

# UCC Minutes

4/19/2018

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**Members present:** Becky Bailey, Robin Bartlett, Amanda Brown, Michael Bush, John Carmen, Maren Carpenter-Fearing, Sara Drabik, Richard Fox, Fran Kazimierczuk, David Kime, Hilary Landwehr, Nancy Lang, Lili Ma, Terry Pence, Toru Sakaguchi, Michelle Teschendorf, Rachele Vogelpohl, Chris Wilkey, Kimberly Yates.

**Members absent:** Janet Bertog, Debbie Browning, Joe Cobbs, Matt Ford, Traci Freeman, Rudy Garns, Eric Knechtges, Joe Nolan, Ron Shaw, Wendy Wood.

**Liaisons and Visitors present:** Connie Kiskaden (VPUAA Office), Brett Mueller (Catalog), Abdou Ndoye (VPUAA), Beth Vasquez (Registrar's Office), Bethany Smith (Catalog), Alar Lipping (Kinesiology and Health).

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1. Minutes of 3/22/18
  2. Chair report –
    - a. Last meeting for the semester!
    - b. Added CMST 101H on 4/17/18 (course deletion).
    - c. Permission to modify mistake on this nursing form (change "B" to "B-")
    - d. Permission to modify prereqs and course description for PSY 212
    - e. Permission to correct a mistake on recent EGT submission changing EGT 318 to 300 in the Fundamentals of Engineering track
    - f. Approval of ENG 291 -> 102 change - A&S CC did not have a vote on this

**\*ALL ITEMS LISTED IN CHAIR REPORT APPROVED; APPROVAL OF ENG 291 → ENG 102 IS CONTINGENT UPON VOTE FROM A&S CC**

3. Curricular items (see below) –

**PROPOSALS FOR APPROVAL**

Department of Allied Health - Respiratory Care Completion Program, B.S.

Department of Allied Health - Respiratory Care, B.S.

Department of Economics and Finance - ECO - 392

Department of Economics and Finance - FIN - 392

Department of Accounting and Business Law - ACC - 201 **COURSE DESCRIPTION OVER 50 WORDS**

Department of Biological Sciences - BIO - 410

Department of Biological Sciences - BIO - 410L

School of the Arts - ART - 497

School of the Arts - change in prerequisite for ARTV 417, ARTV 425, ARTV 430, ARTV 415, ARTV 427. The Prerequisite ART 299 needs to be changed to ART 297

Department of Business Informatics - Business Informatics, M.S.

Department of Business Informatics - MBI - 652  
 Department of English - ENG - 570  
 Department of Kinesiology and Health - KIN - 501 **500 COURSES NEED PRE-REQS; WILL EMAIL TO R.F.**  
 Department of Kinesiology and Health - KIN - 502  
 Department of Kinesiology and Health - KIN - 503  
 Department of Kinesiology and Health - KIN - 603  
 Department of Kinesiology and Health - KIN - 604  
 Department of Kinesiology and Health - KIN - 605  
 Department of Kinesiology and Health - KIN - 681  
 Department of Kinesiology and Health - KIN - 682  
 Department of Kinesiology and Health - KIN - 683  
 Department of Kinesiology and Health - KIN - 696  
 Department of Kinesiology and Health - KIN - 697  
 Department of Kinesiology and Health - KIN - 698  
 Department of Kinesiology and Health - Master of Science in Exercise Science  
 Department of Nursing - DNP - 800  
 Department of Nursing - MSN - 600  
 Department of Nursing - MSN - 612  
 Department of Nursing - MSN - 664L  
 Department of Nursing - MSN - 665L  
 Department of Nursing - MSN - 667L  
 Department of Nursing - MSN - 668L  
 Department of Nursing - MSN - 671  
 Department of Nursing - MSN - 672  
 Department of Nursing - MSN - 673  
 Department of Nursing - MSN - 674  
 Department of Nursing - MSN - 675  
 Department of Nursing - MSN - 676  
 Department of Nursing - Nursing, M.S.N.  
 Department of Nursing - Post-Master's of Science in Nursing Certificate  
 Department of Teacher Education - EDU - 522 **QUESTION ABOUT BEING VARIABLE CREDIT HOUR COURSE**  
 Department of Teacher Education - Education - Teacher as Leader, M.A.  
 Department of Teacher Education - MTE - 650  
 Department of Teacher Education - MTE - 651  
 Department of Teacher Education - MTE - 652  
 Department of Teacher Education - MTE - 653  
 Department of Teacher Education - MTE - 654  
 Department of Teacher Education - MTE - 655  
 Department of Teacher Education - Rank I Teaching  
 Department of Teacher Education - Teaching and Leading, Ed.S.  
 Department of Communication - CMST - 101H  
**POP 205H ADDED TO AGENDA - DELETION**

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**ALL APPROVED**

4. Old business: notice of change of ENG 291 to ENG 102.
5. New Business (if any)
  - a. Abdou Ndoye to talk about the new substantive change policy
    - i. Go to webpage for Vice Provost for Undergraduate Academic Affairs
    - ii. Hover over "SACS ACCREDITATION" option on far right of screen

- iii. Click on “SUBSTANTIVE CHANGE” option (last option in list)
- iv. Here you will find the definition and responsibility, policies, substantive request form, and substantive change workflow document

b. Other?

- i. For fall 2018, consider ways to improve the process, procedures, etc. for making curriculum decisions
- ii. Reconsider the ways we make minor changes (consider what is meant by “minor”)

6. Adjournment