

Members present: Tina Altenhofen, Cindy Ash, David Bauer, Chris Bowling, Tiffany Budd, Jeff Chesnut, Sara Conwell, Sarah Iden, Jennifer Martinez, Katy McBryan, Beth McCubbin, Sue Murphy-Angel, Josh Neumeyer, Amberly Nutini, Kimberly Sanders, Dennis Sickinger, Walter Smith, Lori Thaxton, Collette Thompson, Mary Ann Trumble, Pam Wagar, Kimberly Wiley, Carolyn Willhoit, Carole Ziegler

Members absent: Tom Barnett, Angela Calhoun, Rebecca Cox, Tiffany Freytag, Nick Gamble, Kyle Jacobson, Katie Lovold, Donna Neace, Steve Slone

Guests: Janel Bloch, Sami Dada, Mike Hales, Grace Hiles, Sue Hodges Moore, Penny Parsons, Mary Paula Schuh, Lori Southwood, Gerry St. Amand, Leah Stewart, Syed Zaidi

- I. Call to Order – 1:00pm
- II. Approval of April 13, 2017 minutes – Motion to approve minutes as submitted made by Katy McBryan and seconded by Carole Ziegler; approved by voice vote with no opposition or abstention
- III. Guests
 - A. Interim President Gerry St. Amand – Gerry introduced himself and shared his vision for his time as interim president
 - B. Mike Hales, Syed Zaidi, and Mary Paula Schuh from Facilities Management provided an update on the US 27 project and pending parking lot renovations ****PPT PRESENTATION****
 1. Described the current plan and ideas for the mixed use development (see the presentation slide for details)
 2. Retail plans would be primarily restaurants, possibly smaller retail service operations, but not “big box” stores; Dave Bauer asked about standalone buildings, and Mary Paula indicated there were none in the current plan; Chris Bowling asked about parking, and Mary Paula indicated the current plan includes a partially underground garage as well as some surface parking.
 3. The overall idea of the development is to bring the campus to the community, and the community to the campus
 4. Several sample renderings from Fairmount properties are included in the slides.
 5. It was noted the project no longer includes work with a student housing developer; instead, NKU will negotiate the process for future student housing on its own
 6. Information and photos showing the current status of the north connector road were shared
 7. Roundabout construction where the connector road meets Johns Hill Rd is underway, with Johns Hill Rd closed for several weeks; the roundabout at Sunset and Three Mile will be completed without complete closure to traffic; access to Campbell Hall will soon be via the connector road; Sara Conwell asked about

TANK access to Campbell Hall, and Mary Paula indicated that it is not certain at this time, but it is likely that the bus routes will move out to the connector road, which could facilitate a stop near Campbell Hall; Carolyn Willhoit asked about Johns Hill Rd, and Mary Paula explained that Johns Hill will remain unchanged after the roundabout is complete, but the future phase of the connector road will include an additional route to access the AA Highway, which is slated to be near or connected to the current Pooles Creek Rd intersection; Dave Bauer asked if the roundabout on Three Mile will be lit, and Mary Paula indicated she believes it will, but that does not necessarily mean other parts of Three Mile road will have more lighting than they already do.

8. Slides of the future phases of the master plan were shared, which show potential west quad, north quad, and additional parking garage configurations and placement.
 9. Parking lot redesign will begin this summer, as soon as bids and financing are complete: phase 1 includes demolition and reconstruction of Lot K, next to the Kenton Dr. Garage, as well as paving of Lot A (behind the garage), which will be accessible via the garage in a way similar to the surface lot south of the Welcome Center Garage; Walter Smith asked how these changes are being funded, and Mary Paula and Mike Hales indicated a combination of funding – some from the connector road project, some from parking fees, possibly some from bonding, etc.
 10. Beyond this summer's improvements, phase 1 also includes Kenton Drive Garage restoration planned for summer 2018
 11. Phase 2 will be similar work in Lot L, but that is not yet underway; Chris Bowling asked about inclusion of infrastructure for electric car charging stations, and Zaidi indicated they are being considered as plans and technology develop, but that the infrastructure will exist even if the charging stations come later.
- C. Penny Parsons and Leah Stewart from Student Financial Assistance provided an overview of the scholarship and waiver process, broken down into the following topics (see the attached presentation slides for details):
1. Student eligibility for the various scholarship and waiver programs; Freshman scholarship process and Continuing/Transfer scholarship process
 2. General information regarding scholarships and waivers
 3. Examples of the order of application of scholarships, waivers, and other benefits
 4. Clarification of associated taxes: employees do not pay taxes on their own undergraduate course work or for dependents taking undergraduate classes, only on the employee's own graduate course work when the value of the tuition waived exceeds the \$5250 threshold; the tax is only paid on the amount beyond the \$5250
 5. Definition of "dependent" in terms of eligibility (from HR)

IV. Liaison Reports

- A. Board of Regents – Staff Regent Arnie Slaughter (no report)
- B. Executive Team / Administration & Finance – Senior VP Sue Hodges Moore
 - 1. Facilities Management: AC second floor lobby renovations have continued, with a new seating area added near Student Account Services; the positions formerly held by Chuck Pettit and Mary Lee Schott are being actively searched
 - 2. Information Technology: new website updates continue rolling out, and training is available via IT; the IT service request system will be updated over the summer to include a better customer interface with instant messaging capability
 - 3. Board of Regents: FY18 budget and tuition were approved
 - 4. Budget: new budget software should be complete in June, with training in August and September
 - 5. Carole Ziegler asked about rumors of a possible state shortfall in the current fiscal year; Sue indicated there are currently no plans to cut higher education budgets, but the situation is still developing at the state level
 - 6. Tiffany Budd asked about public space policies, especially as it relates to speakers on the plaza; Josh followed up with Student Affairs and learned the link for several related policies can be found among the administrative regulations at: <http://policy.nku.edu/policies/policies-by-category/adminreg.html>; these policies include “Speakers from Off Campus,” “Free Expression Policy,” and “Un-invited Speakers from Off Campus.”
- C. Human Resources – Senior Director Lori Southwood (no report)
- D. Faculty Senate – Dr. Janel Bloch
 - 1. Faculty Senate passed resolution on the presidential search process being more open than the current hybrid process
 - 2. Faculty Senate passed a resolution responding to the recent RFP for the Early Childhood Center, expressing the desire for that process to be transparent
 - 3. Faculty Senate passed a resolution formalizing the process for designation of new General Education courses
 - 4. Faculty Senate passed a resolution for a change to the faculty handbook clarifying that summer research recipients can teach in the intersession
- E. Student Government Association – Sami Dada / Erica Bluford
 - 1. Sami introduced himself, and indicated that Erica will join us for meetings in the fall due to a class schedule conflict for him, but he looks forward to working with Staff Congress wherever possible

V. President's Report – Dave Bauer

- A. The Employee Picnic is set for Friday August 4 at Highland Heights City Park; a save the date notification will go out soon

VI. Standing Committees:

- A. Benefits – **report**
- B. Constitution & Bylaws – no report

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- C. Credentials & Elections – **report**
 - D. Outreach – no report
 - E. Policies – **report**
 - F. Scholarship – **report**
- VII. University Committees:
- A. Benevolent Association – no report
 - B. Food Service Advisory – no report
 - C. IT Advisory Committee – no report
 - D. Regent's Distinguished Service Award – no report
 - E. Sustainability Strategy Work Group – no report
 - F. Transportation – **report**
 - G. Wellness – no report
- VIII. Ad-Hoc Committee
- A. Roundtable Discussion – no report
- IX. Old Business
- A. Potential suggestions regarding parking pass increases – no additional suggestions were presented
 - B. Facilities Management Committee – Sue Hodges Moore reported that Zaidi has formed the committee and it has been meeting; Walter Smith cited a specific issue regarding explaining the budget as it becomes more finalized – Sue will follow up on this request
- X. New Business
- A. First Reading: Staff Regent Election Process (moving from HR to Staff Congress); due to the length of this bylaw amendment, full reading at meeting will be substituted by advance distribution of the document with this agenda. (See
- XI. Announcements
- A. Dave Bauer announced the Bridgetown Music Festival will take place May 19-21, featuring Lorrie Morgan Friday night and Little River Band Saturday night, as well as food, games, and vendors.
- XII. Adjournment – Motion to adjourn made by Lori Thaxton and seconded by Tina Altenhofen; approved by voice vote with no opposition or abstention; meeting adjourned at 2:30pm.

Benefits Committee Meeting Minutes

Date: April 26, 2017 at 2:30pm in GH 570
Present: Tiffany Freytag, Lori Thaxton, Carolyn Willhoit, Pam Wagar
Absent: Jeffrey Chesnut, Kimberly Wiley

Discussion:

- Summer Recess will be held June 28 from 11:00 am to 1:00 pm. We have reserved the plaza space and have made preliminary arrangements for drinks and recess equipment.
- We have invited Emily Sumner, Manage of Benefits to a future committee meeting to talk about retirement planning seminars or training sessions for our employees who are not near retirement age. We discussed the need for them to understand how planning and saving for retirement when young is important.

Next Meeting: May 24, 2017 at 2:30pm in GH 570

Credentials and Elections Committee Meeting Minutes

Date: April 26, 2017, 2:00-3:00 pm, AC 105
Present: Tina Altenhofen, Sue Murphy-Angel, Beth McCubbin, Donna Neace,
Maryann Trumble
Absent: N/A
Guests: Grace Hiles

Discussion:

- Discuss voter turnout
- Discuss ideas for bolstering voter participation

Next Meeting: May 17, 2017 2 pm AC 105

Policy Committee Meeting Minutes

Date: April 26, 2017, 3:00 p.m. in MEP 252
Present: Angela Calhoun, Katy McBryan, Steve Slone, Carole Ziegler

Discussion:

- The committee discussed the revisions that were made to the Staff Regent Election Rules and Regulations and were in agreement that the document can move forward for a first reading at the May 2017 Staff Congress meeting. Assuming that there are no major challenges to the policy, it will then go before Staff Congress at the June 2017 meeting for a second reading and vote. Meeting adjourned

Next Meeting: May 24, 2017, 2:30 p.m., MEP 216

Scholarship Committee Meeting Minutes

Date: 5/1/2016, 9:00am, AC 615
Present: Tom Barnett, Denny Sickinger, Amberly Nutini, Kim Sanders, Cindy Ash
Absent: None
Guests: None

Discussion:

- We had 8 freshman applications and 6 continuing student applications for our two AD Albright Scholarships, a James Votruba Scholarship, a Michael Baker Scholarship, an AD Albright book award and a Kenneth Ramey book award. During the meeting, we selected the winners of those scholarships/book awards. The recipients will be announced at the June 9th Scholarship Luncheon.

Next Meeting:

- Next Meeting will be in July/August.

Transportation Committee Meeting Minutes

Date: 05/03/2017, 3:00, AC615
Present: Andy Meeks, Chris Bowling, Kuris Keller, Bill Multon, Tess Phinney, Sarah Aikman, Chris Curran
Absent: Mary Paula Schuh

Discussion:

- The One.nku.edu portal will soon have student single sign on access to parking services (next semester target date)...I asked about the pending staff version of ond.nku.edu and was told that the functionality would be able to be included for that future site as well.
- Zipcar usage is lower than desired, and thus an agreement is being established where a declining balance on your Allcard can soon be used to pay for Uber rides through the Uber App
- July is an expected timeframe for road cleanup work around the Campbell hall/maintenance building area
- As part of the parking lot improvement/ realignments for the new road Kenton garage will have a first floor gate added with swipe gates. This was already designed into the garage so it will be on the side where currently a gravel road is located. The existing yellow pole barricades will be removed and gates added.
- Old business: We discussed lighting and electrical plans as part of the parking lot improvement/re-alignments. We also asked about electric car charging stations, or at least the infrastructure to do so in the future being added. This will also aid in reaching NKU's construction LEED goals required by Frankfort.

Next Meeting: TBD

Amendment to Staff Congress Bylaws

As recommended by the Policies Committee, and approved by the Constitution & Bylaws Committee, the below changes clarify language related to representation, the elections process, and terms of office of Staff Congress representatives. Sections referenced are shown below, and text to be removed is shown in *italics*, and replacement/additional text is shown in **bold**.

Submitted by Staff Congress Members:

Steve Slone
(insert name)

Carole Ziegler
(insert name)

TITLE: Article III, Staff Regent Election – Rules and Regulations

ORIGINAL:

None

PROPOSED:

Article III - Staff Regent Election – Rules and Regulations

Section 1 - Organization and Execution of the Election

The Staff Congress Credentials & Elections Committee shall organize and carry out the election of the regent and report the results to the campus community.

Section 2 - Eligibility of Candidates for Staff Regent

The Staff Congress Credentials & Elections Committee chair shall obtain from Human Resources a list of staff and determine the eligibility of staff to become candidates for Staff Regent based on the below requirements. Questions of eligibility may be raised with the Staff Congress Credentials and Elections Committee. Questions of SOC, EEO or Employee Subgroup information can be raised with Human Resources. If an employee does not qualify based upon eligibility requirements, they are ineligible to run in the election for Staff Regent.

- a) Employee's primary assignment is categorized as staff
- b) Employee's primary assignment is categorized as full time
- c) Staff member has worked at NKU for at least 3 consecutive years, which may include grant or contract service
- d) Employee is not a member of the President's executive team

- e) Staff member does not occupy on an interim basis a position which would be disqualified based on the above eligibility requirements
- f) Should the sitting Staff Congress President choose to run for and be elected Staff Regent, the role of Regent cannot be assumed until the term of the presidency ends, whether through expiration or resignation

Section 3 - Further Considerations of Eligibility

Elections to fill vacancies shall be for the unexpired term in the same manner as provided for the original election.

Section 4 - Eligibility to Vote for Staff Regent

The Staff Congress Credentials and Election Committee shall obtain from Human Resources a list of staff and determine the eligibility of all staff to vote in the election for Staff Regent based on the below requirements. Questions of eligibility may be raised with the Staff Congress Credentials and Elections Committee. Questions of SOC, EEO or Employee Subgroup information can be raised with Human Resources.

- a) Employee's primary assignment is categorized as staff
- b) Staff member has successfully completed the 90-day probationary period
- c) Staff member does not occupy on an interim basis a position which would be disqualified based on the above eligibility requirements
- d) Employee is not eligible to vote in Faculty Regent elections

Section 5 - Call for Nominations

The Staff Congress Credentials and Elections Committee shall issue a call for nominations, which shall include a listing of the eligibility criteria for running for Staff Regent. The call shall be sent out to all staff and published as a public notice. The announcement shall include:

- a) Eligibility requirements for running for Staff Regent
- b) Statement indicating that nominations and questions concerning the election procedures should be directed to the chair of the Staff Congress Credentials and Elections Committee
- c) Deadline for submissions of nominations, including the date and hour
- d) Statement indicating that the person being nominated must sign a statement indicating a willingness to serve as Staff Regent, if elected
- e) Statement specifying the duration of the tenure of the Staff Regent (3 years)

Section 6 - Announcement of Candidates

The Staff Congress Credentials and Elections Committee will announce the names of the candidates, listed in alphabetical order, and the dates of the election, no fewer than seven calendar days before the election.

Section 7 - Provision of Rules to Candidates

Each eligible nominee for the position of Staff Regent, upon becoming a candidate, will receive a copy of the procedural rules.

Section 8 - Open Forums

Prior to the election, there will be two open forums for the Staff Regent candidates to meet with NKU staff and answer questions.

Section 9 - Ballot System and Voting Process

At the discretion of the Staff Congress Credentials and Elections Committee, and in accordance with KRS 164.321 (7)(a), a secret ballot system will be developed for the election and made available to all eligible voters.

- a) Candidates' names will be listed on the ballot in alphabetical order
- b) Voting instructions will be included on the ballot
- c) If using paper ballots, voters shall vote for one candidate only by checking the box next to the name of the candidate he/she is voting for; if more than one name is checked, the ballot will be ruled invalid

Section 10 - Certification and Announcement of Election Results

- a) Ballots will be verified and tallied by the Staff Congress Credentials and Election Committee when received by the voting deadline
- b) Immediately following the election, the candidates shall be notified by the chair of the Credentials & Elections Committee of the results of the election
- c) If the election yields a winner (with one candidate receiving a simple majority), the result will be announced to the campus community by the chair of the Staff Congress Credentials and Elections Committee
- d) If the election results in a tie between the candidates, a run-off election will be scheduled no sooner than five days following the public announcement of the new election; the procedure adhered to in the first election will be followed in subsequent run-off elections
- e) Immediately following any election, the name of the winner and the total votes cast will be available for candidates and other staff to review in the Staff Congress office

REVISED PROPOSED:

(Text *added/revised* should be in **bold**. Only complete this part if suggestions for revisions are applied.)

Suggested changes and/or comments by the Constitution & Bylaws Committee:

No suggestions for revision. If approved by Staff Congress, the Constitution & Bylaws Committee will update the bylaws to reflect new numbering for articles that follow the insertion of this revision. - TKB

First draft submitted to the Constitution & Bylaws Committee on **5/9/2017**.

Second draft submitted to the Constitution & Bylaws Committee on **(insert date)**.

Final draft approved by the Constitution & Bylaws Committee on **(insert date)**.

Approved by Staff Congress President _____ on **(insert date)**.

US 27 Mixed-Use Development, Connector Road Update & Parking Improvements

May 11, 2017



MIXED-USE DEVELOPMENT

- Hotel
 - 100-110 Rooms
 - Market Rate Apartments
 - 150-200 Units
 - Retail
 - 20-30,000 SF, 7-8 retail locations, primarily restaurants
 - Medical Office Building – 30-60,000 square feet
 - Public Gathering and Green Space
 - Parking
 - Possible TANK Transit Hub
-

Fairmount Properties

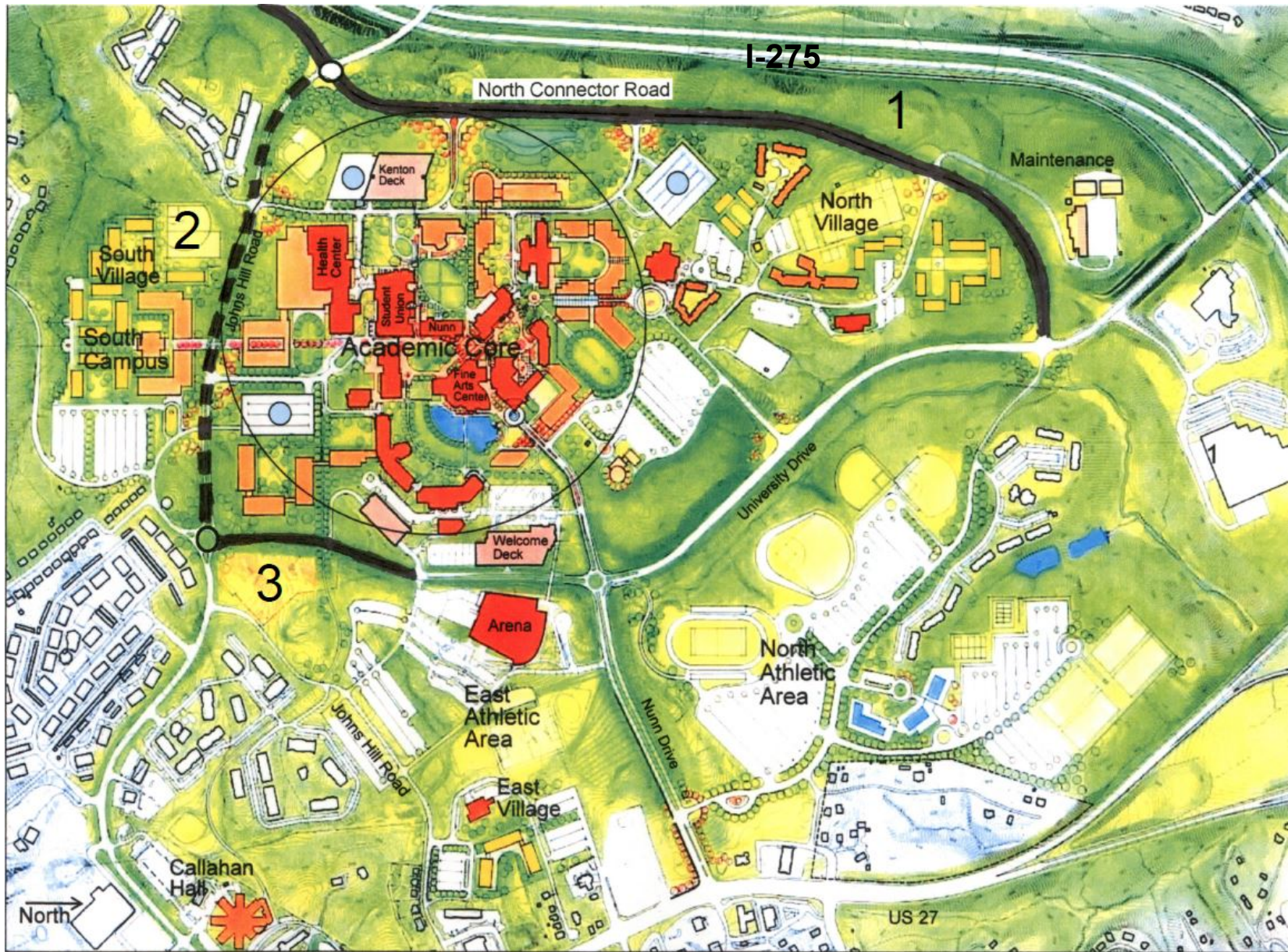
NKU MIXED-USE APPROACH

Mixed-Use Approach



Mixed-Use Approach





Road Improvements

— Proposed Roads

---- Improved Roadway

1 Connector Road

2 Johns Hill Road Improvements

3 University Drive Extension

2009 Master Plan



North Connector Road

I-275

Sidewalk

Johns Hill Road

University Drive

Frank Ignatius Greih Softball Field

Northern Kentucky University: College of...

James C. and Rachel M. Vortuba Student Union

NKU Bookstore Barnes & Nobles

NKU - Fine Arts Center

Northern Kentucky University

Campbell Hall

University Dr

Sunset Dr

Sunset Dr

Highland Ridge Apartments

Google

Highland Ridge Apartments



March & November 2016 (before and after) – View Toward I-275 of Large Fill Area West of Parking Lot M

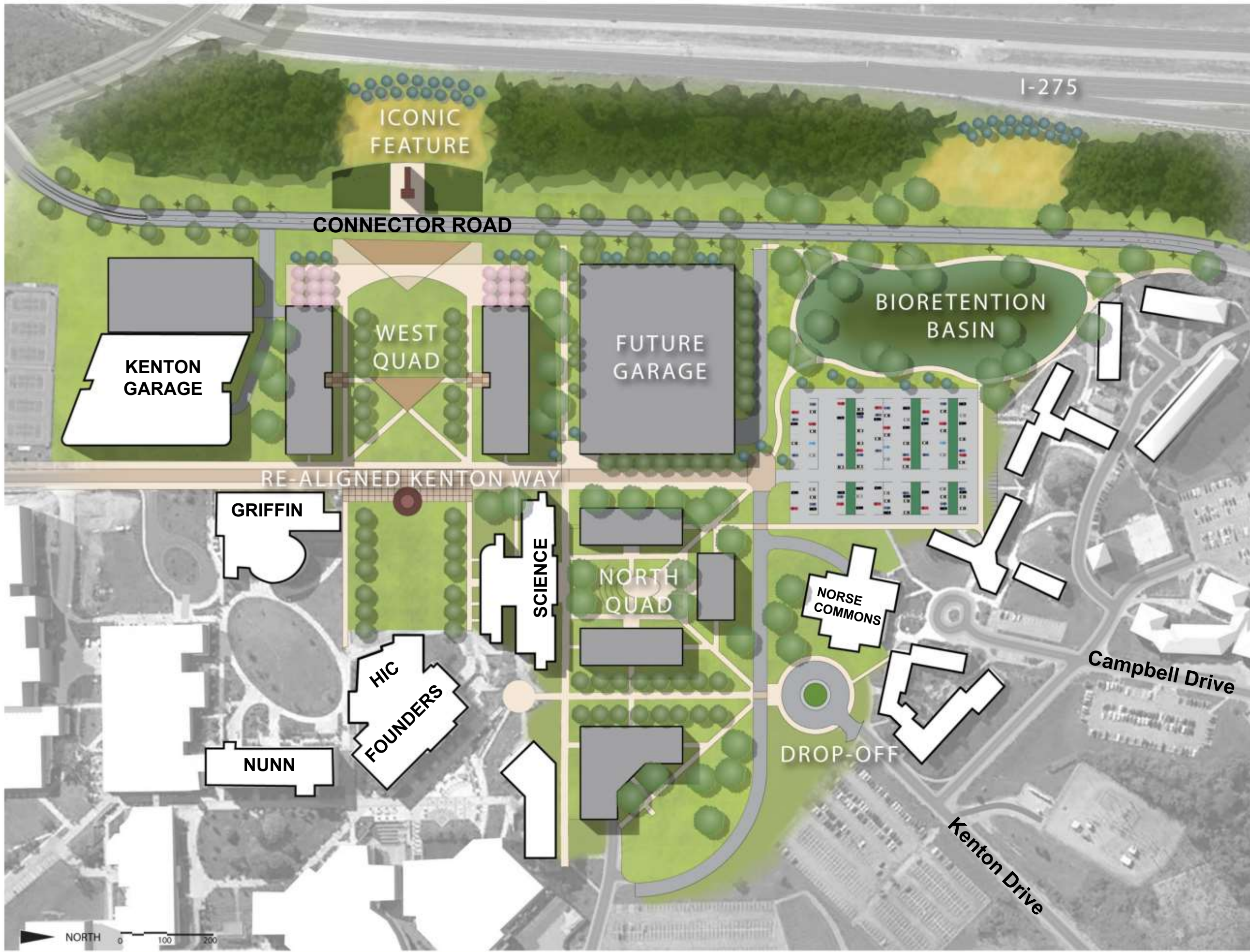


I-275

Johns Hill Road



ORTHOGONAL
CONCEPT
FULL BUILD-OUT



I-275

Kenton
Garage

Griffin

Science

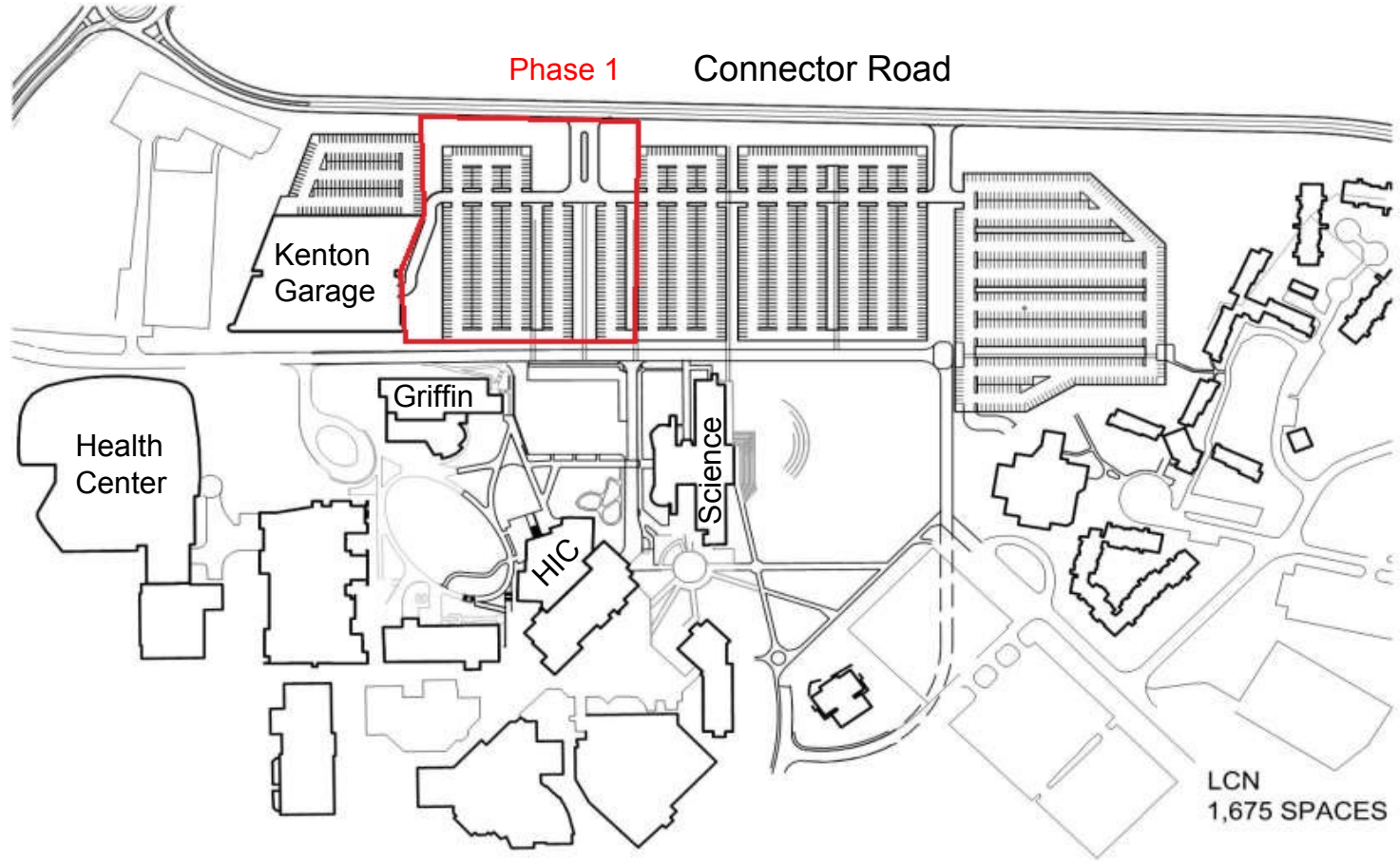
HIC

Student
Union

Nunn



West Parking Lot Redesign - Lot K



West Side Parking Lot Design Phase 1 – Lot K

- 2 Bioswales
- Sidewalks
- 60 Trees







HIC

Connector Road

Scholarships and Tuition Waivers

Leah Stewart – Assistant VP for Enrollment Management and Financial Assistance

Penny Parsons - Associate Director, Student Financial Assistance



Scholarships and Tuition Waivers

- Merit Scholarships – Freshman and Continuing/Transfer
- Foundation/Donor Scholarships – Freshman and Continuing/Transfer
- Staff Dependent Waiver
- Tuition Incentive Program (TIP)

NKU Freshman Scholarships

- General Merit-based scholarships NO application
- Scholarships awarded based on test scores and high school GPA
- Offer letters sent a few weeks after the student is admitted on a rolling basis
- Must apply for admission by February 15, 2018
- On-line Freshman Scholarship Application needed for Educational Diversity, Staff Congress Scholarship and NKU Foundation scholarships

NKU Continuing/Transfer Scholarships

- On-line Continuing/Transfer Student Scholarship Application available on line in late fall
- Deadline - ?
- Information is sent to various committees across campus for review and awarding
- Recipients are sent back to Student Financial Assistance for review and mailing of scholarship offer letters
- Listing of scholarships available at <http://financialaid.nku.edu/scholarships/scholarship-listing.html>

Scholarships and Tuition Waivers

- Scholarships are designated during the creation of the scholarship to pay for tuition, room and/or meal plan
- Majority of scholarships are designated to pay for tuition only
- Foundation scholarships are moving toward a general statement of “educational expenses”
- Staff Dependent tuition waiver pays for tuition and campus rec fee

Scholarship Awarding Example

Kentucky Resident – Merit and Staff Waiver

- Student A receives a \$7500 Founders Scholarship and is eligible to receive the Staff Dependent Waiver.
 - \$9744 – tuition and campus rec fee
 - \$7500 – Founders Scholarship
 - \$2244 – Balance of tuition and fee
 - Six hours of tuition for fall and spring semesters is \$4680 and six hours fee is \$192
 - In this example the Staff Dependent Waiver will cover the balance of \$2244

Scholarship Awarding Example

Metro Resident – Merit, Foundation and Staff Waiver

- Student B receives a \$5100 Excellence Scholarship, a \$500 Eva Ferris Scholarship and is eligible to receive the Staff Dependent Waiver
 - \$14,544 – Tuition and campus rec fee
 - \$5,100 – Excellence Scholarship
 - \$500 – Eva Ferris Scholarship
 - \$8,944 – Balance of tuition and campus rec fee
 - Six hours of tuition for fall and spring semester is \$7080 and six hours fee is \$192
 - In this example the Staff Dependent Waiver will pay \$7080 in tuition and \$192 in fee
 - Balance due from student is \$1672 for the year

Scholarship Awarding Example

Non-resident – Merit, TIP and Staff Waiver

- Student C receives a \$6000 Excellence Scholarship, a \$2000 CINSAM Scholarship, the Tuition Incentive Program and is eligible to receive the Staff Dependent Waiver
 - \$19,104 – Tuition and campus rec fee
 - \$5,200 – Tuition Incentive Program (TIP)
 - \$6,000 – Excellence Scholarship
 - \$2,000 – CINSAM Scholarship
 - \$5,904 – Balance of tuition and campus rec fee
 - Staff waiver for TIP students is half of tuition balance after TIP amount of \$6760 and fee is \$192
 - In this example the Staff Dependent Waiver will pay the balance of \$5,904

Questions?

Penny Parsons, 572-6435 or parsonsp@nku.edu

