



UNIVERSITY CONNECT & PERSIST

University Center 120 / 859-572-7527

Student: _____

is meeting with _____

Date: _____ Time: _____

Height: _____

UCAP and Gown* CONTRACT

I, _____, am borrowing a graduation gown from UCAP and Special Events for

☐ December 2025 Commencement

I agree to pick up the gown from the Care Closet @ NKU, UC 142, during finals week, December 8-12th, and return the gown by Friday, December 19 - drop off locations are at the front desks of Steely Library (Dec 15-17) or the Rec Center (Dec 13-19).

I understand that a "Hold" is being placed on my account and will be lifted when the gown is returned. If I do not return the gown as agreed, I understand that I will be charged a fee of \$50 to replace the gown. I understand that I must purchase a Cap and Tassel.

Student Signature

Date

Graduate Contact Information

NKU email _____ Cell phone # _____

Alternative email _____

To be completed by UCAP Staff

Gown ID Number:

Additional Notes:

☐ Student ID Number: _____

☐ Interaction recorded & added to spreadsheet

UCAP Textbook Donations discussed

☐ Alumni Information Shared

UCAP Marketing Info shared

UCAP Staff Signature: _____

Date:

Date of Return: _____

Initial:

*UCAP and Gown Program is a partnership between UCAP, Special Events, Alumni Programs, and the Care Closet @ NKU.

06/2020, updated 10/2025