University Curriculum Committee Minutes for September 1, 2011

Members Present: Matt Baker, Mary Bucklin, Mei Mei Burr, Linda Dynan, Sharmanthie Fernando, Cindy Foster, Richard Fox, Michael Hatton, David Hogan, Jim Hughes, Lisa Jameson, Tonya Krouse, William Landon, Hilary Landwehr, Linda Marquis, Sharlotte Neely, Joe Nolan, Daryl Orth, Stefan Paula, Shauna Reilly, Holly Riffe, Tracey Sigler, David Thompson, Belle Zembrodt.

Liaisons Present: Mary Huening, Mary Lepper, Casey Prather.

1. Called to Order

2. Approved Minutes of 4-21-11 Meeting

3. No Additions to\deletions from the meeting

4. Chair's Report
    Welcome Back.
    1. Deadlines (See: Deadlines)
    2. Summary from last year (See: Report on UCC 2010-2011)
    3. Role of UCC members (See: Members Role)
    4. Initiatives for 2011-2012: We are looking for committee members for these things.
        a. Review of curriculum policies
        b. Revision of policy manual
        c. General education policies and transition to general education committee. Three members volunteered for this committee: Mei Mei Burr, Lisa Jameson, and Holly Riffe.
        d. new submission processes
            i. handling emergency situations
            ii. disallowing non-authorized submissions
            iii. move toward new submission software
    5. Review of UCC website
    6. Mary Leper discussed new CPE Definitions and how they may affect curricula (See: CPE Definitions).
    7. College Committee Chairs are: Arts and Sciences –Tonya Krouse, Business – Linda Marquis, Education and Human Services – Carol Ryan, Health Professions – Trina Koscielicki, Informatics – Richard Fox.

5. Curricular Items
    a - College of Arts and Sciences - NONE
    b - College of Business - NONE
    c - College of Education and Human Services - NONE
    d - College of Health Professions
        Allied Health: HSC 410 (M: Prereq), HSC 421 (M: Prereq), HSC 440 (M: Prereq), HSC 460 (M: Prereq), HSC 480 (M: Prereq), HSC 494 (M: Prereq) – ALL APPROVED
    e - College of Informatics

Business Informatics: BIS 399 (form K: hours), BIS 499 (form K: hours) – ALL APPROVED

f - General Education - NONE

g - Other Programs - NONE

6. Old Business

7. New Business

General Education Policy:

In the April 26 meeting, GENAAT approved the following policy. GENAAT Policy (recommendation):

> II. F. Honors sections of approved Foundation of Knowledge courses do not need UCC approval. Although our student information system (SAP) identifies such sections as separate courses, the program views them as a "type" of the approved course.

After discussion with Alar Lipping, I decided that it would be best for the UCC to formally approve of the policy and then send it on to Faculty Senate. Both Kent Johnson and Mary Lepper have suggested a change, so I have an alternate proposal, provided below. We will discuss both proposals and hopefully vote to approve one of them on the September 15 meeting.

Proposed revision:

> Honors sections of approved courses are considered to be separate sections of the course; they are viewed as a different "type" of the approved course. If the honors section is of an approved Foundation of Knowledge course, UCC approval is required so that the SLOs can be evaluated and compared to required SLOs.

The idea behind the revision is that we want to make sure that honors sections do not add to the *count* of general education courses, but that we still have adequate oversight to ensure an honors section does not stray too far from the original course to no longer be included in the general education program.

We will look to vote on this our next meeting.

8. Adjournment