POSTHUMOUS DEGREE

POLICY NUMBER: AAPC-POSTHUMOUSDEG
POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE
RESPONSIBLE OFFICIAL TITLE: PROVOST & EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS
RESPONSIBLE OFFICE: OFFICE OF THE VICE PROVOST FOR ACADEMIC AFFAIRS
EFFECTIVE DATE: 4/21/2015
NEXT REVIEW DATE: APPROVAL PLUS FOUR YEARS – 4/21/2019
SUPERSEDES POLICY DATED: 11/30/2012
BOARD OF REGENTS REPORTING (CHECK ONE):
☒ PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM)
☐ PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Awarding of Posthumous Degrees

Northern Kentucky University recognizes the importance of acknowledging significant student achievement at all times, including following the tragic death of a student who has made substantial progress towards the completion of a degree and who has made noteworthy contributions to the University community. Therefore, a posthumous degree may be awarded if all of the following conditions are met:

1. The student is nominated by the Chair of his/her major department and then the College Dean, giving consideration to the student's academic standing and noteworthy accomplishments within the University and greater community during his/her tenure at the University.

2. At the time of his/her death, the student had achieved senior standing/or was within one year of graduation in the case of a Bachelor's degree; fourth semester standing or within one semester of graduation in the case of an Associate's degree; have obtained Candidacy plus completed 75% of program requirements for the Master's degree.

3. The student had been in good academic standing in his/her program of study at the time of his/her death.

Nominations for posthumous degrees should be forwarded to the Vice President for Academic Affairs. Vice Provost, Provost, and Presidential approval is needed to award the posthumous degree. The appropriate degree would be awarded at the commencement at which the student would have been otherwise recognized. The student's family will be asked to identify an appropriate person to receive the diploma when the student is recognized at the designated time in the commencement ceremony. The degree will not be noted on the student's transcript. An advising note will be placed into SAP to indicate that a posthumous degree was awarded.

In the event that it is determined that a student did not meet the requirements for a degree, a “posthumous certificate of recognition” may be awarded, if appropriate, by the Vice Provost of Academic Affairs. The certificate recognizes a student's progress toward the attainment of a degree. The certificate will not be noted in the student's transcript.
II. ENTITIES AFFECTED

President, Provost, Vice Provost of Undergraduate Academic Affairs, Vice Provost of Graduate Education Research & Outreach, College Deans, Department Chairs, Assistant Deans, Enrollment and Degree Management, Student Affairs

III. DEFINITIONS

Posthumous Degree: A deceased student may be considered a candidate for a posthumous degree when nominated by the academic department chair in the department in which the student was enrolled at or prior to his or her death, and when minimum academic degree requirements have been verified.

REVISION HISTORY

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<th>REVISION TYPE</th>
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<tbody>
<tr>
<td>Revision</td>
<td>April 21, 2015</td>
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