



<b>Internal Regulation Title</b>	Animal Photography				
<b>Date Last Revised</b>	07/31/2017	<b>Date Created</b>	03/16/2014	<b>Revision #</b>	
<b>Regulation Number</b>	9	<b>Required by:</b>	<input type="checkbox"/> OHRP <input type="checkbox"/> Funding Agency <input type="checkbox"/> OLAW		
<b>Applicability</b>	<input type="checkbox"/> RGC Internal		<input checked="" type="checkbox"/> Researcher	<input type="checkbox"/> Institutional	
<b>Subgroup</b>	<input type="checkbox"/> NKU Compliance	<input type="checkbox"/> IRB	<input checked="" type="checkbox"/> IACUC	<input type="checkbox"/> IBC	

### 1.0 PURPOSE

The following regulation is intended to protect the health and welfare of Northern Kentucky University’s research animals, to protect the confidentiality and integrity of animal research, and to prevent any misrepresentation of the University’s animal research program.

### 2.0 GENERAL INFORMATION AND SCOPE

This internal regulation applies to all Principal Investigators (PI), students, staff, faculty, and visitors to laboratories, field sites, and animal housing units where research/teaching activities are covered by a NKU IACUC protocol.

Still images and video images have important advantages in documenting research activities, training new investigators, and enhancing education of NKU students. However, the use and distribution of animal images and videos should be restricted to appropriate uses only. Therefore, the following rules will apply to all forms of digital, film, videotape and similar forms of still and video photography of animals used in teaching and research.

### 3.0 DETAILS

#### A. BACKGROUND

- 1) No images or video may be taken without the written permission of the instructor in a laboratory/field course or the PI of a research study covered by an NKU IACUC protocol. Examples of written permission include:
  - a. A formal signed letter on NKU letterhead
  - b. An e-mail from the instructor or PI’s NKU account
  - c. A text message from an established cell phone for the instructor or PI
  - d. Activities described in approved IACUC protocols
- 2) No images or video may be posted on the Internet, e-mailed, or shared in electronic or print form without the written permission of the instructor in a laboratory/field course or the PI of a research study covered by an NKU IACUC protocol.
- 3) Violations of this policy by NKU students will be reported to the appropriate instructor or faculty member and to the Dean of Students for disciplinary action if deemed appropriate.
- 4) Violations of this policy by NKU employees will be reported to the individual’s supervisor.
- 5) All images and video will remain the sole property of the course instructor or PI.

## B. EXCEPTIONS

This policy does not apply to photography required for compliance with applicable federal, state or local laws or photography by the IACUC Attending Veterinarians.

## C. GUIDELINES

To insure the appropriateness and usefulness of animal images and videos, the following should be considered before photography begins:

- a. Avoid stressing the animals with bright lights, hot lights, or excessive handling.
- b. Use appropriate handling and restraint methods for the species.
- c. Review the approved protocol to insure that only approved activities are photographed.
- d. Animals should be in clean surroundings and clean cages, water bottles and feeders should be visible in the photograph if applicable.

## 4.0 REFERENCES

[Guide for the Care and Use of Laboratory Animals Eighth Edition](#)

## 5.0 FORMS OR ATTACHMENTS

## 6.0 DEFINITIONS

### Approvals

Title	Approved	Date Approved	Not Applicable
Manager of Research Compliance	<input checked="" type="checkbox"/>	11/01/2017	<input type="checkbox"/>
IACUC Chair	<input checked="" type="checkbox"/>	11/01/2017	<input type="checkbox"/>
Institutional Official	<input type="checkbox"/>		<input checked="" type="checkbox"/>

### Revisions

Title	Approved	Date Approved	N/A	Summary
Manager of Research Compliance	<input type="checkbox"/>		<input type="checkbox"/>	
IACUC Chair	<input type="checkbox"/>		<input type="checkbox"/>	
Institutional Official	<input type="checkbox"/>		<input type="checkbox"/>	