

Members present: Chris Bowling, Tiffany Budd, Sara Conwell, Vicki Cooper, Ali Hannig, Daniel Jones, Sherri Jones, James Parker, Frank Robinson, , Steve Slone, Steven Smith, Terkerah Washington, Brandon Weinel, Kimberly Wiley, Carolyn Willhoit, and Christopher Witt

Members absent: Peg Adams, Robert Alston, Tina Altenhofen, Cindy Ash, Ashley Coates, Emily Dobbs, Brigitte Evans, Dave Groeschen, Kristi Horine, Mike Irvin, Beth Lackey, Brenda Maldonado, Michelle Melish, Sue Murphy-Angel, Ashley Seibert, Terri Smith, and Vanessa Wieland

- I. Call to Order at 12:08 PM
- II. Approval of May 12, 2022 Minutes – Quorum was not met so voting will be delayed until July meeting.
- III. Liaison Reports
 - Board of Regents – Staff Regent Cori Henderson
 - Administrative Liaison – Chief Human Resources Office - Lori Southwood
 - Faculty Senate – Budget Committee Chair - Dr. Janel Bloch
 - Student Government Association – Daniel Myers
 - President’s Report – Sara Conwell
- IV. Standing Committees:
 - Benefits – Chair Kimberly Wiley
 - Constitution & Bylaws – Chairs Tiffany Budd and Christopher Witt
 - Credentials & Elections – Chairs Sue Murphy-Angel and Beth Lackey
 - Outreach – Chairs James Parker and Gina Combs
 - Policies – Chairs Frank Robinson and Robert Alston
 - Scholarship – Chair Sherri Jones
- V. University Committees:
 - Benevolent Association – Kimberly Wiley
 - Food Service Advisory – Ashley Coates
 - IT Advisory Committee – Dan Jones
 - Regent’s Distinguished Service Award – Ali Hannig
 - Sustainability – Tiffany Budd
 - Transportation – Chris Bowling
 - Employee Engagement and Wellbeing – James Parker
- VI. Ad-Hoc Committee
 - Roundtable – Steve Slone
 - Staff Advocacy Committee – Kimberly Wiley
 - 40th Anniversary of Staff Congress Planning Committee – Sara Conwell
- VII. Old Business
- VIII. Norse Appreciation
- IX. Announcements –
 - Vacation to sick leave transfer
 - Summer Luau Celebration and Employee Outstanding Service Awards on June 21
- XII. Adjournment at 1:00 PM

Board of Regents – Staff Regent Cori Henderson

Cori Henderson shared the following:

- The Board of Regents meeting is scheduled for next Wednesday, 6/15/22.
- The Staff Congress Compensation survey was shared with the Board of Regents on 6/8/22.

Administrative Liaison – Lauren Franzen for Lori Southwood

Tim Ferguson-IT

- There will be a network outage on the 2nd and 3rd floors of the Business College building, Tuesday, June 14th between 7:00 am and 7:15 am.
- In addition to the current email notifications and phone calls, Norse Alert will automatically add cell phone numbers to enable text alerts beginning this summer.
- Thursday, June 16 between 7:00 am and 7:15 am, IT will perform some necessary enterprise wide network maintenance. If you have network issues after this, please contact the IT Help Desk.

President – Sara Conwell

Sara Conwell thanked everyone for attending the meeting and reminded everyone about the Scholarship Luncheon after the meeting as well as the 40th Anniversary event at 3:00. She welcomed the new Staff Congress members and also thanked everyone for their work and time and efforts serving on Staff Congress for the past year. She thanked Steve, Kimberly and Ali serving as executive team for the past year.

Benefits

Kimberly Wiley shared that Humana will remain as the insurance provider. More information regarding rates and any other changes will be provided at a later date closer to open enrollment time.

Scholarship

Sherri Jones shared the following report:

- The A.D. Albright Scholarship was awarded at the June 9th Staff Congress Meeting to Augustus Lehrter. He is the son of Dana Lehrter in the Office of Student Financial Assistance.
- The Scholarship Committee will review scholarship application criteria and process next year to improve on attracting more applicants.

40th Anniversary of Staff Congress Planning Committee

Sara Conwell shared the following report:

Today is the day for our 40th Anniversary of Staff Congress celebration! Join us today at 3:00 in the SU Ballroom and Lobby area.

Norse Appreciation

Steve Slone shared the following Norse Appreciation submissions. He encouraged and “challenged” everyone use Norse Appreciation to acknowledge staff who deserve some recognition. The month of June had 1 staff/group.

June Norse Appreciation:

Staff

Josh Perkins and the labor crew.

Announcements

- Just a reminder...it’s time to transfer your vacation time to sick leave during the month of June. Check the Human Resources website for the form.
 - Transferring vacation to sick:
 - Transfers are allowed after four years of employment at NKU.
 - A maximum of five vacation days may be converted to sick leave on during a calendar year.
 - Transfer requests may be submitted in June and December.
 - Transfer request forms must be received in Payroll by the 15th of the month (June or December).
 - All full-time and regular part-time employees are eligible to transfer time.
- Ali Hanning shared that the Summer Luau Celebration and Administration and Finance Outstanding Employee Awards will be held on June 21.