WEB REGISTRATION nku.edu
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FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records, including:

I. The right to inspect and review the student’s education records within 45 days of the day the university receives a request for access.

Students should submit to the registrar, dean, head of the academic department or other appropriate official a written request that identifies the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

II. The right to request the amendment of the student’s education records that the student believes are inaccurate or misleading.

Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed and specify why it is inaccurate or misleading.

If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

III. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent, including:

(a) Disclosure without the student’s consent is permissible to school officials with legitimate educational interests. A school official is a person employed by the university in an administrative, supervisory, academic, research or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

(b) FERPA allows the institution to routinely release information defined as “directory information.” The following student information is included in the definition: the student’s name, address, e-mail address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, enrollment status (including full-time, part-time, not enrolled, withdrawn and date of withdrawal), degree and awards received and the most recent previous education agency or institution attended by the student. When a student wants any part of the directory information to remain confidential, an official request form must be completed in the Office of the Registrar within the first five days of class of each school term.

IV. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Northern Kentucky University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue, SW
Washington, DC 20202-4605

Questions pertaining to the Family Educational Rights and Privacy Act may be directed to registrar@nku.edu.

SHOW YOUR FACE OR LOSE YOUR SPACE

NKU students are expected to attend the first scheduled class session of each course for which they are enrolled. If a student does not attend the first day of class, the instructor may drop the student for non-attendance.

Students who know they will be absent must contact their instructor(s) prior to the first class meeting to explain their absence and request to remain enrolled in the course.
ACADEMIC ADVISING REQUIREMENTS FOR REGISTRATION

The proper selection of courses is important for every NKU student. Therefore, you are encouraged to meet with your academic advisor prior to registration each term. As part of the advising process, you may be REQUIRED to have your class schedule approved before you are eligible to register. The following criteria have been established for each division of students who MUST see their academic advisor prior to registration.

ACADEMIC WARNING

The first time an undergraduate student’s overall GPA drops below 2.00 (or below 1.66 if the student has fewer than 16 semester credit hours), the student is placed on academic warning and will receive a letter indicating the student’s status and the consequences of being on academic warning. When a student is placed on academic warning, a registration hold is placed on the student’s record, which prevents the student from registering for classes prior to meeting with an advisor. The student will be required to meet with an advisor to remove the registration hold and to develop a plan for improving the student’s academic performance. Finally, the student will be advised to take advantage of the university’s many services that support student success. Please note: Academic warning does not apply to graduate students.

ACADEMIC PROBATION

Students who are not in good academic standing will not have access to online registration. Students on academic probation must first see their academic advisor. After obtaining registration approval from their academic advisor, students on academic probation MUST receive approval from their academic dean’s office prior to attempting to register for classes. NO EXCEPTIONS. Graduate students should refer to the Graduate catalog for academic probation information.

ACADEMIC ADVISING REQUIREMENTS

All students are required to meet with an advisor before registering for classes.

COLLEGE OF ARTS & SCIENCES

Anthropology
All students are required to meet with an advisor.

Biological Sciences
All students are required to meet with an advisor.

Chemistry
All students are required to meet with an advisor.

Engineering Technology
All students are required to meet with an advisor.

English
All students are required to meet with an advisor.

History & Geography
All students are required to meet with an advisor.

Mathematics & Statistics
All students are required to meet with an advisor.

Music
All students are required to meet with an advisor.

Physics & Geology
All students are required to meet with an advisor.

Political Science & Criminal Justice
All students are required to meet with an advisor.

Psychological Science
All students are required to meet with an advisor.

Sociology & Philosophy
All students are required to meet with an advisor.

Theatre & Dance
All students are required to meet with an advisor.

Undeclared
All students are required to meet with an advisor.

Visual Arts
All students are required to meet with an advisor.

World Languages & Literatures
All students are required to meet with an advisor.

HAILE/US BANK COLLEGE OF BUSINESS

All new majors with fewer than 30 hours in the Haile/US Bank College of Business (freshmen, transfers and readmits) should be advised. All construction management majors (CMGT) should be advised. The Haile/US Bank College of Business Advising Center is located in BC 206, (859) 572-6134.

COLLEGE OF EDUCATION & HUMAN SERVICES

All pre-education majors (including secondary education majors who are students in the College of Arts & Sciences) are required to meet with an advisor.

Pre-athletic training
All students are required to meet with an advisor.

Exercise Science
All students are required to meet with an advisor.

Social Work and Human Services
All students are required to meet with an advisor.

COLLEGE OF HEALTH PROFESSIONS

Nursing
All pre-major undergraduate nursing students are required to meet with an advisor, including post-bachs.

All students in the four-year BSN Program are required to meet with an advisor, including post-bachs.

All students in the Accelerated BSN Program are required to meet with an advisor, including post-bachs.

All undeclared students in CHP are required to meet with an advisor.

All pre-major undergraduate Respiratory Care students are required to meet with an advisor, including post-bachs.

Advanced Nursing Studies
All RN-BSN pre-majors are required to meet with an advisor.

COLLEGE OF INFORMATICS

Communication
Students with 45 hours or less are required to meet with an advisor.

Computer Science and Computer Information Technology
Students with 45 hours or less are required to meet with an advisor.

Business Informatics
All students with 60 hours or less are required to meet with an advisor.

Undeclared
All students are required to meet with an advisor.

NORSE ADVISING (NA)

ALL UNIVERSITY PROGRAMS DEGREE-SEEKING STUDENTS ARE REQUIRED TO SEE AN ADVISOR, UC 210, (859) 572-6900. STUDENTS IN NON-DEGREE POST-ASSOCIATE AND POST-BACCALAUREATE PROGRAMS, STUDENTS UNDECLARED IN POST-ASSOCIATE AND POST-BACCALAUREATE PROGRAMS AND NON-DEGREE STUDENTS ARE NOT REQUIRED TO SEE AN ADVISOR UNLESS ON ACADEMIC PROBATION.

2017-18 WINTER/SPRING NKU REGISTRATION GUIDE // P.3
2017/2018 WINTER AND SPRING REGISTRATION OPPORTUNITIES

PRIORITY REGISTRATION BEGINS NOVEMBER 2, 2017

Undergraduate students enrolled within the two academic years and graduate students enrolled within the last four academic years, with the exception of a consortium and other visiting students, who have no registration holds are eligible to register during the priority registration period. Students are strongly encouraged to seek academic advising and register for classes as early as possible.

Graduate student start times for Priority Registration will begin on Thursday, November 2 at 6:00 a.m. All currently enrolled and newly admitted graduate students may begin registering at this time and anytime thereafter. Undergraduate and transfer student start times for Priority Registration are broken down by student groups/credit hours earned as of the first day of the full semester. You may register at your assigned time or thereafter, but not before. Your credit hours earned can be found through your myNKU account.

GRADUATE, POST-BACCALAUREATE, UNDERGRADUATE AND TRANSFER PRIORITY REGISTRATION

<table>
<thead>
<tr>
<th>START DATE/TIME</th>
<th>THURSDAY, NOVEMBER 2, 2017 - 6:00 A.M.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Group</td>
<td>All graduate and post-baccalaureate students 0+ earned credit hours (includes newly admitted graduate students)</td>
</tr>
<tr>
<td></td>
<td>Senior and transfer students with 90+ earned credit hours</td>
</tr>
<tr>
<td>START DATE/TIME</td>
<td>Monday 11/6/2017 - 6:00 a.m.</td>
</tr>
<tr>
<td>Student Group</td>
<td>Junior and transfer students with 60-89 earned credit hours</td>
</tr>
<tr>
<td></td>
<td>Sophomore and transfer students with 30-59 earned credit hours</td>
</tr>
<tr>
<td></td>
<td>Freshman and transfer students with 0-29 earned credit hours</td>
</tr>
<tr>
<td></td>
<td>Open Registration</td>
</tr>
</tbody>
</table>

ADDITIONAL REGISTRATION OPPORTUNITIES BEGIN MONDAY NOVEMBER 20, 2017

New students, readmission, non-degree, consortium and visiting students admitted for winter and/or spring may register after receiving written notification of acceptance to NKU from the Office of Admissions. All new degree-seeking students MUST see an academic advisor prior to registering for their first semester at NKU.

LATE REGISTRATION – MONDAY, JANUARY 8, 2018
$25 LATE FEE ASSESSED

Late registrations will not be accepted after the date indicated on the academic calendar as the last day to enter a class. Eligible degree and non-degree seeking students can register. New degree-seeking freshmen and new transfer students MUST register prior to the first day of classes. Visit nku.edu/orientation for information.

SPRING 2018 FULL SESSION EXAM SCHEDULE

Final exam times listed below are for Full Session classes only and are for standard meeting times. Exam times for First and Second Session classes will be held during the last regularly scheduled class meeting. Summer exam times will be held during the last regularly scheduled class meeting. Please visit Academic Calendars for additional information. All other non-standard meeting time classes must check room availability with the Office of the Registrar.

<table>
<thead>
<tr>
<th>TIME OF EXAM</th>
<th>SATURDAY (S) April 28</th>
<th>MONDAY (M) April 30</th>
<th>TUESDAY (T) May 1</th>
<th>WEDNESDAY (W) May 2</th>
<th>THURSDAY (R) May 3</th>
<th>FRIDAY (F) May 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 10:00 a.m.</td>
<td>Classes beginning 9:00 MWF</td>
<td>All Sections ACC 200 &amp; 201</td>
<td>Classes beginning 8:00 MWF</td>
<td>Classes beginning 8:00 TR</td>
<td>Classes beginning 7:00 MWF or TR</td>
<td></td>
</tr>
<tr>
<td>10:10 a.m. - 12:10 p.m.</td>
<td>Classes beginning 9:00 MWF</td>
<td>Classes beginning 11:00 MWF</td>
<td>Classes beginning 9:25 TR</td>
<td>Classes beginning 10:00 MWF</td>
<td>Classes beginning 10:50 TR</td>
<td>Classes beginning 12:00 MWF</td>
</tr>
<tr>
<td>1:00 - 3:00 p.m.</td>
<td>Classes beginning 12:15 S</td>
<td>Classes beginning 2:00 MWF or M only</td>
<td>Classes beginning 12:15 TR</td>
<td>Classes beginning 1:00 MWF</td>
<td>Classes beginning 1:40 TR</td>
<td>Classes beginning 2:00 WF or F only</td>
</tr>
<tr>
<td>3:10 - 5:10 p.m.</td>
<td>Classes beginning 4:00 MWF</td>
<td>Classes beginning 3:05 TR or 3:20 T only</td>
<td>Classes beginning 2:00 MW or W only</td>
<td>Classes beginning 3:05 R only</td>
<td>Classes beginning 3:00 MWF</td>
<td>Classes beginning 3:00 MWF</td>
</tr>
<tr>
<td>4:30 - 6:30 p.m.</td>
<td>Classes beginning 4:30 M only or MW</td>
<td>Classes beginning 4:30 T only</td>
<td>Classes beginning 3:20 MW or WF or 4:30 W only</td>
<td>Classes beginning 3:20 R only</td>
<td>Classes beginning 4:40 WF and 5:00 MWF</td>
<td></td>
</tr>
<tr>
<td>6:45 - 8:45 p.m.</td>
<td>Classes meeting 6:15 M only or MW</td>
<td>Classes meeting 6:15 T only or TR</td>
<td>Classes meeting 6:15 W only or 7:45 MW</td>
<td>Classes meeting 6:15 R only or 7:45 TR</td>
<td>Classes meeting 6:15 F only</td>
<td></td>
</tr>
</tbody>
</table>
**WINTER 2017-2018 ACADEMIC CALENDAR**

Priority Registration for Winter Term is November 2, 2017 and runs through November 17, 2017 for current students. Please visit the Priority Registration Schedule to find your day to register which is based on your total earned credit hours.

**TUITION AND FEES ARE DUE DECEMBER 18, 2017**

**WINTER TERM 2017-2018**
**DECEMBER 18, 2017 - JANUARY 5, 2018**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2 (Thursday)</td>
<td>Priority Registration begins for current students and runs through November 17, 2017. Your day to register is based on your total number of earned credit hours.</td>
</tr>
<tr>
<td>November 20 (Monday)</td>
<td>Open Registration begins for newly admitted students who qualify.</td>
</tr>
<tr>
<td>December 18 (Monday)</td>
<td><strong>TUITION AND FEES DUE</strong>&lt;br&gt;Classes begin.</td>
</tr>
<tr>
<td>December 19 (Tuesday)</td>
<td>Last day to register or enter a course. Last day to drop with a 100% tuition adjustment. Last day to change grading option (letter grade, audit, pass-fail).</td>
</tr>
<tr>
<td>December 20 (Wednesday)</td>
<td>Last day to drop a course without a grade appearing on a student's transcript. Last day to drop a course with a 50% tuition adjustment.</td>
</tr>
<tr>
<td>December 25 (Monday)</td>
<td><strong>HOLIDAY - UNIVERSITY CLOSED/ NO CLASSES</strong></td>
</tr>
<tr>
<td>December 26 - January 1</td>
<td><strong>HOLIDAY - UNIVERSITY CLOSED/ WINTER TERM CLASSES IN SESSION</strong></td>
</tr>
<tr>
<td>December 28 (Thursday)</td>
<td>Last day to drop a course with a grade of W.</td>
</tr>
<tr>
<td>January 5 (Friday)</td>
<td>Last day of classes Final Examinations (during last regularly scheduled class meeting).</td>
</tr>
<tr>
<td>January 9 (Tuesday)</td>
<td>9:00 a.m. faculty deadline for grade submission.</td>
</tr>
</tbody>
</table>

**SPRING 2018 ACADEMIC CALENDAR**

Priority Registration for all spring sessions is November 2, 2017 through November 17, 2017 for current students. Please visit the Priority Registration Schedule to find your day to register which is based on your total earned credit hours.

**TUITION AND FEES ARE DUE JANUARY 12, 2018 for students who register prior to that date. Students who register after January 12, 2018, tuition and fees are due at the time of registration.**

**SPRING SEMESTER 2018**
**JANUARY 8 - APRIL 27, 2018**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 2 (Thursday)</td>
<td>Priority Registration begins for currently enrolled students and runs through November 17, 2017. Your day to register is based on your total number of earned credit hours.</td>
</tr>
<tr>
<td>November 20 (Monday)</td>
<td>Open Registration begins for newly admitted students who qualify.</td>
</tr>
<tr>
<td>January 8 (Monday)</td>
<td><strong>CLASSES BEGIN</strong></td>
</tr>
<tr>
<td>January 12 (Friday)</td>
<td><strong>TUITION AND FEES DUE</strong></td>
</tr>
<tr>
<td>January 15 (Monday)</td>
<td><strong>MARTIN LUTHER KING DAY - UNIVERSITY CLOSED/NO CLASSES</strong></td>
</tr>
<tr>
<td>January 16 (Tuesday)</td>
<td>Last day to register or enter a course. Last day to drop a course with a 100% tuition adjustment. Last day to change a grading option (letter grade, audit, pass-fail).</td>
</tr>
<tr>
<td>January 29 (Monday)</td>
<td>Last day to drop a course without a grade appearing on a student's transcript. Last day to drop a course with a 50% tuition adjustment.</td>
</tr>
<tr>
<td>February 19 (Monday)</td>
<td><strong>PRESIDENT'S DAY - UNIVERSITY OPEN/CLASSES HELD</strong></td>
</tr>
<tr>
<td>February 26 (Monday)</td>
<td>Faculty begin submitting full session mid-term grades.</td>
</tr>
<tr>
<td>March 3 (Saturday)</td>
<td>Midterm</td>
</tr>
<tr>
<td>March 5-9</td>
<td><strong>SPRING BREAK - UNIVERSITY OPEN/NO CLASSES</strong></td>
</tr>
<tr>
<td>March 13 (Tuesday)</td>
<td>9:00 a.m. faculty deadline for grade submission.</td>
</tr>
<tr>
<td>March 19 (Monday)</td>
<td>Last day to drop a course with a grade of W.</td>
</tr>
<tr>
<td>April 22 (Sunday)</td>
<td>Deadline for filing application for degree candidacy for summer and fall 2018 graduation with the Office of the Registrar.</td>
</tr>
<tr>
<td>April 27 (Friday)</td>
<td>Last day of classes</td>
</tr>
<tr>
<td>April 28 - May 4</td>
<td><strong>FINAL EXAMINATIONS</strong></td>
</tr>
<tr>
<td>May 6 (Sunday)</td>
<td><strong>COMMENCEMENT</strong></td>
</tr>
<tr>
<td>May 8 (Tuesday)</td>
<td>9:00 a.m. faculty deadline for grade submission.</td>
</tr>
</tbody>
</table>
### SPRING SEMESTER 8-WEEKS 1 SESSION 2018
**JANUARY 8 - MARCH 3, 2018**

- **January 8 (Monday)** CLASSES BEGIN
- **January 12 (Friday)** TUITION AND FEES DUE
- **January 11 (Thursday)** Last day to register or enter a course
  - Last day to drop with a 100% tuition adjustment
  - Last day to change grading option (letter grade, audit, pass-fail)
- **January 15 (Monday)** MARTIN LUTHER KING DAY - UNIVERSITY CLOSED/NO CLASSES
- **January 17 (Wednesday)** Last day to drop a course without a grade appearing on a student’s transcript
  - Last day to drop a course with a 50% tuition adjustment
- **January 31 (Wednesday)** First day to submit/view first session midterm grades
- **February 3 (Saturday)** 9:00 a.m. faculty deadline for grade submission
- **February 8 (Thursday)** Last day to drop a course with a grade of W
- **February 19 (Monday)** PRESIDENT’S DAY - UNIVERSITY OPEN/CLASSES HELD
  - Last day to drop a course without a grade appearing on a student’s transcript
  - Last day to drop a course with a 50% tuition adjustment
- **March 3 (Saturday)** First day to submit/view second session midterm grades
- **March 8 (Tuesday)** 9:00 a.m. faculty deadline for grade submission

### SPRING SEMESTER 8-WEEKS 2 SESSION 2018
**MARCH 10 - MAY 4, 2018**

- **January 12 (Friday)** TUITION AND FEES DUE
- **March 10 (Saturday)** Classes Begin
  - (Saturday classes must meet on March 10)
- **March 15 (Thursday)** Last day to register or enter a course
  - Last day to drop with a 100% tuition adjustment
  - Last day to change grading option (letter grade, audit, pass-fail)
- **March 21 (Wednesday)** Last day to drop a course without a grade appearing on a student’s transcript
  - Last day to drop a course with a 50% tuition adjustment
- **March 28 (Wednesday)** First day to submit/view second session midterm grades
- **April 4 (Wednesday)** 9:00 a.m. faculty deadline for grade submission
- **April 7 (Saturday)** Midterm
- **April 12 (Thursday)** Last day to drop a course with a grade of W
- **May 4 (Friday)** FINAL EXAMINATIONS
  - (during last regularly scheduled class meeting)
- **May 8 (Tuesday)** 9:00 a.m. faculty deadline for grade submission
HOLDS IN myNKU
AND THE ACTIVITIES THAT ARE IMPACTED

<table>
<thead>
<tr>
<th>HOLD DESCRIPTION</th>
<th>CONTACT REGARDING HOLD</th>
<th>ADD/CHG COURSE</th>
<th>TRANSCRIPTS</th>
<th>GRADE REPORT</th>
<th>DIPLOMA</th>
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<tbody>
<tr>
<td><strong>ACADEMIC HOLDS</strong></td>
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<tr>
<td>9000-Undergraduate Probation</td>
<td>Academic Advisor, Asst. Dean/Director of Advising</td>
<td>X</td>
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<tr>
<td>9001-Graduate Probation</td>
<td>Office of Graduate Education (859) 572-6364</td>
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<td>X</td>
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<tr>
<td>9002-1st Academic Suspension</td>
<td>Assistant Dean/Director of Advising or Program Director</td>
<td>X</td>
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<td>9003-2nd Academic Suspension</td>
<td>Assistant Dean/Director of Advising or Program Director</td>
<td>X</td>
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<td>9004-Final Academic Suspension</td>
<td>Assistant Dean/Director of Advising or Program Director</td>
<td>X</td>
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<tr>
<td>9005-Assessment Needs</td>
<td>Institutional Research (859) 572-5338</td>
<td></td>
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<td>X</td>
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<tr>
<td>9007-Dismissal from Program</td>
<td>Assistant Dean/Director of Advising or Program Director</td>
<td>X</td>
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<td>9008-Incomplete Course Eval</td>
<td>Course Evaluation Team (<a href="mailto:eval@nku.edu">eval@nku.edu</a>)</td>
<td></td>
<td>X</td>
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<tr>
<td>9010-Academic Warning</td>
<td>Academic Advisor</td>
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<tr>
<td>9503-AELP Registration Hold</td>
<td>International Student and Scholar Services, (859) 572-6517</td>
<td></td>
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<td>X</td>
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<tr>
<td><strong>ADVISOR REGISTRATION HOLDS</strong></td>
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<td>9101-Major Declaration Req</td>
<td>Academic Advisor</td>
<td>X</td>
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<tr>
<td>9102-Advising International</td>
<td>Office of International Students and Scholar Services, (859) 572-6517</td>
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<tr>
<td>9103-Advising Hold 1</td>
<td>Academic Advisor</td>
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<td>X</td>
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<td>9104-Complete Req Deficiency</td>
<td>Academic Advisor</td>
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<td>9105-Advising Hold 2</td>
<td>Academic Advisor</td>
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<td>9106-Advising Hold 3</td>
<td>Academic Advisor</td>
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<td>9107-Advising Hold 4</td>
<td>Academic Advisor</td>
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<tr>
<td>9108-50R Scholar Hold Student</td>
<td>Scholarships, Opportunities, Achievements &amp; Results, PJ Ball (859) 572-6960, Lindsey Walters (859) 572-6390</td>
<td></td>
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<td>X</td>
<td></td>
</tr>
<tr>
<td>9109-CINSAM Scholar Hold</td>
<td>Center for Integrative Natural Science and Mathematics, PJ Ball (859) 572-6960, Lindsey Walters (859) 572-6390</td>
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<td>X</td>
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<tr>
<td>9204-Student Support Hold</td>
<td>Student Support Services, (859) 572-5138</td>
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<tr>
<td>9212-Honors Program Hold</td>
<td>Honors Program, David Kime (859) 572-5602</td>
<td></td>
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<td>X</td>
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<td>9214-Immigration Hold Student</td>
<td>International Student and Scholar Services, (859) 572-6517</td>
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<td></td>
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<tr>
<td>9215-Pathfinders Program Hold</td>
<td>Norse Advising (859) 572-6900</td>
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### CREDENTIAL HOLDS
- **9500-UG Credential Hold**
  - Office of Admission (859) 572-5220
  - **ADD/CHG COURSE:** X  
- **9501-GR Credential Hold**
  - Office of Graduate Education (859) 572-6364
  - **ADD/CHG COURSE:** X  
- **9502-International Credential Hold**
  - International Student and Scholar Services, (859) 572-6517
  - **ADD/CHG COURSE:** X  
- **9504-Ohio Rec Deferment**
  - Transfer Services, (859) 572-5547
  - **ADD/CHG COURSE:** X  

### DISCIPLINARY HOLDS
- **9700-Student Conduct Hold**
  - Office of Student Conflict, Rights and Advocacy (859) 572-5147
  - **ADD/CHG COURSE:** X  

### FINANCIAL AID HOLDS
- **9400-FINA Default on Stafford**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9401-FINA Repayment to KHEAA**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9402-FINA Repayment to Pell Gr**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9403-FINA No Exit Interview**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
- **9404-FINA Repayment of SEOG**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9405-FINA Repayment of Perkins**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9406-FINA Hold**
  - Student Financial Assistance (859) 572-5143
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  

### GENERAL HOLDS
- **9201-General Hold**
  - Office of University Registrar, (859) 572-5556
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9202-Library Hold > $100**
  - Steely Library, (859) 572-6167
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9203-Athletic Hold**
  - Athletics Department (859) 572-5140
  - **TRANSCRIPTS:** X  
- **9205-Parking Balance >$100**
  - Parking Services (859) 572-5505
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9206-AllCard Hold**
  - All Card Office (859) 572-6016
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9207-Transcript Audit Hold**
  - Office of the University Registrar (859) 572-5556
  - **TRANSCRIPTS:** X  
- **9208-Undergraduate Admission**
  - Office of Admission (859) 572-5220
  - **TRANSCRIPTS:** X  
- **9209-Graduate Admission**
  - Office of Graduate Education (859) 572-6364
  - **TRANSCRIPTS:** X  
- **9210-International Admission**
  - International Student and Scholar Services, (859) 572-6517
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9211-Parking Balance < $100**
  - Parking Services (859) 572-5505
  - **TRANSCRIPTS:** X  
- **9213-Library Hold < $100**
  - Steely Library, (859) 572-6167
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
- **9216-Student Orientation Hold**
  - New Student Orientation, (859) 572-1967
  - **TRANSCRIPTS:** X  
- **9217-Academic Deficiency**
  - Academic Advisor
  - **TRANSCRIPTS:** X  

### LAW HOLDS
- **9600-LW Law Hold**
  - Chase College of Law, Jenny Young (859) 572-5344
  - **TRANSCRIPTS:** X  
  - **GRADE REPORT:** X  
  - **DIPLOMA:** X
## Holds in alphabetical order by description

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NORTHERN KENTUCKY UNIVERSITY
ABBREVIATION CODES

COURSE SUFFIXES
as in “BIO 151L001”
L Laboratory
R Recitation
H Honors Course
W Writing Course

CAMPUS
Highland Heights

BUILDING CODES
for Highland Heights:
AC Lucas Administrative Center
BC Business Academic Center
CA Campbell Hall
CH Callahan Hall
CS Ceramic & Sculpture Bldg.
FA Fine Arts Center
GH Griffin Hall
HC A. D. Albright Health Center
HR Honors House
LA Charles O. Landrum Academic Center
MP Mathematics•Education•Psychology Center
NC Norse Commons
NH Louie B. Nunn Hall
RH Regents Hall
SC Dorothy Westerman Herrmann
Natural Science Center
SL W. Frank Steely Library
SU James C. and Rachel M. Votruba
Student Union
UC University Center
US University Suites

CAMPUS
Grant County Center

BUILDING CODE
for Grant County Center:
GA NKU Grant County Center

ADDITIONAL CAMPUS/LOCATIONS:
9th District Elementary Resource
Augusta High School
Beechwood High School
Bellevue High School
Bethesda North
Bishop Brossart High School
Boone County High School
Bracken County High School
CCH/Univ/Shriners/Jewish/Christ/Rothert
Campbell County High School
Campbell Ridge Elementary School
Carroll County High School
Children’s Hospital Medical Center
Christ Hospital
Clermont County Hospital
Conner High School
Cooper High School
Deaconess Hospital
Deaconess/Mercy/St. E
Dearborn County Hospital
Dixie Heights High School
Florence Elementary
Grand County High School
Good Samaritan/Christ
Good Samaritan Hospital
Grant County Center
Health South/Northern KY Rehab Hospital
Highlands High School
Holmes Junior High School
Ida Spence Mission (City Heights)
Jewish Hospital
Jewish Hospital/St. E
Kenton County Board of Education
Lloyd Memorial High School
Ludlow Elementary School
Mercy Anderson/Mercy Clermont
Mercy Franciscan

Multiple Cities
Multiple Countries
Multiple Sites
Newport Central Catholic High School
Newport Middle School
Owen County High School
Pendleton County High School
Perfect North Slopes
River Ridge Elementary
Ryle High School
St. Bernard-Elmwood Place High School
St. E/Christ/GoodSam/Univ/Mercy/Deac
St. E/Christ/GoodSam/Univ/Mercy/Deac/Fr
St. E/Christ/GoodSam/Univ/Mercy
St. E/Dearborn County Hosp
St. E/GoodSam/University/Children’s
St. Elizabeth Covington
St. Elizabeth Edgewood
Scott High School
Sixth District Elementary School
Simon Kenton High School
Site(s) to be arranged by department
Summit Behavioral Healthcare
Tri-Health
University Hospital
Veterans Administration Hospital
Villa Madonna Academy
Walton-Verona High School
Williamstown High School
Woodland Middle School

ADDITIONAL CAMPUS SITE/CODES:
ONCAMPUS...........On Campus Location
ONCAMP/ONLIN....On Campus/Online Hybrid Location
ONLINE..............Online Campus
OFFCAMPUS.........Off Campus Locations
OFFCMP/ONLIN....Off Campus/Online Hybrid Location
ABROAD.............Abroad Campus Locations

NORTHERN KENTUCKY UNIVERSITY
CAMPUS MAP
To access the 3D interactive map of the Northern Kentucky University campus, visit or click the following link:
nku.edu/map