

UCC Minutes

9/6/2018

Members present: Bill Attenweiler, Becky Bailey, Amanda Brown, Michael Bush, David Cain, John Carmen, Maren Carpenter-Fearing, Joe Cobbs, Sara Drabik, Richard Fox, Aimee Krug, Hilary Landwehr, Nancy Lang, Kelly Moffett, Terry Pence, K.C. Russell, Toru Sakaguchi, Michelle Teschendorf.

Members absent: Matt Ford, Rudy Garns, Trina Koscielicki, Terry Powell, Danielle Todd, Rachele Vogelpohl, Marcia Vorholt, Wendy Wood.

Liaisons and Visitors present: Allen Cole (Registrar), Ande Durojaive (VPUAA), Dan Hendrickson (Admissions), Connie Kiskaden (VPUAA), Brett Mueller (Catalog), Beth Vasquez (Registrar's Office), Bethany Smith (Catalog).

NOTE: we will meet in GH 155 this fall

1. Minutes from 4-19-18 approved
(<https://nku.curriculog.com/proposal:2212/form>)
2. Chair report -
 - a. Deadlines and information for 2019-2020 catalog:
 - i. Items must be through the UCC process by the end of March, 2019
 - ii. New program materials must be submitted by the end of February, 2019
 - iii. NOTE: Grad Council meets once per month so graduate items will take 2 weeks to a month longer to get through
 - iv. Spring items for SAP can still go through; there may not be enough time for pre-requisite changes for spring, if you need to change a pre-requisite for spring, ask the registrar to not have class accessible until the change can be made
 - v. New course proposals for spring are still okay to submit to be approved in time
 - vi. Anything for January → must have changes approved through the process by end of November
 - b. Selection of college curriculum committee chairs:
 - i. Arts & Sciences – Joe Nolan
 - ii. Business – Joe Cobbs
 - iii. Education and Human Services – Amanda Brown
 - iv. Health Professions – Trina Koscielicki
 - v. Informatics – Richard Fox
 - c. Secretary for UCC – Michael Bush
 - d. AAPC representative – Bill Attenweiler
 - e. Richard Fox asked permission to bypass the full curriculum process for minor changes to existing x94 courses. He was given permission for courses that do not impact other programs. So, if you are making a change to an x94 (e.g., title, description, prereq, repeatability), run an impact report as always and if the impact is only within your department, the change can be processed more rapidly.
3. Curricular items (see below) –

PROPOSALS FOR APPROVAL

NOTE: added BIS 440 and HIN 355 9/4/18

Department of Biological Sciences - Biological Sciences Minor
Department of Counseling, Social Work, and Leadership - Director of Pupil Personnel
Department of Counseling, Social Work, and Leadership - SWK - 522
Department of Nursing - Undergrad Certificate < 1 year - Adult Health Nurse/Nursing
Department of Nursing - Undergrad Certificate < 1 year - Family Practice Nurse/Nursing
Department of Nursing - Undergrad Certificate < 1 year - Health Informatics
Department of Nursing - Undergrad Certificate < 1 year - Psychiatric/Mental Health Nurse/Nursing
Department of Business Informatics - BIS - 440
Department of Business Informatics - HIN - 355

ALL APPROVED

THE FOLLOWING ITEMS ARE BEING POSTPONED BY TWO WEEKS SO THAT FACULTY CAN CONFER WITH DEPARTMENTAL COLLEAGUES

Department of Teacher Education - EDG - 608
Department of Teacher Education - EDG - 609
Department of Teacher Education - Education - Teacher as Leader, M.A.
Department of Teacher Education - Rank I Teaching
Department of Teacher Education - Teaching and Leading, Ed.S.

4. New business
 - a. Stalled proposals: request to delete proposals that are no longer needed – let UCC chair (Richard Fox) know if any proposals can be deleted or if they need to remain because they will be moving forward in the future
 - b. Set initiatives for 2018/19 – review the curriculum process
 - c. Other business?
 - i. Question about adding delivery method to the catalog information (e.g., F2F, hybrid, online, etc.)
 1. Discussion ensued and decision was that the timing was not right. Ask departmental colleagues about it and we will discuss at a later time.
5. Curriulog demo and other curriculum process information
6. Adjournment