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- I. Call to Order
  - II. Approval of November 14, 2019 Minutes
  - III. Guests: Amy Clark, MA, LPCC-S Director of Counseling Services, Health Counseling and Student Wellness
  - IV. Liaison Reports
    - A. Board of Regents – Staff Regent David Bauer
    - B. Administrative Liaison – Chief Human Resources Office Lori Southwood
    - C. Faculty Senate – Budget Committee Chair Dr. Janel Bloch
    - D. Student Government Association –
    - E. President’s Report – Sue Murphy Angel
  - V. Standing Committees:
    - A. Benefits – report
    - B. Constitution & Bylaws –
    - C. Credentials & Elections –
    - D. Outreach –
    - E. Policies –
    - F. Scholarship –
  - VI. University Committees:
    - A. Benevolent Association –
    - B. Food Service Advisory –
    - C. IT Advisory Committee – report
    - D. Regent’s Distinguished Service Award –
    - E. Sustainability – report
    - F. Transportation – report
    - G. Employee Engagement and Wellbeing – report
    - H. Pension - report
  - VII. Ad-Hoc Committee
    - A. Roundtable - report
  - VIII. Old Business
    - A. **Question:** Is there a clearly defined definition of an emergency when it comes to the benevolent fund? The definition as it is written on the application is below...  
The Benevolent Association provides support to a faculty or staff employee for special needs, such as catastrophic personal or family illness. Support can also be financial for an extraordinary emergency need for basic needs (food, clothing, shelter, medical care).
    - B. Reminder to everyone to check your pay stubs especially those who may have transitioned from bi-weekly to monthly pay cycles.
  - IX. New Business
  - X. Announcements
    - A. NKU Norse Women’s Basketball vs. Wright State – Friday, January 17, 2020 @ 7:00 PM in the President’s Suite (9 & 10)
    - B. Pension Help Sessions – Tuesday December 17 – 9:00 to 10:00 AM, Steely 235; 11:00 AM to 1:00 PM, Steely 240; 7:00 to 8:00 PM, Steely 235.
  - XI. Adjournment