

## **Limited Submissions Procedure for Grant Proposals**

A limited submission program is a circumstance in which the sponsor sets an institutional limit for the number of applications or proposals the university can submit for a funding opportunity.

### **Procedure: Within one College**

In the event that more than one faculty/staff wish to submit a grant proposal to a limited submission opportunity and all the interested faculty/staff reside in the same college, the Dean will decide which application will move forward for submission, adhering to the process in place in that college. The selected proposal will then follow routine procedures in RGC.

### **Procedure: One or more Colleges**

In the event there are multiple faculty/staff who wish to submit a grant proposal to a limited submission opportunity from one or more colleges: **First:** Each Dean will decide which application will be recommended from each of their colleges, adhering to the process in place in that college. **Next:** After the Dean identifies the proposal that will be submitted from his/her college, each investigator whose proposal was selected is requested to submit a one page abstract of their research project to the *Vice Provost for Graduate Education, Research, and Outreach*. **This must take place no later than two months prior to the internal deadline set by their college for submitting proposals.**

The Vice Provost will review all abstracts, determine if additional information is required from any faculty/staff and render a decision based on the following merits:

- Intellectual Merit: How important is the proposed research to advancing knowledge within its field or across fields? How well qualified is the proposer? To what extent does the project suggest and explore original concepts? How well conceived is the proposed project? What is the likelihood of success? How well is the proposal aligned with the mission and goals of NKU?
- Significance/Broader Impacts: How well does the proposed project advance discovery and understanding while promoting training and learning? To what extent will it enhance the infrastructure for research? Will the results be disseminated broadly? What are the benefits of the proposed research to society and to the NKU region? How will students be engaged?
- Match to Sponsor's Program and NKU Goals: How well does the proposed project address the sponsor's programmatic requirements and goals? Given NKU's research goals and strengths, what are the benefits to campus?
- Other Relevant Factors: e.g. cultural competency; public outreach efforts; quality of the evaluation design; comments from previous submissions to the same program- if applicable- and the current proposal's responsiveness to those comments.