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**Research, Grants  
and Contracts**



# Grants.gov Overview

# Navigating Grants.gov and Applicant Tabs

The screenshot displays the Grants.gov website interface. At the top right, there are links for [HELP](#), [REGISTER](#), and [LOGIN](#). A search bar contains the text "Grant Opportunities" and a "GO" button. Below the search bar is a navigation menu with tabs: [HOME](#), [LEARN GRANTS](#), [SEARCH GRANTS](#), [APPLICANTS](#), [GRANTORS](#), [SYSTEM-TO-SYSTEM](#), [FORMS](#), [CONNECT](#), and [SUPPORT](#). The main content area features a large banner for the "The Grants.gov Mobile App" with the text "Quickly access grant search and notification tools through the Grants.gov Mobile App." Below this text are two buttons: "Download on the App Store" and "GET IT ON Google Play". The banner also includes an image of a person holding a smartphone displaying the app's interface. At the bottom of the banner is a row of ten icons with corresponding labels: [SEARCH GRANTS](#), [GET STARTED](#), [GRANT POLICIES](#), [GRANT-MAKING AGENCIES](#), [PREVENT SCAMS](#), [COMMUNITY BLOG](#), [TWITTER FEED](#), [YOUTUBE VIDEOS](#), [ONLINE HELP](#), and [SUPPORT CENTER](#). Below the banner are three promotional tiles: "Apply for a Grant Using" (with a document icon), "Preview: Introducing the Grants.g..." (with a video player icon and the text "STAY IN THE KNOW"), and "Scheduled Maintenance:" (with a calendar icon).



# Applicant Resources: Videos, User Guide, Training, FAQs

## APPLICANT TRAINING

### GRANT APPLICATIONS

- » How to Apply for Grants
- » Track My Application

### APPLICANT RESOURCES

- » Workspace Overview
- » Applicant Eligibility
- » Organization Registration
- » Applicant Registration
- » **Applicant Training**
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages



### Training Resources and Videos for Grants.gov

Whether you need a high-level introduction to the Grants.gov application process, or you are looking for a step-by-step explanation of a particular Applicant task, we encourage you to consult the resources on this page.

For more context and general information about the federal grants lifecycle, visit the [Grants 101](#) section under the [Learn Grants](#) tab.

### Featured Video

[WEBINAR] [Getting Started with Grants.gov Workspace: Become a Workspace Wizard](#)

Updated on October 12, 2017

Workspace is Grants.gov's shared, online environment to collaboratively complete and submit federal grant applications. With the Legacy PDF application retiring on December 31, 2017, Grants.gov provided this free webinar to help applicants get started using Workspace.



### Help: Online User Guide

Find registration, search, and application instructions for all users in the [Grants.gov Online User Guide](#).

For detailed applicant information, review the Applicants section of the online user guide.

### Applicant Overview

[Grants.gov Applicant Overview Training Presentation](#) - Everything you need to know about navigating Grants.gov as an Applicant.

[Grants.gov Presentation Request Form](#) - If you would like to request brochures or a complimentary Grants.gov presentation on the Find and Apply process, please fill out this form and submit it to [support@grants.gov](mailto:support@grants.gov).

For a step-by-step guide to organization applicant registration, check out the [Grants.gov Organization Applicant Registration page](#).


# Subscriptions and Email Notifications

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS **CONNECT** SUPPORT

GRANTS.GOV > Connect > Manage Subscriptions

## MANAGE SUBSCRIPTIONS

- » Manage Subscriptions
- » Social Media



### Manage Subscriptions

Customize your Grants.gov opportunity subscriptions, including expanded criteria for saved searches and the ability to view and manage existing subscriptions. To subscribe to Grants.gov email notifications, users must first create a Grants.gov account. Don't worry - the account registration process is quick and easy.

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#### Custom Email Notifications

When you create a Grants.gov account, you can customize the type of email notifications you receive. Log in and click the links below to subscribe to news updates about system enhancements, notifications about saved searches and new funding opportunities, and more.

- » [Subscribe to Grants.gov News](#)  
Receive Alerts and Newsletters containing updates about system enhancements and training resources
- » [Subscribe to all new grant opportunities](#)  
Receive a daily email listing all new grant opportunities
- » [Subscribe to opportunities](#)  
Receive notifications when changes are made to a specific opportunity's forecast, synopsis and/or packages
- » [Subscribe to saved searches for grant opportunities](#)  
Receive notifications for new opportunities matching saved search criteria

For more information on Grants.gov Subscriptions, please review the [Connect with Grants.gov](#) help article.

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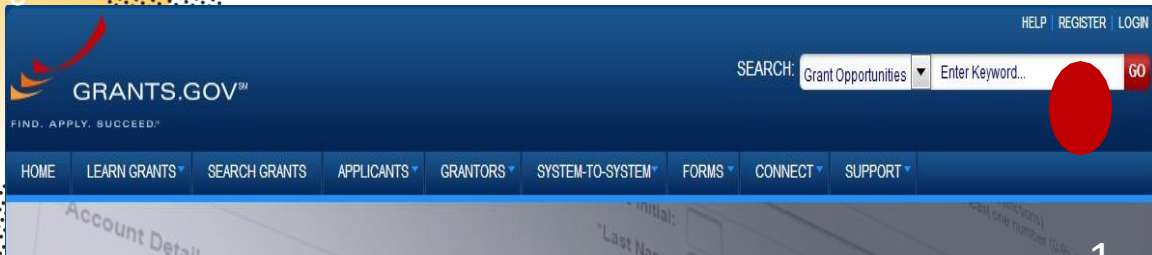
#### Unsubscribe from Email Notifications

Log in and unsubscribe from one (or more) of your Grants.gov email notifications. We strongly recommend that you stay subscribed to Grants.gov Alerts so that you will receive time-sensitive updates about the Grants.gov system.

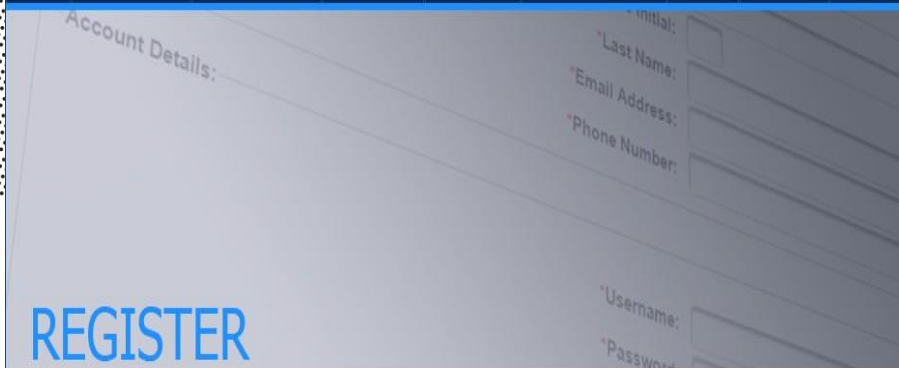
- » [Unsubscribe from Grants.gov email notifications](#)

# Registration

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Navigation bar for Grants.gov. It includes the logo, a search bar with a dropdown menu set to 'Grant Opportunities' and a 'GO' button, and a menu with items: HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS, GRANTORS, SYSTEM-TO-SYSTEM, FORMS, CONNECT, and SUPPORT. A red circle highlights the 'GO' button.



Account Details form with fields for: Last Name, Email Address, Phone Number, Username, and Password. A red circle with the number '1' is placed over the form.

## REGISTER

### Registering with Grants.gov

One account to manage all your profiles, applications, and subscriptions.

#### Applicants

1. Complete the required form fields.
2. Confirm your email address.
3. Add an organization applicant profile or an individual applicant profile after registering.

Learn more on the [Applicant Registration page](#).

#### Grantors

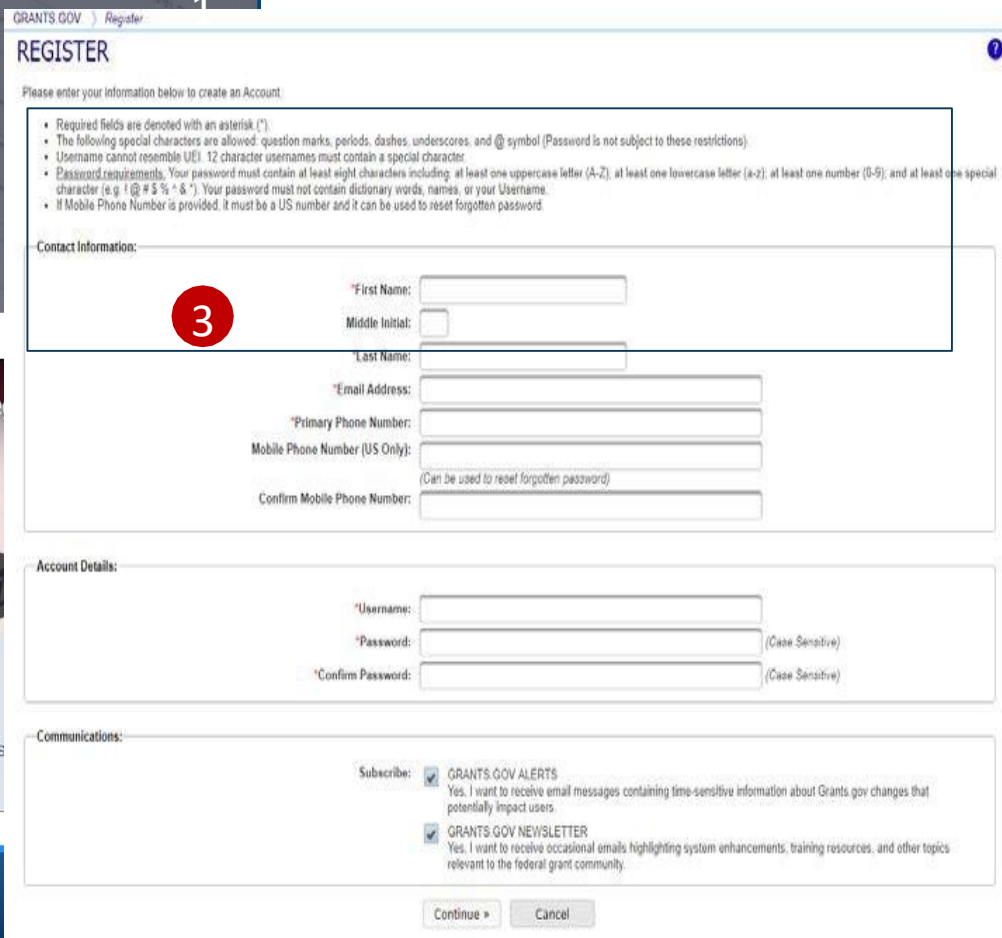
1. Complete the required form fields.
2. Confirm your email address.
3. Ask your agency point of contact to associate your email address with the agency.

Learn more on the [Grantor Registration page](#).

[Get Registered Now](#)



Intro to Grants.gov - How to Register. Video thumbnail with the text 'HOW TO REGISTER' and the Grants.gov logo.



REGISTER form. Instructions: Please enter your information below to create an Account. Required fields are denoted with an asterisk (\*). Password requirements: at least eight characters including at least one uppercase letter (A-Z), at least one lowercase letter (a-z), at least one number (0-9), and at least one special character. Contact Information: First Name, Middle Initial, Last Name, Email Address, Primary Phone Number, Mobile Phone Number (US Only), Confirm Mobile Phone Number. Account Details: Username, Password, Confirm Password. Communications: Subscribe to GRANTS.GOV ALERTS and GRANTS.GOV NEWSLETTER. Buttons: Continue, Cancel. A red circle with the number '3' is placed over the First Name field.



# Search Grants

# Searching for Funding: Find – Basic Search

The screenshot displays the Grants.gov search interface. At the top, there is a search bar with a dropdown menu set to 'Grant Opportunities' and a 'GO' button. Below the search bar is a navigation menu with tabs for 'HOME', 'LEARN GRANTS', 'SEARCH GRANTS', 'APPLICANTS', 'GRANTORS', 'SYSTEM-TO-SYSTEM', 'FORMS', 'CONNECT', and 'SUPPORT'. The 'SEARCH GRANTS' tab is highlighted. On the left side, there is a 'SEARCH GRANTS' section with 'BASIC SEARCH CRITERIA' including fields for 'Keyword(s)', 'Opportunity Number', and 'CFDA', along with a 'SEARCH' button. Below this are sections for 'OPPORTUNITY STATUS' and 'FUNDING INSTRUMENT TYPE'. The main area shows '1 - 25 OF 2496 MATCHING RESULTS:' with a table of results. The table has columns for Opportunity Number, Opportunity Title, Agency, Opportunity Status, Posted Date, and Close Date. The first few rows of the table are as follows:

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date	Close Date
PD-19-127Y	The Science of Learning and Augmented Intelligence Program	NSF	Posted	09/19/2019	01/15/2020
F19AS00398	15.678	DOI-FWS	Posted	09/19/2019	
F19AS00400	15.678	DOI-FWS	Posted	09/19/2019	
DE-FOA-0002171	PERFORMANCE-BASED ENERGY RESOURCE FEEDBACK, OPTIMIZATION, AND RISK MANAGEMENT (PERFORM)	DOE-ARPAE	Posted	09/19/2019	10/28/2019
RFA-DK-19-013	NIDDK Hematology Central Coordinating Center (U24 Clinical Trial Not Allowed)	HHS-NIH11	Posted	09/19/2019	11/21/2019
F19AS00399	Endangered Species Conservation - Recovery Implementation Funds	DOI-FWS	Posted	09/19/2019	09/26/2019
P19AS00619	Avian and Habitat Research, Monitoring, and Restoration at the Channel Islands	DOI-NPS	Posted	09/19/2019	
P19AS00608	The Earliest Americans National Historic Landmark Theme Study for Alaska	DOI-NPS	Posted	09/18/2019	09/19/2019
PAR-19-373	Research on biopsychosocial factors of social connectedness and isolation on health, wellbeing, illness, and recovery (R01 Clinical Trials Not Allowed)	HHS-NIH11	Posted	09/18/2019	03/17/2021
FR-SAN-19-001	FY19 River to River Rail Resilience (R4) Project	DOT-FRA	Posted	09/18/2019	09/23/2019
G20AS00004	Cooperative Research Units Program FY 2020	DOI-USGS1	Posted	09/18/2019	
FTA-2019-010-TPE	Pilot Program for Transit-Oriented Development (TOD) Planning	DOT-FTA	Posted	09/19/2019	11/18/2019
CDC-RFA-GH20-2091	Accelerating Sustainability of Public Health Systems in India to Prevent, Detect, and Respond to Infectious Disease Outbreaks and	HHS-CDC-	Forecasted	09/18/2019	

Search for grants and forecasts by entering a keyword.

In Search Grants tab, search by:

- Keyword
- Opportunity Number
- CFDA Number or Title

Search tips:

<https://www.grants.gov/search-tips.html>



# Opportunity Status

GRANTS.GOV™  
FIND. APPLY. SUCCEED.®

HOME LEARN GRANTS SEARCH GRANTS APPLICANTS GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > Search Grants

SEARCH GRANTS

BASIC SEARCH CRITERIA:  
 Keyword(s):  
 Opportunity Number:  
 CFDA:  
 SEARCH

SEARCH TIPS | EXPORT DETAILED DATA | Save Search

SORT BY: Posted Date (Descending) Update Sort  
 DATE RANGE: All Available Update Date Range

1 - 25 OF 2496 MATCHING RESULTS: << Previous 1 2 3 4 5 6 ... 100 Next >>

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date	Close Date
PD-19-127Y	The Science of Learning and Augmented Intelligence Program	NSF	Posted	09/19/2019	01/15/2020
F19AS00398	15.678	DOI-FWS	Posted	09/19/2019	
F19AS00400	15.678	DOI-FWS	Posted	09/19/2019	
DE-FOA-0002171	PERFORMANCE-BASED ENERGY RESOURCE FEEDBACK, OPTIMIZATION, AND RISK MANAGEMENT (PERFORM)	DOE-ARPAE	Posted	09/19/2019	10/28/2019
RFA-DK-19-013	NIDDK Hematology Central Coordinating Center (U24 Clinical Trial Not Allowed)	HHS-NIH11	Posted	09/19/2019	11/21/2019
F19AS00399	Endangered Species Conservation - Recovery Implementation Funds	DOI-FWS	Posted	09/19/2019	09/26/2019
P19AS00619	Avian and Habitat Research, Monitoring, and Restoration at the Channel Islands	DOI-NPS	Posted	09/19/2019	
P19AS00608	The Earliest Americans National Historic Landmark Theme Study for Alaska	DOI-NPS	Posted	09/18/2019	09/19/2019
PAR-19-373	Research on biopsychosocial factors of social connectedness and isolation on health, wellbeing, illness, and recovery (R01 Clinical Trials Not Allowed)	HHS-NIH11	Posted	09/18/2019	03/17/2021
FR-SAN-19-001	FY19 River to River Rail Resilience (R4) Project	DOT-FRA	Posted	09/18/2019	09/23/2019
G20AS00004	Cooperative Research Units Program FY 2020	DOI-USGS1	Posted	09/18/2019	
FTA-2019-010-TPE	Pilot Program for Transit-Oriented Development (TOD) Planning	DOT-FTA	Posted	09/18/2019	11/18/2019
CDC-RFA-GH20-2091	Accelerating Sustainability of Public Health Systems in India to Prevent, Detect, and Respond to Infectious Disease Outbreaks and	HHS-CDC-	Forecasted	09/18/2019	

OPPORTUNITY STATUS:  
 Forecasted (209)  
 Posted (2,287)  
 Closed (3,222)  
 Archived (50,984)

FUNDING INSTRUMENT TYPE:  
 All Funding Instruments  
 Cooperative Agreement (723)  
 Grant (1,884)  
 Other (82)  
 Procurement Contract (48)

ELIGIBILITY:  
 All Eligibilities  
 City or township governments (1,344)  
 County governments (1,355)  
 For profit organizations other than small businesses (1,328)  
 Independent school districts (1,313)

Select the Opportunity Status to find what you are looking for:

**Forecasted** - Potential grants in the near future

**Posted** - Currently open grants

**Closed** - Recently ended grants

**Archived** - Past grants available for reference

# Sign In and Save Your Search

GRANTS.GOV > Search Grants

## SEARCH GRANTS

**BASIC SEARCH CRITERIA:**

Keyword(s):

Opportunity Number:

CFDA:

**SEARCH**

**OPPORTUNITY STATUS:**

Forecasted (1)

Posted (17)

Closed (16)

Archived (846)

**FUNDING INSTRUMENT TYPE:**

All Funding Instruments

Cooperative Agreement (7)

Grant (18)

Other (6)

Procurement Contract (5)

**ELIGIBILITY:**

Others (see text field entitled 'Additional Information on Eligibility' for clarification) (17)

Private institutions of higher education (17)

Public and State controlled institutions of higher education (18)

Public housing authorities/Indian housing

**CATEGORY:** [X] Education

**ELIGIBILITY:** [X] Private institutions of higher education, [X] Public and State controlled institutions of higher education

**FUNDING INSTRUMENT:** [X] Grant

Search Tips | Export Detailed Data | Manage Searches **Save Search »**

**SORT BY:** Posted Date (Descending) **Update Sort**

**DATE RANGE:** All Available **Update Date Range**

**1 - 25 OF 478 MATCHING RESULTS:** « Previous 1 2 3 4 5 6 ... 20 Next »

Opportunity Number	Opportunity Title	Agency	Opportunity Status	Posted Date ↓	Close Date
ND-NOFO-18-106	Youth Leaders as Change Makers	DOS-IND	Posted	04/10/2018	06/11/2018
C-NOFO-18-102	This House Believes That: A U.S.-India Comparative Constitutional Law Debate Project	DOS-IND	Posted	04/10/2018	06/11/2018
ND-NOFO-18-112	Art and Heritage Conservationist Summit	DOS-IND	Posted	04/10/2018	06/11/2018
ND-NOFO-18-110	Let's Get Serious: Comic Videos to Promote Study in the U.S.	DOS-IND	Posted	04/10/2018	06/11/2018
PAR-18-745	Addressing the Challenges of the Opioid Epidemic in Minority Health and Health Disparities Research in the U.S. (R21 Clinical Trial Optional)	HHS-NIH11	Posted	04/10/2018	11/13/2020
PAR-18-747	Addressing the Challenges of the Opioid Epidemic in Minority Health and Health Disparities Research in the U.S. (R01 Clinical Trial Optional)	HHS-NIH11	Posted	04/10/2018	11/13/2020
PA-18-748	Research Supplements to Promote Data Sharing in Cancer Epidemiology Studies (Admin Supp Clinical Trial Not Allowed)	HHS-NIH11	Posted	04/10/2018	07/01/2018
K-NOFO-18-103	Anti-TIP International Youth Champions Conclave	DOS-IND	Posted	04/09/2018	06/08/2018
PAR-18-746	NIDA Mentored Clinical Scientist Development Program Award in Substance Use and Substance Use Disorder Research (K12 Clinical Trial Optional)	HHS-NIH11	Posted	04/06/2018	08/28/2020
RUS-18-01-DLT	Distance Learning and Telemedicine Grant Program	USDA-RUS	Posted	04/05/2018	06/04/2018
PAR-18-742	Exploring Epigenomic or Non-Coding RNA Regulation in the Development, Maintenance, or Treatment of Chronic Pain (R01/D02)	HHS-NIH11	Posted	04/03/2018	02/11/2021

Refine your search by selecting criteria options:

- Category
- Eligibility
- Funding Agency
- Opportunity Status
- Date ranges

Click Save Search button to store this set of search criteria to receive emails

Click Manage Searches link to review your saved searches

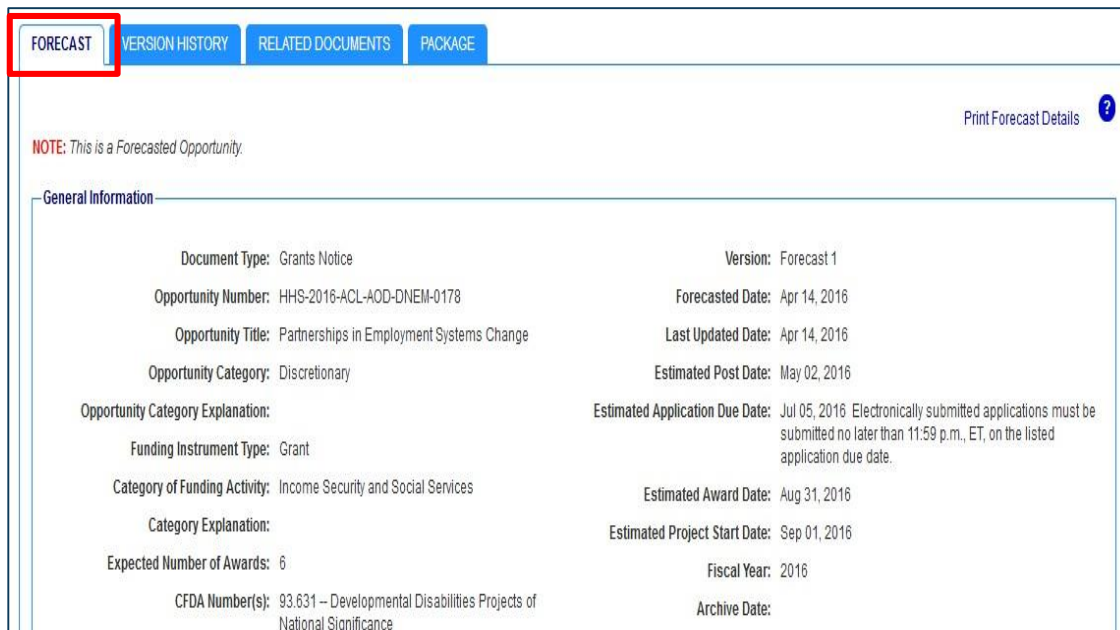
# What's In A Funding Opportunity?



The screenshot shows the Grants.gov website interface. At the top, the logo reads "GRANTS.GOV™" with the tagline "FIND. APPLY. SUCCEED.™". Below the logo is a navigation menu with links for "HOME", "LEARN GRANTS", "SEARCH GRANTS", "APPLICANTS", and "GRANTORS". The "SEARCH GRANTS" link is highlighted. Below the navigation, the breadcrumb "GRANTS.GOV > Search Grants" is visible. The main heading is "VIEW GRANT OPPORTUNITY FORECAST". Below this, the grant details are listed: "HHS-2016-ACL-AOD-DNEM-0178", "Partnerships in Employment Systems Change", "Department of Health and Human Services", and "Administration for Community Living". A logo for the Department of Health and Human Services is also present.

- A Forecast is a projection of an estimated funding opportunity. Contains information, such as:

- Estimated Post and Due Dates
- Estimated Program Funding Amount
- Estimated Award Date



The screenshot shows the "Forecast" tab selected in the Grants.gov interface. A red box highlights the "FORECAST" tab. Below the navigation, a note states: "NOTE: This is a Forecasted Opportunity." A "Print Forecast Details" link with a question mark icon is visible. The "General Information" section is expanded, displaying the following details:

Document Type: Grants Notice	Version: Forecast 1
Opportunity Number: HHS-2016-ACL-AOD-DNEM-0178	Forecasted Date: Apr 14, 2016
Opportunity Title: Partnerships in Employment Systems Change	Last Updated Date: Apr 14, 2016
Opportunity Category: Discretionary	Estimated Post Date: May 02, 2016
Opportunity Category Explanation:	Estimated Application Due Date: Jul 05, 2016. Electronically submitted applications must be submitted no later than 11:59 p.m., ET, on the listed application due date.
Funding Instrument Type: Grant	Estimated Award Date: Aug 31, 2016
Category of Funding Activity: Income Security and Social Services	Estimated Project Start Date: Sep 01, 2016
Category Explanation:	Fiscal Year: 2016
Expected Number of Awards: 6	Archive Date:
CFDA Number(s): 93.631 -- Developmental Disabilities Projects of National Significance	

- **A Forecast can become a funding opportunity Synopsis**



# Version History Tab

GRANTS.GOV Search Grants

## VIEW GRANT OPPORTUNITY

TEST-OPP-NUMBER-20190221 [Related Opportunities] « Back | Link  
Test Opportunity Title 20190221  
QA AGENCY

Apply Subscribe

SYNOPSIS **VERSION HISTORY** RELATED DOCUMENTS PACKAGE

Print Displayed Version ?

### Version History

Click on Version Name to view previous versions of this grant opportunity. Modifications from the previous version are highlighted with a light gray background. For more information on versions, see Online Help.

**Synopsis History:**

Version	Modification Description	Updated Date
Synopsis 2	Updated Closing Date to extend the due date to 04/30/2019.	Feb 27, 2019
Synopsis 1		Feb 25, 2019

**Forecast History:**

Version	Modification Description	Updated Date
Forecast 2	Updated Archive Date	Feb 25, 2019
Forecast 1		Feb 21, 2019

DISPLAYING: Synopsis 2

**General Information**

Document Type: Grants Notice	Version: Synopsis 2
Funding Opportunity Number: TEST-OPP-NUMBER-20190221	Posted Date: Feb 25, 2019
Funding Opportunity Title: Test Opportunity Title 20190221	Last Updated Date: Feb 27, 2019
Opportunity Category: Discretionary	Original Closing Date for Applications: Mar 31, 2019
Opportunity Category Explanation:	Current Closing Date for Applications: Apr 30, 2019
Funding Instrument Type: Grant	Archive Date: May 30, 2019
Category of Funding Activity: Science and Technology and other Research and Development	Estimated Total Program Funding: \$1,000,000
Category Explanation:	Award Ceiling: \$1,000,000
	Award Floor: \$500,000

The Version History displays a table with synopsis modifications

To display an earlier version, the user clicks on the desired Version Name

The fields modified are highlighted in gray

# Full Announcement (Related Documents Tab)

GRANTS.GOV > Search Grants

## VIEW GRANT OPPORTUNITY



TEST-OPP-NUMBER-20190221 [Related Opportunities]  
Test Opportunity Title 20190221  
QA AGENCY

« Back | Link

Apply

Subscribe

SYNOPSIS

VERSION HISTORY

RELATED DOCUMENTS

PACKAGE

You can retrieve the full Funding Opportunity Announcement (FOA), Request for Applications (RFA), and any supplementary documentation

[Print Related Documents List](#)



### Notification History:

Type	Date	Modification Description
Related Documents	02/27/2019	Updated the Program Announcement.
Related Documents	02/25/2019	Updated Program Announcement

### Click on the following link(s) to view the related information:

Description	Link	Last Updated Date/Time
Grants.gov Test Link to Related Documents for TEST-OPP-NUMBER-20190221	<a href="https://www.grants.gov">https://www.grants.gov</a>	Feb 25, 2019 09:40:50 AM EST

### Click on the following file link(s) to download the related document(s):


File Description	File Name	Last Updated Date/Time	File Size
Folder: Full Announcement - TEST-OPP-NUMBER-20190221	<a href="#">TEST-OPP-NUMBER-20190221-Full Announcement - TEST-OPP-NUMBER-20190221.zip</a>	Feb 27, 2019 10:03:51 AM EST	338.6 KB
Eligibility Statement	<a href="#">TEST-OPP-NUMBER-20190221-Eligibility Statement_TestFile.pdf</a>	Feb 25, 2019 09:47:35 AM EST	16.5 KB
Program Announcement (Updated)	<a href="#">TEST-OPP-NUMBER-20190221-ProgramAnnouncement_TestFile - Copy.pdf</a>	Feb 27, 2019 10:03:51 AM EST	348.4 KB

HOME LEARN GRANTS SEARCH GRANTS **APPLICANTS** GRANTORS SYSTEM-TO-SYSTEM FORMS CONNECT SUPPORT

GRANTS.GOV > Applicants > Manage Workspace

## MANAGE WORKSPACE

✔ Created
📄 Fill Out Forms
🔄 Complete and Notify AOR
📄 Submit
📄 Agency Received
⏪ Back
?


 00-579 - PKG00035946  
 00-579  
 Test Agency

Application Filing Name: 00-579 [Edit Name]  
 Workspace ID: WS00020165      Workspace Status: In Progress      Opening Date: Feb 20, 2018  
 AOR Status: Workspace has AOR      Last Submitted Date: ---      Closing Date: Feb 27, 2025  
 Workspace Owner: [Redacted]      SAM Expiration Date: Jan 01, 2025      UEI: 0000000000000

[FORMS](#)
[VIEW APPLICATION](#)
[ATTACHMENTS](#)
[PARTICIPANTS](#)
[ACTIVITY](#)
[DETAILS](#)

Workspace Actions:

Application Package Forms - Users are encouraged to follow [antivirus best practices](#) when Downloading Instructions and Forms:  ?

Include in Package	Form Name (Click to Edit)	Requirement	Form Status	Last Updated Date/Time	Locked By	Actions
<input checked="" type="checkbox"/>	Application for Federal Assistance (SF-424) [V2.1]	Mandatory	---	---	---	<a href="#">Lock</a>   <a href="#">Download</a>   <a href="#">Upload</a>   <a href="#">Reuse</a>   <a href="#">Webform</a>
<input checked="" type="checkbox"/>	Financial Management and System of Internal Controls Questionnaire [V1.1]	Optional	In Progress [Locked]	---	Philip S Shim	<a href="#">Unlock</a>   <a href="#">Download</a>   <a href="#">Upload</a>   <a href="#">Reuse</a>   <a href="#">Webform</a>

Workspace is a **shared, online environment** where members of a grant team may simultaneously access and fill out forms within an application.



## After Submission

- You will receive an on-screen confirmation receipt
- Document your Grants.gov Tracking Number
- The date/time stamp is the official time of submission
- You will also receive email confirmations

## Tips for Applicants

- Plan to submit early
- Limit application file name to 50 characters or less
- Be sure you have compatible PDF software (Adobe Reader)
- Be aware there is a 4-step confirmation cycle for all Grants.gov submissions

If you have any questions or need additional information about anything shared within this presentation, please contact the RGC office.

[RGC@nku.edu](mailto:RGC@nku.edu)





