



Northern Kentucky University
Office of Research, Grants and Contracts
Nunn Drive//JC 405
Highland Heights, KY 41099

CITI How to Register – Education and Under 18 Participants Research Group

After registering in the CITI program ([click here for instruction on how to register in CITI](#)):

1. Log in to the [CITI program](#)
2. Click *Add a Course*
3. Question 1 – Financial Conflicts of Interest – select *No, I do not meet this criteria*
4. Question 2 – Responsible Conduct of Research – select *No, I do not meet this criteria*
5. Question 3 – Human Subjects – select, *Education and Under 18 Participants Research group (this includes all researchers/faculty advisors working in the Teacher as a Leader Program and anyone working with minors/students under the age of 18*
6. Question 4 – NKU Classroom Courses – select *Not at this time*
7. Question 5 – Animal Research Course Enrollment - select *Not at this time*
8. Question 6 – Institutional/Signatory Official - select *Not at this time*
9. You should now see the course *Education Graduate: Teacher as Leader Students*