



<b>Standard Operating Procedure Title</b>	Cage and Tank Card Requirements		
<b>Date Last Revised</b>	06/13/2018	<b>Revision #</b>	
<b>SOP Number</b>	11	<b>Required by:</b>	<input type="checkbox"/> OHRP <input type="checkbox"/> Funding Agency <input checked="" type="checkbox"/> OLAW
<b>Applicability</b>	<input checked="" type="checkbox"/> RGC Internal	<input checked="" type="checkbox"/> Researcher	<input type="checkbox"/> Institutional
<b>Subgroup</b>	<input type="checkbox"/> NKU Compliance	<input type="checkbox"/> IRB	<input checked="" type="checkbox"/> IACUC <input type="checkbox"/> IBC

### 1.0 PURPOSE

The purpose of this SOP is to describe how animals are identified by cage/tank cards and the required cage/tank card information.

### 2.0 SCOPE

This SOP pertains to all studies approved by the IACUC. All cages and tanks containing animals for studies approved by the IACUC are required to have cage/tank cards.

### 3.0 PROCEDURES – SUPPLIES AND DISPLAY

- Note cards (i.e. 3 x 5 cards) or printed stickers
- The card must be displayed on the cage/tank in an easy-to-see location
- If multiple animals are in one cage/tank, one cage/tank card with the required information may suffice

### 3.1 PROCEDURES – INFORMATION REQUIRED

- Cage/tank cards must contain the following (at a minimum):
  - Investigator’s name
  - Investigator’s phone number
  - Protocol number
  - Species
  - Strain/Genotype
  - Sex (if possible)
  - Date of birth
  - Which animals to save in case of a disaster or emergency
- Additional information should be on the card if applicable/available:
  - Animal ID number
  - Vendor
  - USDA number if applicable
  - Date of arrival
- Following operative procedures, the cage or tank card must reflect the date and time of the procedure performed (see IACUC IR #6 Post-Operative and Procedural Care).

### 4.0 REFERENCES

[OLAW’s Guide for the Care and Use of Laboratory Animals Eight Edition](#)

## 5.0 FORMS OR ATTACHMENTS

IR #6 (IACUC) Post-Operative and Procedural Care

## 6.0 DEFINITIONS

OLAW – Office of Lab and Animal Welfare

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### Approvals

Title	Approved	Date Approved	Not Applicable
Manager of Research Compliance	<input checked="" type="checkbox"/>	11/01/2017	<input type="checkbox"/>
IACUC Chair	<input checked="" type="checkbox"/>	11/01/2017	<input type="checkbox"/>
Institutional Official	<input type="checkbox"/>		<input checked="" type="checkbox"/>

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### Revisions

Title	Approved	Date Approved	N/A	Summary
Manager of Research Compliance	<input type="checkbox"/>		<input type="checkbox"/>	
IACUC Chair	<input type="checkbox"/>		<input type="checkbox"/>	
Institutional Official	<input type="checkbox"/>		<input type="checkbox"/>	