

WITHDRAWAL FROM CLASSES

POLICY NUMBER: AAPC-WITHDRAWALFROMCLASSES

POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE

RESPONSIBLE OFFICIAL TITLE: PROVOST & EXEC. VICE PRESIDENT FOR ACADEMIC AFFAIRS

RESPONSIBLE OFFICE: OFFICE OF THE VICE PROVOST FOR UNDERGRADUATE ACADEMIC

AFFAIRS EFFECTIVE DATE: UPON PRESIDENTIAL APPROVAL - 5/14/18

NEXT REVIEW DATE: PRESIDENTIAL APPROVAL PLUS FOUR (4) YEARS - 5/14/22

SUPERSEDES POLICY DATED: 3/7/2000

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM):

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

The withdrawal deadline is in the tenth week of each full-semester course. This policy will be applied to any academic session that is offered. Thus, the withdrawal date will be determined based on 67% of the academic session having elapsed.

This deadline provides time for students to improve class performance or make an informed decision regarding withdrawal from classes.

II. BACKGROUND

This policy reflects the NKU's Academic Affairs Policy Council (AAPC) March 7, 2000, approval of the change of the withdrawal deadline from the eighth to the tenth week of the semester, effective Fall 2000. For a variety of reasons, many students found the eighth-week (mid-term) deadline for withdrawing from class(es) problematic. For example, evaluation information at mid-term may not include results of major exams and assignments and therefore may not provide reliable guidance as to success for failure in a class. Even if evaluation information for a class at mid-term is negative, some students would like the opportunity to continue in the class and work to improve performance before concluding that they may need to withdraw. The mid-term withdrawal deadline does not allow them this opportunity. A few students are so perplexed by having to make a decision to withdraw by mid-term that they simply stop attending class and receive a failing grade by default even though there is a chance they might succeed in their class(es) if given more time to improve their grade(s) before withdrawal was required.

Institutional data indicate that 213 first-time freshmen (13% of all first-time freshman) in Fall 1999 ended their first semester at NKU with a 0.00 GPA, meaning that they either failed or withdrew from all classes. Even more disturbing is the fact that 35% of all first-time, part-time students had a 0.00 GPA after their initial semester at NKU. While some portion of the 0.00 GPA data for first-time students is attributable to poor class performance, there is a strong suspicion that providing students with more time to evaluate their academic progress and make appropriate changes in studying habits or seek tutoring assistance could improve this rather dismal picture. Moving the withdrawal deadline from the eighth to the tenth week each semester was intended to provide additional time for students to improve class performance or make an informed decision regarding withdrawal from classes.

III. ENTITIES AFFECTED

Students

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
Revision	May 14, 2018
Revision	March 7, 2000

WITHDRAWAL FROM CLASSES

PRESIDENTIAL APPROVAL

PRESIDENT

Signature 

Date 5/14/18

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the **Presidential Report (information only)**.
Date of Board of Regents meeting at which this policy was reported: 9 / 12 / 18.
- This policy was forwarded to the Board of Regents as a **Presidential Recommendation (consent agenda/voting item)**.
 - The Board of Regents approved this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature 

Date 9/18/18

Benjamin Jager