

Northern Kentucky University	Policy Link: Occupational Safety Policy
Issue Date: Revised Date:	Title: Radiation Safety Procedure

OBJECTIVE AND PURPOSE

This procedure provides the requirements for the use of radioactive materials in accordance with federal and state regulations. This procedure is administered under the authority of University Policy: Occupational Safety (XXXXX).

DEFINITIONS

Radioactive Decay-the disintegration of the nucleus of an unstable nuclide by the spontaneous emission of charged particles, photons, or both.

Radioactive Materials-A substance that contains unstable-radioactive-atoms that give off radiation as they decay. See Radioactive decay.

RULES AND PROCEDURES

The Radioactive Material License for Northern Kentucky University is currently terminated due to inactivity. To begin work with radioactive materials please notify the Radiation Safety Officer at least 90 days before work with radioactive materials is scheduled to begin.

RESPONSIBILITIES

Safety and Emergency Management

Safety and Emergency Management is responsible for procedure development, review, and compliance with all applicable federal and state regulations. Safety and Emergency Management will coordinate training as needed. Safety and Emergency Management staff are authorized to halt any unsafe work practice that is not in accordance with this or any other NKU safety policy or procedure.

Chair/Director Responsibilities

It is the responsibility of the chair/director to comply with applicable environmental, health and safety laws and regulations, University policies and procedures, and accepted safe work practices. Chairs/directors shall ensure that their employees receive required training prior to beginning work and annual/refresher training as needed. The chair/director is also responsible for maintaining their employee training records.

Chairs and Directors may delegate the details of program implementation to appropriate personnel within their authority. The ultimate responsibility, however, for ensuring implementation of these programs at the academic department/administrative unit level remains with the chairs/directors.

TRAINING

Departments shall ensure adequate training for each employee prior to performing work related to this procedure. Documentation shall be maintained for each employee. Additional information on training and documentation requirements can be found in corresponding regulations. For additional assistance contact Safety and Emergency Management.