLICIES: PARKING SERVICES-APPEALS; PARKING SERVICES-FINE SCHEDULE; PARKING SERVICES-GENERAL INFORMATION; PARKING SERVICES-GUIDELINES; PARKING SERVICES-NON-PAYMENT; PARKING SERVICES-PARKING PERMIT REGULATIONS; PARKING SERVICES-RESTRICTIONS; PARKING SERVICES-RULES AND REGULATIONS; PARKING SERVICES-VEHICLE IMMOBILIZATION AND TOWING; PARKING SERVICES- VISITOR

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM):

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Parking Services at Northern Kentucky University (NKU), with the assistance of the University Police, will provide the following services related to University garages, surface lots, reserved areas, the Arena, and restricted areas such as fire lanes, loading docks, accessible spaces for the disabled, and loading zones:

- Safe and well-maintained parking facilities
- Regulations that are customer focused, economically sound, and clearly communicated on NKU's Parking Services website
- Parking and related services that are sufficient to support the mission of the University by accommodating the needs of faculty, staff, students, and visitors
- Enforcement of the Parking Services Rules and Regulations

All students, faculty, staff, and visitors who operate a motor vehicle on NKU's Highland Heights campus must abide by the Parking Services Rules and Regulations displayed on the NKU Parking Services website. These Parking Services Rules and Regulations have been designed to ensure the safety of all members of the university community and the effective and efficient use of NKU parking resources.

All Parking Services Rules and Regulations are designed and recommended by Northern Kentucky University's (NKU) Transportation Advisory Committee and approved by the Board of Regents. All Parking Services fees and charges will be presented to the Board of Regents for approval on an annual basis. Parking Services and University Police are charged with the enforcement of the Parking Services Rules and Regulations. Parking Services Rules and Regulations can be accessed via the Northern Kentucky University Parking Services website at <https://inside.nku.edu/parking.html>.

II. ENTITIES AFFECTED

Faculty, staff, students, visitors, contractors/business partners

III. DEFINITIONS

Contractor/Business Partner – Agencies contracted to provide services to the University.

Faculty Member – Any full-time or part-time employee of Northern Kentucky University who holds academic rank and current status (Instructor, Assistant, Associate, Professor or Emeritus). A part-time faculty member is further described as a member who is designated as such and teaching fewer than (9) nine hours.

Staff Member – Any full-time or part-time employee of Northern Kentucky University who does not hold academic rank or status. This includes employees of other state agencies and employees contracted to provide services to the University. This does not include graduate assistants or student workers.

Student – Anyone enrolled at Northern Kentucky University for the purpose of receiving instruction or training who is not also a faculty or staff member. Graduate assistants and student workers are considered students and not faculty members or staff members.

Visitor – Anyone who is not a student, faculty member, staff member, or the employee of another state agency.

IV. RESPONSIBILITIES

Senior Vice President for Administration and Finance – Policy and Regulation Approval

Director, Business Operations and Auxiliary services – Policy and Regulation Implementation

Director, Parking Services – Policy and Regulation Enforcement

V. COMMITTEE

Northern Kentucky University's Transportation Advisory Committee shall provide the University Police with assistance and relevant input that supports NKU's academic, cultural, operational, and social activities.

VI. EXCEPTIONS

Requests for exceptions to this policy, or any Parking Services Rules and Regulations, should be submitted in writing to the Director of Parking Services.

VII. COMMUNICATIONS

Transportation Advisory Committee

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
Revision	June 25, 2018
Replaces/retires the following policies: Parking Services – Appeals; Parking Services - Fine Schedule; Parking Services - General Information; Parking Services – Guidelines; Parking Services - Non-Payment; Parking Services - Parking Permit Regulations; Parking Services – Restrictions; Parking Services - Rules and Regulations; Parking Services - Vehicle Immobilization and Towing; Parking Services - Visitor	

PARKING

PRESIDENTIAL APPROVAL

PRESIDENT

Signature 

Date 6/25/10

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the **Presidential Report (information only)**.
Date of Board of Regents meeting at which this policy was reported: 9 / 12 / 18.
- This policy was forwarded to the Board of Regents as a **Presidential Recommendation (consent agenda/voting item)**.
 - The Board of Regents approved this policy on ____ / ____ / ____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____ / ____ / ____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature 

Date 9-18-18

Benjamin Jager