



**Research, Grants
and Contracts**



NIH Proposals

National Institutes of Health

- 27 Institutes and Centers (ICs)
- Each IC has its own
 - mission,
 - priorities,
 - budget, and
 - funding strategy.

NCI	NEI	NHLBI
NHGRI	NIA	NIAAA
NIAID	NIAMS	NIBIB
NICHD	NIDCD	NIDCR
NIDDK	NIDA	NIEHS
NIGMS	NIMH	NIMHD
NINDS	NINR	NLM
CC	CIT	CSR
FIC	NCATS	NCCIH

Types of Applications

- New
- Renewal
- Competing Revision
- Extension
- Non-Competing Continuation
- Resubmission

Application Form Instructions

Application Form Instructions			
Determine the Correct Application Instructions for Your Activity Code			
Application Instructions	Description	SF424 (R&R) - Version G (Due dates BEFORE Jan. 25, 2023)	SF424 (R&R) - Version H (Due dates ON/AFTER Jan. 25, 2023)
G General Instructions	Comprehensive guidance for research, training, fellowship, career development, multi-project, and small business applications	HTML / PDF	HTML / PDF
Filtered Application Instructions			
R Research Instructions	Guidance for research only Activity Codes: Research (R), including Research Education (R25), and equivalent Cooperative Agreements (U)	PDF	PDF
K Career Development Instructions	Guidance for career development only Activity Codes: Individual Career Development (K), excluding Institutional Career Development (K12, KL2, KM1)	PDF	PDF
T Training Instructions	Guidance for training only Activity Codes: Institutional Training (T), including International Training (D43, D71, U2R) and Institutional Career Development (K12, KL2, KM1)	PDF	PDF
F Fellowship Instructions	Guidance for fellowship only Activity codes: Fellowship (F)	PDF	PDF
M Multi-Project Instructions	Guidance for multi-project only Activity Codes: Program Project Grants and Center Grants (P) and equivalent Cooperative Agreements (U)	PDF	PDF
B SBIR/STTR Instructions	Guidance for small business only Activity Codes: R41-R44, SB1, U43, U44, UB1, UT1, UT2	PDF	PDF

Application Guide

<https://grants.nih.gov/grants/how-to-apply-application-guide.html>



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How to Apply - Application Guide

Use the application instructions found on this page along with the guidance in the funding opportunity announcement to submit grant applications to NIH, the Centers for Disease Control and Prevention, the Food and Drug Administration, and the Agency for Healthcare Research and Quality.

Prepare to Apply

- [Systems and Roles](#)
- [Register](#)
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Write Application

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Submit

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- [Changed/Corrected Applications](#)
- [Standard Due Dates](#)
- [Submission Policies](#)
- [Dealing with System Issues](#)



[FAQs](#)

Application Information

ASSIST Site:

<https://public.era.nih.gov/assist/public/login.era>

The screenshot displays the ASSIST website interface. At the top, a blue header contains the text "ASSIST" and "Supported by the National Institutes of Health" on the left, and "Username: HOLLOWMAN51" on the right. Below the header is a banner image showing hands working at a computer. The main content area is divided into three sections:

- Welcome to the Application Submission System & Interface for Submission Tracking (ASSIST)**
- INITIATE APPLICATION**: Includes a text input field for "Funding Opportunity Announcement # (Example: PA-XX-XXX or LTIC-ABCD-XX-000)" and a "Go" button.
- SEARCH FOR APPLICATION**: Includes a "Search Applications" button.
- INITIATE OR ACCESS LOAN REPAYMENT APPLICATION (LRP)**: Includes a "Go" button and the text "Initiate or access work in progress application".

On the right side, there is a "Need Help?" section with a question mark icon, and a "Resources" section with a list of links: "APPLICATION GUIDE", "ASSIST USER GUIDE", "ERA COMMONS", and "LRP APPLICATION GUIDE".

Application Information

eRA Commons Site:

<https://public.era.nih.gov/commonsplus>

Login with Login.gov

LOGIN.GOV

Login with eRA Credentials

Username:

justicep1

Password:

.....

Login Clear

(For External Users Only)

[Forgot Password/Unlock Account?](#)

Login with Federated Account

Start typing to search for organization...

Login

Login with PIV/CAC

Login using Smart Card

eRA Commons

Track your application, manage and report
on your federally funded award

Commons Help/Service Desk

866-504-9552 301-402-7469

Hours Monday-Friday, 7am-8pm EST

Recent News

Note: Two-Factor Authentication: Alert for PIs and Senior/Key Personnel Effective September 15, 2021, eRA will begin requiring two-factor authentication 45 days after the submission of a Type 1 or 2 application or RPPR for all individuals senior/key personnel. Users can comply by using Login.gov and/or a qualified InCommon Federated account. Administrative account holders will be required to move to two-factor authentication in early 2023. Learn more about using Login.gov to access eRA Commons and ASSIST.

Note: eRA posts [Deployment and Maintenance Calendar](#) on the [eRA Website](#). Updates and additional details about planned maintenance are documented in this calendar as they become available.

Register Organization

Your organization must complete multiple registrations, including eRA Commons, in order to submit a grant application. See [Register](#); [Register in eRA Commons](#).

Submit a Reference Letter

To provide a reference letter for a fellowship or career development applicant, see [Submit a Reference Letter: Reference Letters](#). No need to log in.

How to Create an Account

Once your organization is registered, your signing official creates accounts for our System. For help, see [Create an Account](#).

Commons Demo

[Register](#) to try most capabilities of the eRA Commons in a sample environment.

LikeThis

LikeThis is a thesaurus-based search tool that allows you to find similar funded p



Quick Queries



Report your patent in iEdison (also see [Invention Reporting website](#))

Learn How to Use eRA Systems

Need more H



Help Topics for Applicants



Help Topics for Grantees



Help Topics for Rev



ASSIST Application Information:

- Summary
- R&R Cover
 - Overview information on the proposal, plus contact information
- Cover Page Supplement
 - Use of animals, stem cells, etc.
- Other Project Information
 - Use of human subjects questions and document uploads
- Sites
 - Performance sites listed

ASSIST Application Information (cont'd):

- Sr/Key Person Profile
 - Contact info, plus biographical sketch and current & pending support form (if applicable)
- Modular or Detailed Budget
- Research Plan
 - Specific Aims
 - Research Strategy
 - Contractual Arrangements (if applicable)
 - Resource Sharing Plan
- Human Subjects & Clinical Trials
- Assignment Request Form

NIH R15: Academic Research Enhancement Award (AREA)

R15: Support **small-scale research projects** conducted by faculty & students at educational institutions that have less than \$6 million total NIH funding

Goals:

- Support meritorious research
- Provide students with research training.
- **AREA** is for undergraduate focused institutions
- **REAP** is for Health Professional & Graduate Schools
- Strengthen the research environment of the institution.

Additional Information:

- Project period is **limited to 3 years** & grants are renewable.
- Preliminary data not required but may be provided as appropriate.
- Direct costs are \$300,000 over the entire project period.
- Submission Dates (annually):
February 25, June 25, October 25

General Grant-Writing Tips

- Read instructions for application form
- Be realistic ... not overly ambitious
- Discuss potential problem areas and possible solutions
- Be explicit
 - Reviewers cannot read your mind!
 - Don't expect reviewers to read between the lines!
 - Don't assume they know what you intend!

Suggestions to Interested Principal Investigators:

- Start Planning Early
- Send an Intent to Submit to the RGC
- Apply for the Right Opportunities
- Contact Appropriate NIH Program Staff Early
- Present Your Ideas Clearly in Your Writing
- Work Closely with Your Assigned RGC Grants Administrator

If you have any questions or need additional information about anything shared within this presentation, please contact the RGC office.

RGC@nku.edu



