

## UCC Minutes

9/1/16

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**Members present:** Kim Allen-Kattus, Robin Bartlett, Michael Bush, John Carmen, Jennifer Cellio, Sara Drabik, Richard Fox, Julie Hart, Jim Hughes, David Kime, Michael King, Eric Knechtges, James Koschoreck, Hilary Landwehr, Lili Ma, Cathy Neal, Joe Nolan, Terry Pence, Michelle Teschendorf, Kim Yates.

**Members absent:** Becky Bailey, Matt Ford, Trina Koscielicki, Rachele Vogelpohl, Wendy Wood.

**Departments without representatives assigned:** Economics & Finance, Marketing/Sports Business & Construction Management, Physics & Geology.

**Liaisons and Visitors present:** Brett Mueller (Catalog), Beth Vasquez (Registrar), Allen Cole (Registrar), Kebede Gemene (Chemistry), Connie Kiskaden (AVP), Chad Verst (Registrar).

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1. Introductions and chairs
  - a. Jim Hughes was appointed and willing to serve as secretary
  - b. A&S CC chair: Joe Nolan, COB CC chair: Cathy Neal, CoEHS chair: Carol Ryan, CoHP chair: Trina Koscielicki, COI CC chair: Richard Fox
2. Discussion of initiatives for the year
  - a. Continuing to work on the curriculum process
  - b. Producing revised curriculum manual
3. Software demo
4. Adjournment