University Curriculum Committee Minutes for September 6, 2012

Members Present: Becky Bailey, Matt Baker, Janet Bertog, Mary Bucklin, Mei Mei Burr, Emily Detmer-goebel, Linda Dynan, Allen Ellis, Sean Foley, Cindy Foster, Richard Fox, Michael Hatton, David Hogan, Jim Hughes, Lisa Jameson, Eric Knechtges, James Koschoreck, Trina Koscielicki, Hilary Landwehr, Isabelle Lagadic, Linda Marquis, Trey Morgan, Joe Nolan, Terry Pence, Sara Pulte, Shauna Reilly, Tracy Sigler, Lynn Smith, David Thompson, Belle Zembrodt. **Liaisons Present:** Mary Huening, Mary Lepper, Jason Moore, Debbie Poweleit, Casey Prather

1. Call to Order
2. Approved of Minutes from 4-19-2012
3. Additions/deletions from the meeting
4. Chair's Report

Gave [summary report] to Faculty Senate at our August meeting.

Mary Lepper has workshops set for September 17, 18, & 19

Curriculum process review (here is a [document] provided to new department chairs)

Here is a [style guide] for course descriptions and titles

Initiatives for 2012-2013:

    Adopt program changes required by CPE – (50% rule by CIP code)

    Fix catalog errors – forms must be submitted

    Revise curriculum manual – in the Spring

5. Curricular Items

a - College of Arts and Sciences - None

b - College of Business - None

c - College of Education and Human Services

    Counseling, Social Work, and Leadership: [SWK 450] (H: syllabus unavailable)- APPROVED – Being taught in Spring 2013 as SWK 594

d - College of Health Professions - None

e - College of Informatics - None

f - General Education – We no longer have to have a Gen Ed Subcommittee – now through Faculty Senate

g - Other Programs - None

6. Old Business
7. New Business

        Selection of college curriculum committee chairs – Arts & Sciences – Janet Bertog, Business – Linda Marquis, Education – Carol Ryan, Health Professions – Trina Koscielicki, Informatics – Richard Fox

Discussion (reminder) of new UCC bylaws

Would like UCC entries to be submitted by UCC rep, Department Chair, or Program Director

Term changes can go directly to Richard – just need signed forms

For catalog copy – style corrections or previously approved corrections are OK

DEADLINES for 2013 catalog inclusion:

        New Program Proposals – 10-04-12

        Graduate coursework – 10-25-12

        Undergraduate coursework – 11-15-12

            IF TEEC – By 10-15-12

New web site demonstration

8. Adjournment