

Members present: Tina Altenhofen, Cindy Ash, David Bauer, Chris Bowling, Tiffany Budd, Angela Calhoun, Jeff Chesnut, Sarah Iden, Jennifer Martinez, Katy McBryan, Sue Murphy-Angel, Donna Neace, Josh Neumeyer, Kimberly Sanders, Dennis Sickinger, Steve Slone, Walter Smith, Lori Thaxton, Collette Thompson, Mary Ann Trumble, Pam Wagar, Kimberly Wiley, Carolyn Willhoit, Carole Ziegler

Members absent: Tom Barnett, Sara Conwell, Rebecca Cox, Tiffany Freytag, Nick Gamble, Kyle Jacobson, Katie Lovold, Beth McCubbin, Amberly Nutini

Guests: Janel Bloch, Norm Desmarais, Grace Hiles, Sue Hodges Moore, Mike Irvin, Arnie Slaughter, Lori Southwood

- I. Call to Order – 1:04p.m.
- II. Approval of March 9, 2017 minutes - Motion to approve minutes as submitted made by Steve Slone and seconded by Carolyn Willhoit; approved by voice vote with no opposition or abstention
- III. Guest: Regent Norm Desmarais provided an overview of the presidential search process and timeline (see attached slides). 859-743-1970 / n.desmarais@tier1performance.com
 - A. Remaining open forums:
 1. Staff: Wed 4/19 from 2:30-3:30pm in SU 108
 2. Student: Wed 4/19 from 3:30-4:30pm in SU 108
 3. Community: Wed 4/19 from 5:30-6:30pm in SU 108
 4. Faculty: Thu 4/20 from 1:00-2:00pm in SU 109
 - B. Regarding confidentiality, Tiffany Budd asked if the possibility exists to have a person selected who elects confidentiality to the end of the process, that we wouldn't know until they're announced; Norm indicated this would certainly not be his personal preference – he believes it is important candidates be able to interact with campus constituents as part of the process.
- IV. Liaison Reports
 - A. Board of Regents – Staff Regent Arnie Slaughter
 1. Arnie encouraged everyone to attend the staff listening session next week, or the community session if the staff session doesn't work for someone's schedule. Online feedback is also possible through this link: [Presidential Search Survey](#)
 2. Reminder of the President's spring budget address Thu 4/20 at 9am in SU 107
 3. Reminder of the Board of Regents meeting Wed 4/26, at which the 2017-18 tuition and fee schedule will be presented for review and approval
 4. Reminder of the SGA and Office of Student Engagement's President & Mrs. Mearns Day of Service on Sat 4/22 at 9:30am; meet in the Student Union (see email information included after minutes).

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- B. Executive Team / Administration & Finance – Senior VP Sue Hodges Moore
1. Auxiliary Services:
 - a) Design and development of plans for parking lot restoration over the summer continues; more information to be provided by Zaidi next month
 - b) Pepsi has been awarded the pouring rights contract for the next 10 years
 - c) Planning is underway for Governor’s Scholars and Summer Spark programs for this summer
 2. Facilities Management:
 - a) The greenhouse conversion at the old city building allows us to grow plants we might otherwise have purchased and keep the grounds pretty
 - b) The April 22 Day of Service will include some grounds care opportunities and other facilities projects
 - c) The UK College of Medicine branch campus has been proposed to occupy the 3rd floor of Albright Health Center after the HIC has opened
 3. Information Technology:
 - a) An update for WEAVEOnline planning and assessment software is coming in the fall; Sue Murphy-Angel asked about training, and Sue Hodges Moore indicated it will be offered, with details TBA
 - b) One.NKU.edu student portal is gaining use and popularity
 - c) CollegeNet tool for student course evaluations
 - d) New budget software training will take place over the course of summer and fall, including details regarding the new budget model
- C. Human Resources – Senior Director Lori Southwood
1. Retirement education sessions (KERS/TIAA/SS/Medicare) exceeded last year’s attendance and were well-received; Lori Thaxton asked about marketing for the sessions, and Katy McBryan noted they were targeted to staff ages 55 and older, but Lori S. will suggest they be more broadly available, and perhaps in different locations if possible.
 2. NKU’s KERS contribution will increase from 48.59% to 49.47% for FY18 (approximately \$400,000 total); Carole Ziegler asked if the costs are predicted to continue rising, even if slowly, and Lori S. said yes, it is likely, given the state of the KERS fund.
 3. NKU Strong “strength of the month” will be highlighted each month via the Admin & Finance newsletter and Monday Motivator emails
 4. Wellness cart – Lori S. will be visiting campus offices with the cart over the next several weeks
- D. Faculty Senate – Dr. Janel Bloch
1. The Statement of Solidarity presented last month passed Faculty Senate
 2. Janel reiterated Arnie’s encouragement to provide feedback for the presidential search and attend search committee meetings ([click here for the meeting schedule](#)); Tina Altenhofen asked about concerns related to hybrid search

format, and Janel indicated the main concern of faculty is the ability to provide detailed input related to each candidate if desired

3. The Faculty Senate survey regarding morale and other issues/priorities is also being provided to the search firm, including the “questions for the President” section, and recommendations for improvements/future actions (to view this survey, visit <http://facultysenate.nku.edu>, click Faculty Survey at the bottom of the left navigation, enter your NKU user name and password, and select “2016 Faculty Survey;” the questions section referenced is Appendix B in the document)

E. Student Government Association – Will Weber / Ellen Wilshire

V. President’s Report – Dave Bauer

- A. Some positive stats: NKU #1 in NCAA tournament for educational value; Victor was #1 mascot and best dancing mascot as well; also most Selection Sunday television time!

VI. Standing Committees:

- A. Benefits – no report
- B. Constitution & Bylaws – no report
- C. Credentials & Elections – **report**
- D. Outreach – **report**
- E. Policies – **report**

1. Regarding Staff Congress inclusion in the policy process, Lori Southwood noted that she and Sue Hodges Moore generally share policies under consideration with Staff Congress prior to the formal process; this will continue, and an opportunity for later review during the formal process will also be included.

F. Scholarship – no report

VII. University Committees:

- A. Benevolent Association – **report**
- B. Food Service Advisory – **report**
- C. IT Advisory Committee – no report
- D. Regent’s Distinguished Service Award – **report**
- E. Sustainability Strategy Work Group – no report
- F. Transportation – no report
- G. Wellness – **report**

VIII. Ad-Hoc Committee

- A. Roundtable Discussion – no report

IX. Old Business

- A. Fine Arts Center electrical outlets: Sue Hodges Moore reported additional outlets were able to be added in the requested areas; Donna Neace confirmed the upgrade was positively received by students
- B. CRC discount between day pass and family membership: A response from Dr. Dan Nadler, VP of Student Affairs, indicated that, while additional discounting is not really

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- possible, family members can purchase a membership on a monthly basis for \$31. This option might allow individuals to enjoy the indoor track during bad weather months, but cancel the membership when the weather is suitable for outdoor walks.
- C. Walter Smith asked Sue Hodges Moore about the status of the Facilities Management committee which was to result from the round table; she will talk to Zaidi and report back; Dave Bauer also mentioned Zaidi's recent open forums as another opportunity for FM staff engagement
- X. New Business
- A. Johns Hill Rd lighting – Dave noted some issues which, it turns out, are state controlled, and in the process of being fixed
- B. Walter Smith asked for ideas for potential alternative solutions to suggest in lieu of parking pass rate increases. Jeff Chesnut suggested a different way of sharing the cost in terms of percentage of salary rather than a fixed rate. We will revisit next month to see if anyone has additional ideas.
- XI. Announcements
- A. May guests: Mike Hales, Syed Zaidi, and Mary Paula Schuh from Facilities Management will provide an update on the US 27 project and pending parking lot restorations; Penny Parsons and Leah Stewart from Student Financial Assistance will provide an overview of the scholarship and waiver process.
- B. Reminder: Farewell to Geoff and Jennifer Mearns, Monday 5/1 from 4:00-5:30pm in the SU Ballroom; RSVP by 4/26 at:
https://nku.co1.qualtrics.com/jfe/form/SV_56fqYaZWC98Nf81
- C. Ceramics sale 4/19 & 20 9:30-1pm on the plaza (mugs, bowls, metalwork, woodwork, jewelry, etc.)
- D. Carole Ziegler was recognized with an award in appreciation of her longstanding service to Staff Congress, as she prepares to retire
- XII. Adjournment - Motion to adjourn made by Carole Ziegler and seconded by Lori Thaxton; approved by voice vote with no opposition or abstention; meeting adjourned at 2:40pm.

Credentials & Election Committee Meeting Minutes

Date: 03/22/2007, 2:00-3:00 pm, AC105
Present: Tina Altenhofen, Sue Murphy-Angel, Beth McCubbin, & Donna Neace
Absent: Maryann Trumbe
Guests: Grace Hiles

Discussion:

- The committee reviewed the list of eligible voters
- The committee reviewed the nominations submitted
 - Length of time at NKU
 - Submitted in the right division
- Members handed out nomination packets at the Staff breakfast and dinner in order to increase nomination numbers
- Worked with Grace to make sure she had everything she needed to create online voting system
- 31 nominees – need 23
 - 8 admin fin (need 5)
 - 2 contract (need 1)
 - 12 academic affairs (need 7)
 - 5 Operations Maint (need 4)
 - 3 student affairs (need 2)
 - Vacant: Director need 1
 - Vacant: Athletics need 1
 - 1 Legal & all that jazz need 2
- A HUGE thank you to Grace!

Next Meeting: 4/19/2017, 2:00-3:00 pm, AC105

Outreach Committee Meeting Minutes

Date: 3/31/17, email communication
Present: Chris, Bowling, Walter Smith, Debbie Kelly, Kyle Jacobson, Collette Thompson,

Updates on old business:

- Two Lunch & Learn events were offered in March
 - March 17- Everything You Need to Know about Serving on Staff Congress
This session covered everything the basics of what someone should know about serving on Staff Congress- time commitments, committees, and responsibilities for example. Current Staff Congress members were present to answer questions and share their experience. We now have the framework to

4be able to offer this session in future years. Session was a partnership with the Credentials and Elections Committee.

- March 29- Tuition Waiver Refresher
This program reviewed everything someone needs to know about utilizing the tuition waiver benefit. Melissa Gorbandt, admissions director, and Lane Swanson, graduate education coordinator, were present to answer questions from the audience. Tommy Barnhart shared information on the Staff Congress Book Award. This session was a partnership with Human Resources. There is interest to offer it again campus-wide and a specific session for Facilities Management staff. The information shared at this session can be accessed at any time by visiting <https://hr.nku.edu/benefits/waiver.html>
- The campus community will be surveyed to find out what other topics we should consider offering in the future.

Next Meeting: April 27, 2017; 10:30 – 11:30am; SU 105

Policy Committee Meeting Minutes

Date: March 22, 2017, 2:30 p.m. in MEP 216

Present: Angela Calhoun, Sara Conwell, Katy McBryan, Carole Ziegler

Discussion:

It was brought to the attention of the members of the Policy Committee that a possible review by Staff Congress has been left off of the Policy Request Form. The members of the Professional Concerns Committee of Faculty Senate, IT Policy Council, Human Resources, and Compliance/Legal are possible reviewers of new, revised or retired policies and we would like to see the Policy Committee/Executive Council of Staff Congress have this option as well. We will work with Sue Hodges Moore's office to try to have this form amended. Meeting adjourned

Next Meeting: April 26, 2017, 2:30 p.m., MEP 216

Benevolent Association Committee March 2017 Report

COMMITTEE MEMBERS

Rebecca Cox, Diana Estep, Erika Jay, Debbie Kelly, Tammy Knochelmann, Beth McCubbin, James Parker, Joy Ruehl, Erin Smith, Lori Smith, Collette Thompson, Emily Tucker, Christa Witt

CHILI COOK-OFF LUNCHEON SUMMARY

- The Annual Chili Cook-Off was held on Tuesday, March 21, 2017 in the UC Ballroom.
- Over 190 individuals attended the luncheon (similar attendance in 2016)
- Over 65 volunteers, including those who donated food

Donations

- Cash- \$941.00 (+\$290 from 2016)
- Hours- 1005.5 (+300 from 2016)

Chili Winners

- Chili Champion- Lori Southwood, Human Resources
- Specialty Winner- Debbie Patten, Allied Health faculty
- Tex Mex Winner- Mayme Chow, Budget Office
- Homestyle Winner- Christa Witt, College of Informatics

FOOD/ EVENT RELATED DONATIONS

- Approximately \$2397 of in-kind donations were invested in this event. (This amount does not include the bounteous number of volunteer hours donated by NKU staff and faculty.)

Staff and Faculty

- Soup- 33 crockpots
 - Matched record donations in 2016
- Desserts- 24 desserts

Additional Donations

- Donations were made by-
 - Chartwell's- spaghetti, hotdogs, cheese, onions, crackers, linens, service staff
 - Pepsi- beverages
 - NKU Athletics and Alumni Offices- table decorations
 - Ceramic Sculpture Guild- hand-made ceramic bowls and mugs for trophies
 - NKU Carpentry- custom-made trophy bases

SAVE THE DATE

- Soup & Dessert Luncheon- November 16, 2017
- Chili Cook-Off- March 27, 2018
 - It's never too early to get involved. Email helpinghands@nku.edu to donate a pot of deliciousness or dessert, or to volunteer on the committee or at one of the events.

- In collaboration with HR, Benevolent Association (BA) Info tables will be held at least once a month. The purpose of these info tables is to-
 - Inform faculty and staff about the benefits/ support available through the BA and answer any questions
 - Encourage faculty and staff to donate money and/ or time throughout the year
 - Recruit volunteers to serve on the fundraising committee and/ or at the events; collect crockpot and dessert donations for annual events

2017 Chili Cook-Off		
In-Kind Donations		
Donor	Item(s)	Approximate Value
Chartwell's	hotdogs, spaghetti, crackers, onions, cheese, linens	\$355.00
Pepsi	beverages (4 cases/ Pepsi = \$120; 3 cases/ diet Pepsi = \$90; 4 cases/ water = \$144)	\$354.00
Ceramic Sculpture Society	3 hand-made bowl for trophies (\$15/bowl); 1 mug @ \$15	\$60.00
Carpentry	4 bases for trophies (\$30/ base)	\$120.00
NKU Alumni & Athletics	table decorations (\$8/ table)	\$128.00
NKU Staff & Faculty	soup (33 crockpots @ 3 quarts = cups @ \$3/cup)	\$1,188.00
NKU Staff & Faculty	dessert (24 desserts @ \$8/ each)	\$192.00
Total		\$2,397.00

**** Note: This number does not include the bounteous number of volunteer hours shared by faculty and staff campus-wide.**

Income & Expenses		
Income	Total	\$941.00
Source		
Lunch Donations		\$941.00
Expenses	Total	-\$216.47
Paid to...	For what...	Amount
NKU Copying Services	full color posters (40 ct.)	-\$20.00
NKU Copying Services	fliers (1175 ct./ 2 per page)	-\$64.38
Trophy Awards Mfg., Inc.	four trophy plates	-\$24.00
GFS	serving supplies	-\$108.09
Profit of		\$724.53

**** Note: An additional \$2397 was invested in this event as in-kind donations.**

Wellness Report for March 9, 2017

- Weather permitting, Monday Mile continues every Monday at noon. Meet on the plaza in front of the bookstore.
- Kim, Maggie, and Lindsay are available for Wellness to U Workshops, and the workshop comes to you for a departmental meeting or team building activity. Take advantage of this fantastic benefit.
- Don't forget that Power Ball and Easy Stretch classes are held at 11:45am and 12:40 pm respectively on Tuesdays and Thursdays in the Campus Rec Auxiliary Gym. You must have your AllCard to enter the CRC.
- Keep in mind that when you participate in Wellness sponsored activities, you can get punches on your Perk Card. Each card is worth \$5 on your All Card when it is full. You can redeem up to four cards per month.

From: nkunews-bounces@listserv.nku.edu
To: nkunews@listserv.nku.edu
Subject: [NKUNews] Join us to say farewell!
Date: Friday, April 7, 2017 10:35:46 AM
Attachments: [joinus_foundation.png](#)
[ATT00001.txt](#)



You are invited to join the NKU Foundation as we say

Farewell to Geoff and Jennifer Mearns

Monday, May 1, 2017

4:00 – 5:30 p.m.

Votruba Student Union Ballroom

Refreshments will be provided

[Please click here to RSVP by April 26](#)

For more information please contact Kara Olding at oldingk2@nku.edu