

Staff Congress Regular Meeting Minutes
June 13th 2014

Members present: Peg Adams; Tina Altenhofen; David Bauer; Kerri Beach; Chris Bowling; Maribeth Carskadon; Jeff Chesnut; Peggy DeJaco; Cheryl Edelen; Tiffany Freytag; LuAnn Grimm; Whitney Kessinger; Connie Kiskaden; Kate Lovold; Amanda Meeker; Gail Messmer; William Moulton; Erin Mulligan; Rebekah Richardson; Mary Ann Trumble; Pam Wagar; Jenny Wagner; Chris Witt; Doug Wells; Robert Yelton; Carole Ziegler

Members absent: Sarah Aikman; Cindy Ash; Jane Goode; Sue Murphy; Ron Schultz; Glenn Scott; Tracy Stokes; Kristine West;

Guest: Ken Ramey; Lori Southwood; Steve Meier; Steven Weiss; Dawn Bell Gardiner; Grace Hiles

Call to Order: The meeting was called to order at 11:10 a.m. by President, Rebekah Richardson.

Minutes: There were no corrections to the previous minutes. Motion to approve by Peggy DeJaco, seconded by Pam Wagar, motion carried.

Guest: Compliance & Institutional Ethics – Dawn Bell Gardiner - Informational Session: Updates to the university policy website. Dawn provided a demo of the new <http://policy.nku.edu> website. The new website will be activated on 6/30/14.

They are counting on feedback from SC members on content and usability in an effort to make the website more user friendly.

There will be two listserv's. One for current policies under review and for policies recently updated. Individuals will have to sign up for each listserv separately. Those on listserv will be able to view draft policy and submit comments or recommendations for 14 days.

There has been a general email set up at policy@nku.edu.

Staff Regent's Report: Steve Meier – No Report

Vice President for Administration & Finance: Ken Ramey – Construction update:

Construction Update – Campus has a lot of activity going on.

Northern Terrace – 2014 Fall occupancy full.

Plaza – replacing concrete – almost finished

Health Innovation Center is moving forward. Internal and external committees are being formed. June request for architect, expected completion hopefully August 2017.

Renovation to Founder Hall – Fall 2018.

Parking fees will not increase this year.

Human Resource Liaison: Lori Southwood unable to attend – No Report.

Jeff Chesnut asked if there will be a memo sent out to inform university of eliminated positions. Academic Affairs and Student Affairs have already sent something out to their individual divisions, but wondering if we will be notified of campus wide losses.

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Ken replied there would not as this is a delicate situation.

President's Report: President's report was moved to the end of the meeting this month. See report information below.

Standing Committee Reports:

1. **Benefits:** No Report
2. **Constitution & By Laws:** No Report
3. **Credentials and Elections:** No Report
4. **Outreach:** No Report
5. **Policies:** No Report
6. **Scholarship:** The winners are:

A.D. Albright Scholarship:
Returning/Continuing Students:
Vanessa Hollon
Daughter of Debbie Hollon, University Printing – Copy Centers

James C Votruba Scholarship:
Incoming Student:
Katie Marsala
Daughter of Jackie Marsala, Nursing

W. Michael Baker Scholarship:
Incoming Student
Gregory Burson
Son of Lisa Burson, Comptroller – Grants & Contract Mgt

A.D. Albright Award:
Returning Student:
Allison Woll
Jim Woll, Office of Student Account Services

Staff Congress Book Award:
Returning Student:
Aubrey Adams

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Son of Peg Adams, U-CAP, University Connect & Persist
Scholarship luncheon will follow today's meeting.

7. Technology: No report

University Committee Reports:

A. Transportation Advisory: No Report

B. Food Service Advisory: No Report

C. Regent's Distinguished Service Award: No Report

D. President Climate Commitment: No Report

E. Wellness: The Health Assessment participation was down this year, with only 24% of eligible faculty and 25% of eligible staff participating. Please encourage all eligible employees to participate. It not only benefits the individual, but it provides information for the Wellness staff about the areas in which to concentrate their efforts to help us all increase our wellness.

Planning for the fall 2014 campaign is underway. This year will see a 30 for 30 physical activity campaign, promoting 30 minutes of activity per day for 30 days. The activity minutes can be in one chunk, or broken up into three 10 minute sessions, two 15 minutes sessions, etc. The important thing is to be physically active for at least 30 minutes every day.

Classes expected in the fall are Mindful Meditation led by Marla Herron, As You Are classes—Fit 4 Life, and YAYA, and another yoga after work hours.

The Benefits Fair will be held Sept. 18 in the SU Ballroom. This year's fair will include more vendors than last year, with more preventative exhibits.

Wellness@Work will see some changes in an effort to increase participation. We are establishing categories to group participants by college/department size: 1-20; 21-69; 70+. We hope that this will encourage units to participate who may have been hesitant previously because of the perception that they could not compete against large units.

Amanda Meeker commented that the new categories would be great. Also, the application is much too long. Pam said they are revising the application as well.

F. Benevolent: No Report

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Ad-Hoc Committee

A. Roundtable/Panel of Discussion: No Report

President's Report: President Rebekah wished to express our Thank you and Good bye to those not returning to Staff Congress next year. Also, thanks to everyone that at any point have served as members of Staff Congress. She is proud to be a member of Staff Congress and our current President.

THANK YOU to those not returning: Kristine West, Tracy Stokes, Erin Mulligan, Bill Moulton, Jane Goode, Tiffany Freytag, Mary Beth Carskadon and Sarah Aikman. We hope to have you back on Staff Congress again when your schedules permit.

Old Business: None

New Business: Rebekah received a question via email that she wanted to share with Staff Congress.

Announcement: Congratulations to Jane Goode. She wrote an article that was published in Sustain Magazine, which was written about NKU and our "Green" efforts and a sustainable environment.

Peggy DeJaco thanked Rebekah for her leadership.

Rebekah expressed additional thanks to Steve Meier, Staff Regent, Steve Weiss, Faculty Senate President and Jacqueline McNally, Faculty Regent for their support and guidance over the past year.

Adjournment: Motion to adjourn the meeting was made by Carole Ziegler, seconded by Pam Wagar. Motion carried. The meeting was adjourned at 11:50 p.m.