

Staff Congress Minutes – March 13, 2014. SU 104

Present: Peg Adams; Sarah Aikman; Cindy Ash; Tina Altenhofen; David Bauer; Kerri Beach; Chris Bowling; Maribeth Carskadon; Jeff Chesnut; Peggy DeJaco; Cheryl Edelen; Tiffany Freytag; Jane Goode; Whitney Kessinger; Amanda Meeker; Gail Messmer; Sue Murphy; Rebekah Richardson; Ron Schulz; Mary Ann Trumble; Tracy Stokes; Pam Wagar; Jenny Wagner; Kristine West; Doug Wells; Robert Yelton; Carole Ziegler;

Absent: LuAnn Grimm; Connie Kiskaden; Kathryn Lovold (medical absence); Chuck Miller; William Moulton; Erin Mulligan; Glenn Scott; Chris Witt;

Guest Present: Ken Ramey; Lori Southwood; Steve Meier; Grace Hiles

President Rebekah called the meeting to order at 1:06 PM.

Pres Rebekah asked for additions/corrections to the February minutes-none.
Motion to accept by Peggy DeJaco, Second by Jeff Chesnnt. Motion approved.

Staff Regent Report: Steve Meier – Presented a power point of the March 12, 2014, Board of Regents meeting. There were reports from Ken Bothof, Athletic Director, Report on Student Financial Aid, Freshman application Information, Student Retention Report, Administration Regulation Updated Ethical Principles Code of Conduct, & 2014-2016 State Budget Contact Information. See attached.

Liaisons Report:

Lori Southwood: Announced Manager Training program re Tobacco Free to be held week of 3/24/2014. Violators may be reported by calling 572-SMOK.

Lori Announced that the Employee Appreciation Week will begin with the Kickoff Reception on Monday 3/17/2014, 3:00 – 4:30 in the Student Union Room 107A. The winners of the Wellness at work Awards will be announced and those nominated for the Regents Distinguished Service Awards will be announced and enjoy an afternoon treat.

The 34th Annual Employee Appreciated Day Breakfast will be Thursday, March 20, 2014 from 8:30 – 10:30am in the Student Union Ballroom. Those employees with service milestones achieved during the calendar year 2013 will be recognized, and the winners of the Regents Distinguished Service will be announced. There will be a dinner on March 23, 2014 from 6:00 8:30pm in the Student Union Ballroom for those unable to attend the breakfast.

Ken Ramey: Facilities Update; No news to report. The weather has prevented any progress.
Legislative Update: The scheduled vote in the KY House did not occur, and both UK and UofL are pushing the Ky Senate to have the 2.5% cut eliminated.

There is no indication at this time, of a change in the Gov's budget re the KRS Funding.

The Ethical Principles and Code of Conduct statement was removed from the Annual evaluation process Information to follow later this spring from the Office of Compliance and Institutional Ethics.

There will be NO increase in the Parking fees for Faculty & Staff for the 2014-2015 year. There may be increases in the fees charged to the public when parking in the garages.

President's report:

Rebekah expressed her thanks to all Staff Congress Member, and to Ken and Lori, as we discussed the Ethical Principles and Code of Conduct issues.

Also, Rebekah reminded everyone of the SWAP meet that is currently in progress. A great way to give and get supplies for your department needs.

STANDING COMMITTEES:

BENEFITS – Pam Wagar: The Committee met, and there were guests from UCAP in attendance. Committee may look into ways to partner with them in the future.

Pam reported that 241 Staff members took classes in the fall 2013 semester. This amounts to approximately \$1.7-1.8 Million dollars per year. Since some classes are four hour classes, the committee may look into increasing the number of hours per semester that are covered by the tuition waiver benefit. Pam announced that Chris Hammond was named the Adult Learner of the Year. Congratulation Chris.

CONSTITUTION & BYLAWS – no report.

CREDENTIALS & ELECTIONS - Sue Murphy: The Committee met. The Call for Nomination Packet is ready and will be distributed Friday, March 14, 2014, to all Staff who are eligible to run for Staff Congress. Paper packets and Paper nomination forms are available upon request. Thirteen members of Congress will be returning for the 2014-2015 year, which leaves 22 positions available to be filled. Sue also asked everyone to help the committee distribute the posters.

POLICIES: Carole Ziegler: The Committee met. This was a very casual meeting with most of the discussion concerning the Ethical Principles and Code of Conducts form, and Staff evaluations. The committee also discussed the difference in the jobs on campus.

OUTREACH: Amanda Meeker: The committee had on “online” meeting. She announced that NKU Gives will not be part of the Employee Appreciation activities next week, but they hope to try again in the fall. She thanked everyone for submissions for the newsletter. She was hoping to include some information re the Roundtable discussion. As the roundtable minutes are not ready, the newsletter will be processed without these notes.

SCHOLARSHIP: Sarah Aikman: Sarah reported that there were only three applications for the freshman scholarships, and two were awarded other scholarships, and the third was the child of a faculty member. Therefore, there will be NO scholarships awarded to an incoming freshman this year. The application deadline for returning students is March 15, 2014.

TECHNOLOGY: Jeff Chesnut: no report

UNIVERSITY COMMITTEES:

TRANSPORTATION: Bill Moulton: no report:

FOOD SERVICE ADVISORY: Gail Messmer: no report.

REGENT’S DISTINGUISHED SERVICE AWARDS: – Sue Murphy: The Committee met, and reviewed the nominee in the three categories. The nominees will be announced on Monday, March 17, 2014, and the

Employee Kickoff reception at 3:00 pm. The Winners will be announced at the Employee Appreciation Breakfast on March 20, 2014.

PRESIDENT'S CLIMATE COMMITMENT: Jane Goode reported that 438 pounds of material were exchanged At the SWAP meet.

WELLNESS – Pam Wagar: Pam reported that the awards for the winners of the Wellness at Work campaign will be announced at the Dessert Reception on Monday, March 17, 2014, at 3:00 pm.

BENEVOLENT: Peggy DeJaco Report:

Peggy thanked everyone for helping with the Chili-Cook-Off.

The winners were:

1st place-Jim Raleigh (IT-Customer Systems)-White Chicken Chili

2nd place-Sandi Wilder (Campus and Space Planning)-Vegetable Beef

3rd place-Cheryl Edelen (Steely Library)-Cheesy Potato

We raised a total of \$829.00 in cash donations.

Hours of service donated= 503.5 hours of sick time and 200 hours of vacation!

Many, many thanks for helping us make this fundraiser a huge success!!! See you at the Chili Cook-off on March 4, 2014!!!

Roundtable Report:

Kerri is continuing to work on the minutes and will forward the combined report to President Rebekah, and the Committee.

Old Business: Rebekah reported that she had received an email from Sue Hodges-Moore regarding the cost of printing the Strategic Plan Books. The additional 500 copies that were printed that allowed for everyone to receive a copy, only cost an additional 21 cents per book.

New Business: Rebekah read an anonymous email asking if closing for Spring Break would/could result in saving money. It was discussed, and explained that would benefit NKU, and we will continue to be open during Spring Break.

ANNOUNCEMENTS:

Ken announced that later this Spring there may be a survey to explore the Branded Food Concept on Campus.

Sarah: Announced that the Food Court will be extremely busy beginning Monday, from 11:30 – 1:00 since Norse Commons closed on March 7, 2014, for renovations.

Motion to adjourn by Cheryl Edelen, second by Jenny Wagner. Motion carried.

Meeting adjourned 2:18pm.

Respective submitted

Cheryl Edelen