

**Special Collections and University Archives  
W. Frank Steely Library  
Northern Kentucky University**

**DEED OF GIFT**

Northern Kentucky University's Special Collections and University Archives gratefully acknowledges receipt from:

Donor : \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

of the following materials:

I hereby make a gift of these materials to Northern Kentucky University. By making this gift, I assign and convey to Northern Kentucky University legal title and any and all copyrights and/or other intellectual property rights that I hold in these materials. The rights assigned include the right to create derivative works or compilations and to record or fix the materials in any tangible medium that currently exists or that may be developed. Title and rights shall pass to Northern Kentucky University at the time of transference of materials.

Northern Kentucky University will, at its discretion, dispose of materials not considered appropriate for retention in its collections. Suggestions for disposition, if any, may be detailed here: \_\_\_\_\_

\_\_\_\_\_

NKU will make its best effort to fulfill these suggestions for deaccessioned materials to the extent it is able.

In the event that the Donor may from time to time hereafter give, donate, and convey additional historical materials, title to such materials shall pass to Northern Kentucky University upon their delivery, and all provisions of this instrument of gift shall be applicable to such additional materials. A description of the additional materials so donated and delivered shall be prepared and attached hereto.

I certify that I have read the terms of this deed and that I have absolute authority to donate this property.

\_\_\_\_\_

**Special Collections and University Archives  
W. Frank Steely Library  
Northern Kentucky University**

Donor's Signature

Date

---

Print Donor's Name

---

For NKU Special Collections and University Archives

---

Date

nku\_donor\_contract.docx converted from word 97-2003 to 2010 on 2016/04/20

1<sup>st</sup> ver; 2008/05/09 nku\_donor\_contract.doc

Last rev: 2009/05/04; legal review 2009/05/28, J. Manire

Updates: 2015/02/17, A. Ryckbost updated document header

2015/09/11, V. Cooper, Changed deaccession language per Legal Affairs review

2016/07/20, A. Ryckbost, Changed header