

Northern Kentucky University	Policy Link: Occupational Safety Policy
Issue Date: 11/02/2018	Title: ASBESTOS PROCEDURE
Revised Date:	

OBJECTIVE AND PURPOSE

The purpose of this procedure is to ensure compliance with Federal and State regulations pertaining to asbestos and to minimize any risk of exposure for faculty, staff, students, and visitors of Northern Kentucky University. This procedure is administered under the authority of University Occupational Safety Policy.

DEFINITIONS

Asbestos - the asbestiform varieties of: chrysotile (serpentine), crocidolite (riebeckite), amosite (cummingtonite-grunerite), anthophyllite, tremolite, and actinolite.

RULES AND PROCEDURES

Asbestos Plan

Safety and Emergency Management shall implement and maintain an asbestos plan for asbestos containing materials known or assumed to exist in university buildings. The asbestos plan shall be periodically reviewed and updated in accordance with regulatory requirements.

Asbestos Surveys

An asbestos survey meeting the requirements of Federal and State regulations shall be completed prior to the commencement of any renovation, remodeling, or demolition project involving a University owned building; component of a University owned building or of a building scheduled to be purchased by the University.

All surveys are required to be submitted to Safety and Emergency Management for review prior to the start of a construction project. Safety and Emergency Management reserves the authority to reject a survey based on incomplete content or failure to follow regulatory requirements.

A copy of the completed asbestos survey must be kept on site for the duration of a construction project.

Abatement Procedures

All asbestos abatement at Northern Kentucky University shall comply with the applicable federal and state regulations. All University personnel must comply with all federal and state requirements pertaining to notifications, training, monitoring, and documentation. Prior approval by Safety and Emergency Management must be obtained for any in-house abatement activities. Based on the type and amount of asbestos containing material being removed, Safety and Emergency Management can, at their discretion, require air monitoring during removal activities.

Asbestos-containing roofing may be removed by a state certified or registered roofing contractor as long as all removal activities are performed under the direction of an onsite roofing supervisor. The supervisor must remain on site at all times while removal activities are taking place. The supervisor is required to have completed an approved asbestos roofing course prior to engaging in the removal of asbestos containing roofing materials.

All abatement must comply with 401KAR58. Safety and Emergency Management reserves the right to require that additional protective measures be instituted beyond those required by regulation on any asbestos abatement project.

Safety and Emergency Management shall be notified at least twenty days prior to the commencement of an asbestos abatement project. Exemptions can be made for emergency work.

Project work plans or full project specifications may be required depending on the scope of the abatement project. A Licensed Asbestos Consultant shall be responsible for developing work plans and specifications related to an abatement project when needed.

Project monitoring including work area inspection and routine and final clearance air sampling shall be required on all asbestos abatement projects except for floor tile removal conducted according to the RFCI methods.

Safety and Emergency Management shall be the final decision making authority involving questions related to project monitoring requirements.

RESPONSIBILITIES

Safety and Emergency Management

Safety and Emergency Management is responsible for procedure development, review, and compliance with all applicable federal and state regulations. Safety and Emergency Management will coordinate training as needed. Safety and Emergency Management staff are authorized to halt any unsafe work practice that is not in accordance with this or any other NKU safety policy or procedure.

Chair/Director Responsibilities

It is the responsibility of the chair/director to comply with applicable environmental, health and safety laws and regulations, University policies and procedures, and accepted safe work practices. Chairs/directors shall ensure that their employees receive required training prior to beginning work and annual/refresher training as needed. The chair/director is also responsible for maintaining their employee training records.

Chairs and Directors may delegate the details of program implementation to appropriate personnel within their authority. The ultimate responsibility, however, for ensuring implementation of these programs at the academic department/administrative unit level remains with the chairs/directors.

TRAINING

Departments shall ensure adequate training for each employee prior to performing work related to this procedure. Documentation shall be maintained for each employee. Additional information on training and documentation requirements can be found in corresponding regulations. For additional assistance contact Safety and Emergency Management.

DOCUMENTATION

Copies of all documentation related to asbestos activities including the consultant and contractor final reports and waste disposal manifests must be provided to Safety and Emergency Management within 45 days of the completion of an abatement project.

Safety and Emergency Management shall be responsible for maintaining and archiving all asbestos related documentation for the time mandated by federal regulatory requirements.

A record of training imparted to employees should be maintained by respective departments/units.

For additional information, forms, training, and other resources visit nku.edu/safety.