Paying by Existing E-check Account

To pay your bill by using an e-check account previously entered for payment or direct deposit refunding, log into your MyNKU Account. Click the Student Self-Service tab and select the first option under Billing - Biller Direct Tuition Payment & Statement:

A window will appear showing the balance due. You have the option of either paying the full amount due or making a partial payment by selecting either Pay Balance in Full or Partial Payment:

(Note: When selecting the partial payment option, the system does not determine the amount paid. Any amount paid must be manually entered in the box located to the right of the Partial Payment option)
Enter the amount to be paid and click **E-check**. The following screen will pop up:

To use the existing account to submit payment, click the arrow to the right of the account:

A screen asking to confirm payment will then pop up. Once you have confirmed the amount to be paid and the account information you wish to use to pay, click **Confirm Payment**:

The following notice will appear once payment has been successfully submitted:
A receipt will also be e-mailed to your NKU e-mail account confirming submission of payment.

Please note that submission of an e-check payment online does not mean that the payment has cleared your bank. It will take between 2 to 3 business days for the funds to be deducted from your bank account.