



Student Government Association

Meeting Minutes 10/21/13

I. Call to order

President Erik Pederson called to order the regular meeting of the **NKU Student Government Association** at **3:31 p.m.** on **October 28th, 2013** in **NKU Governance Room (SU104)**.

II. Roll call

Secretary of Administration Justin Wynne conducted a roll call.

Executive Board

Erik Pederson- President
David Trump- Vice President
Justin Wynne- Secretary of Administration
Brandi Cunningham- Public Relations
Megan Murray- Secretary of Student Involvement

Committee Chairs

Tina Hoesl- Academic Affairs Chair
Kristian Johnson- University Improvements Chair
Katie Cox- Student Rights Chair
Matt Frentz- Finance Chair

Legislative Liaison:

Chandler Taylor

Chief Justice:

Daniel Cieslak

Senators:

Elizabeth Akinade
Ali Almaliki
Megan Beckerich
Jean Clark
Abbey Duncan
Andrew Dorriere
Keisha Frazier
Hannah French
Kat Hahnel
Jon Hoey
Juliane Jendrollik
Hannah Jones
Eleanor Kremer
Spenser Kern
Isaac McFarland
Patrick Reagan
Amanda Rogers
Elizabeth Ruwe
Branden Schrenk
Julia Steffen
Donald Taylor
Kyle Taylor
James Weingand
Jarrod West
Joey Yerace

Justices:

Jesse Wynne
Nick Berra
Christopher Walters
Kyle Conley

Approval of minutes from last meeting on **October 21st, 2013**.
Minutes were **unanimously** approved.

III. Open Session

TEEC-Dr. Ken Rhee

- Thank you for having me!
- Two pertinent topics: 1) The language of Course Evaluation requests will be altered (drafts will be at the bottom of the minutes) and 2) 50% of Students opt out of responding.

SGA Questions –

TEEC Response

- In regards to the response rate, there is a misperception that faculty can see evaluations before posting the final grade.
 - Faculty cannot see evaluations until after they post final grades.
- Students fear that teachers do not listen to feedback.
 - Many faculty members **do** listen as reviews are factored into overall evaluation and tenure.
- Course evaluations close before final exams, which takes away from study time and also does not factor in the material on the final exam.
 - TEEC is considering extending the evaluation window through the week of finals.

Reasons for opting out:

- Some students have had the same teacher multiple semesters or times during a semester.
- Students with 15+ hours do not want to fill out the whole evaluation.
- Time crunch with finals.
 - Dr. Rhee has made a note of all questions and will present them to the TEEC.

Motion to move **New Business to precede Executive Board Reports** by Senator Matt Frentz.

Seconded by Senator Amanda Rogers.

Approved

IV. New Business

Motion to **appoint Tyler Stevens** to the Senate.

Call to vote by Senator Chandler Taylor.

Seconded by Senator Patrick Reagan

Approved

Chief Justice Daniel Cieslak swears in Senator Tyler Stevens.

V. Executive Board Reports

a) Sec. of Public Relations, Brandi Cunningham

- 1) Banner is up!
- 2) Signs for elections are also in.
- 3) If you do not have super priority registration contact the Dean of Students Office.

b) Sec. of Student Involvement, Megan Murray

- 1) Student Org. Board Luncheon
- 2) Friday Nov. 8th two buses will be travelling to Purdue for the men's basketball game.
 - a. \$20 ticket includes: ride, food, and admission.
- 3) Saturday Nov. 9th women's basketball hosts University of Cincinnati at the BOK
- 4) UK tickets are on sale for Nov. 10th

c) Sec. of Administration, Justin Wynne

- 1) Congratulations Tyler! We now have a full Senate!
- 2) Please be engaged on the Safety Walk this evening.
 - a. Glad to see everyone in attendance.

d) Vice President, David Trump

- 1) Anyone with dietary restrictions attending the Summit conference needs to contact me.
- 2) Need volunteers to present a 30-45 minute expose on Student Government.
- 3) KCLC at Morehead Feb. 8th leading discussion on Student Government
- 4) Faculty seems to be in favor of the resolutions that we have passed.

e) President, Erik Pederson

- 1) Needs two volunteers for the Bookstore Advisory Committee.

VI. Committee Reports

a) Finance Chair, Matt Frentz

- 1) Please be professional on the Safety Walk this evening.

b) Student Rights Chair, Katie Cox

- 1) Town Hall materials ordered.
- 2) PR the event!

c) Academic Affairs Chair, Tina Hoesl

- 1) **Admissions Policy Committee Report:** Remittance Policy may change from reenrollment within 4 years with a fee, to within 2 years and no fee plus adhering to the current catalog.

d) University Improvements Chair, Kristian Johnson

- 1) Thank you Jon and Joey for their efforts on the Safety Walk this evening.

VII. Ex-Officio Reports

a) ACR Liaison

- 1) Not Present

b) SBA Liaison

- 1) Not Present.

c) Legislative Liaison, Chandler Taylor

- 1) Resolutions have been posted online.

d) Judicial Council Chief Justice, Daniel Cieslak

- 1) No Report.

VIII. Advisor Reports

a) Dean of Students, Dr. Jeff Waple

- 1) On Veteran's Day Matt Hackett will be attending SGA's meeting with updates on the Rec. Center timeline and design.

b) Sarah Aikman

- 1) PR Scholarships through SGA

c) Danny Moore

- 1) MLK Day of Service registration will begin on Nov. 1st and last through Dec. 1st

d) Stephen Meier

- 1) Not Present

IX. Old Business

No Old Business

X. Announcements

- Nov. 5ht the Strategic Plan will be finalized.
- Step Show this Friday in the SU Ballroom at 7
- SU Fall Fest this Saturday 6-10
- FSLC Philanthropy to the Devue Boys Home, SGA could sponsor a child.

Adjournment

Motion to adjourn by **Senator Abbey Duncan, 2nded by Senator Isaac McFarland; President Erik Pederson adjourned** the meeting at **4:21 p.m.**

Minutes compiled by: **Justin Wynne, SGA Secretary of Administration**

Email #1**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is now available. Instructions for completing evaluations are provided below, and the evaluations are available until <<DATE>> and <<TIME>>. Several reminder emails will be provided in the coming days. Please review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
- **Response Confidentiality:** Student evaluations are not available to instructors until after final grades are submitted, and instructors do not know which students submitted which responses. Even though students log in, no identifying information is connected to the feedback, and an independent company, Digital Measures, is responsible for collecting and reporting the results.
- **Providing Feedback:** Thoughtfully written, specific comments are important to help instructors enhance student learning.
- **Early Grade Release:** To encourage student participation, students who complete the evaluation surveys receive the benefit of immediate access to their final course grades as soon as they are submitted. Students are also permitted to select the "opt-out" option if they choose not to provide feedback.
- **Timing of Evaluations:** Evaluations are completed during the two concluding weeks of the course, prior to finals week (with the exception of 8-week and summer courses). Best practice shows that this is the appropriate time to collect feedback so that students can focus on the surveys during a time that is less hectic than finals week or after finals.
- **Before Clicking Submit:** Please check to make sure that you filled out the correct answers for the correct course and instructor before you submit your responses. Once you click submit, the responses are final and cannot be reset or revised.

Instructions

1. Go to <https://access.nku.edu/sacsei/login.php> or select the "Evals" icon on the iNKU app.
2. Log in using your NKU USER ID and PASSWORD.
3. Complete the evaluation for the courses listed (or opt-out by entering the evaluation and scrolling to the bottom of the evaluation and checking the box next to "I choose not to respond.")
4. Be sure you are satisfied with your responses, and then click SUBMIT to complete the evaluation.

Thank you in advance for taking the time to provide feedback; your participation helps NKU improve students' educational experience.

Sincerely,

Connie Kiskaden
Office of Curriculum, Accreditation and Assessment
Digital Measures – University Administrator/Technical Support
Founders Hall 505; Phone 859-572-6394
Email (feedback or additional comments): eval@nku.edu
Website (additional information): <http://eval.nku.edu>

Email #2**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** (Reminder 1 of 3) Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is now available through <<DATE>> and <<TIME>>. This is your first reminder email, and more reminders will be provided until you complete evaluations for each of your courses (or select the opt-out option). Please review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
- **Response Confidentiality:** Student evaluations are not available to instructors until after final grades are submitted, and instructors do not know which students submitted which responses. Even though students log in, no identifying information is connected to the feedback, and an independent company, Digital Measures, is responsible for collecting and reporting the results.
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Website (additional information): <http://eval.nku.edu>

Email #3**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** (Reminder 2 of 3) Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is almost over! The evaluation system will close on <<DATE>> and <<TIME>>, and we hope you will find time to complete evaluations for each of your courses. Your instructors DO appreciate your feedback AND you will earn early access to your grades! Please consider completing your course evaluations before they close, and review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
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Email #4

From: Northern Kentucky University <KISKADENC@nku.edu>

Date:

To: student@nku.edu

Subject: (Reminder 3 of 3) Important Student Notice -- Course Evaluations Now Available

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4. Be sure you are satisfied with your responses, and then click SUBMIT to complete the evaluation.

Thank you in advance for taking the time to provide feedback; your participation helps NKU improve students' educational experience.

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