UCC Minutes  
2/1/2018

**Members present:** Becky Bailey, Robin Bartlett, Janet Bertog, Amanda Brown, Michael Bush, John Carmen, Maren Carpenter-Fearing, Joe Cobbs, Sara Drabik, Richard Fox, Fran Kazimierczuk (Trina Kosculicki – I could not read this signature), David Kime, Eric Knechtges, Hilary Landwehr, Nancy Lang, Lili Ma, Joe Nolan, Terry Pence, Toru Sakaguchi, Michelle Teschendorf, Rachele Vogelpohl, Chris Wilkey, Kimberly Yates.

**Members absent:** Debbie Browning, Matt Ford, Traci Freeman, Rudy Garns, Ron Shaw, Wendy Wood.

**Liaisons and Visitors present:** Allen Cole (Registrar), Abdou Ndoye (VPUAA), Beth Vasquez (Registrar’s Office), Bethany Smith (Catalog), Phil McCartney (Faculty Advocate), Diana McGill (Dean, CAS), Jonathan McKenzie (PSC), Karen Miller (Chair, PSC, CJ, OL), Gannon Tagher (Nursing), and one more person whose signature I could not read.

1. Approval of minutes from 1/18/18

2. Chair report –
   a. the MSN courses have updated syllabi which you can find attached here:  
   b. Added 4 new course proposals to the agenda: EDU 445-448 (1/29/18)
   c. Deadline for new programs is end of February and all other changes to the catalog is the end of March
   d. UCC meetings for March will be held the first and fourth weeks of the month (March 1 and March 22)

3. Curricular items –

   **PROPOSALS FOR APPROVAL**
   Department of Accounting and Business Law - ACC - 202
   Department of Advanced Nursing Studies - MSN - 600 *SEE NOTES BELOW
   Department of Advanced Nursing Studies - MSN - 601
   Department of Advanced Nursing Studies - MSN - 603 ADDED A PRE-REQ
   Department of Advanced Nursing Studies - MSN - 610
   Department of Advanced Nursing Studies - MSN - 611
   Department of Advanced Nursing Studies - MSN - 612 COURSE DESCRIPTION CHANGED TO 50 WORDS
   Department of Advanced Nursing Studies - MSN - 613
   Department of Advanced Nursing Studies - MSN - 614L
   Department of Advanced Nursing Studies - MSN - 620
   Department of Advanced Nursing Studies - MSN - 621
   Department of Advanced Nursing Studies - MSN - 622
   Department of Advanced Nursing Studies - MSN - 623 ADDED PRE-REQ
   Department of Advanced Nursing Studies - MSN - 624
   Department of Advanced Nursing Studies - MSN - 625
   Department of Advanced Nursing Studies - MSN - 626
   Department of Advanced Nursing Studies - MSN - 627
   Department of Advanced Nursing Studies - MSN - 628 ADDED PRE-REQ
   Department of Advanced Nursing Studies - MSN - 629
NOTES ABOUT PROPOSALS:
1. There was some discussion about the MSN proposals. The discussion included questions and comments about the amount of content that was changing, how content will be revised or adjusted, the pedagogical approach, entrance criteria, program structure, course offerings, and more. There was a motion for a secret ballot vote for these proposals, which passed with a 14-6 vote. The proposals were approved with a 16-7 vote.
2. There also was some discussion about the B.A. in Law proposals. Most of the discussion focused on the lack of a proper needs assessment. Some data was collected; however, the data included in the proposal did not provide any reliable or valid data to support a need for the program. The proposal also lacked a projected student demand estimate. Subsequent discussion focused on whether any specific requirements, or standard, exists for a needs assessment for new programs. Ultimately, it was decided that since the UCC was not aware of any specific requirements for a needs assessment, and because the committee regularly makes arbitrary decisions about what is required for a UCC proposal, a motion was passed to vote on the curricular items, which all passed.

ALL APPROVED

PULLED FROM AGENDA (SLOs):
Department of Allied Health - RAD - 230
Department of Allied Health - Radiologic Science, B.S.

4. Old business – continuing the discussion of the impact to moving to 15 week semesters

   Due to the length of the agenda, discussion about this agenda item was postponed to the next meeting.

5. Adjournment