

## UCC Minutes April 20, 2023

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### **Members present:**

Kimberly Breitenbecher, Jeffery Fox, Richard Fox, Michael Guy, Kristin Hornsby, Hilary Landwehr, Nancy Lang, Kimberly Kattus, David Kime, Danielle McDonald, Jonathan McKenzie, Tara McLendon, Bethany Noblitt, Terry Pence, Crystal Summers, Andrea Sutherland, Hallie Sylvestro, Richard van Dyke, Lindsey Walters.

### **Members absent:**

Joe Cress, Lisa Cuntz, Bulent Erenay, Rudy Garns, Nicole Perrone Sarah Runge, Jo Sanburg, Stephanie Songer, Laura Sullivan, Danielle Todd, Jose Torres, Andrea Watkins, Zach Wells, Chris Wilkey.

### **Liaisons and Visitors:**

Allen Cole (Registrar's Office), David Cain (Registrar's Office) Akshatha Kolagi, (VPUAA), Emily Detmer-Gobel (Dean's Office), Beth Vasquez (Registrar's Office)

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1. Minutes from 3-23-23 and 4-6-23 approved

2. Chair report: Last meeting of the semester. If anything urgent comes up, I will send out an email for an email vote or discussion. Still undecided about next year's March meeting but the sentiment is to retain two meetings.

3. Curricular items: • See below, all items approved.

4. New business

A. SLO bank: how should we proceed? Discussion: Richard will draft memo to distribute via the UCC listserv with instructions for each department/school to collect the most recent syllabus for every course in order to compile the list of SLOs for each course. Departments/schools should then discuss if they want to retain those SLOs or modify any and vote to approve them as their official SLOs (whether previously approved or not). Put all of the SLOs into an Excel Spreadsheet and submit a mass change form in Curriculog. All approved SLOs will then go into a master spreadsheet.

B. Should we try to enforce a uniform way to describe credit hours in programs (e.g., having subtotals for each core)? It was thought that we shouldn't tackle this until after the SLO bank was created. In the meantime, Richard asked all UCC reps to check their catalog content for accuracy.

C. What changes do we want to make to Curriculog forms for next year? Richard's suggestions are as follows.

Program change form:

\* change "curriculum" to "required courses" or "core courses" in the checkbox list

\* remove the text "Impact Report", add to the instructions on the box for listing courses impacted by the change to indicate for each course if it is being added (+), removed (-), or changed from elective to required (\*) or required to elective (/) [note: if this is too complicated, we won't bother]

\* remove the boxes about whether the change impacts articulation agreements

Course change form:

\* remove the box "how does this change strengthen the program"

\* remove the duplicate "change to classroom/lab hours" checkbox

\* move the list of change checkboxes to near the top of the form

\* fix the word "clik" about running an impact report

Course deletion form:

\* update the text that if the course is required to do a program change form to include if the course is explicitly listed in a electives list

\* should we add a checkbox here to ensure that the original has checked to see if the course is listed in any such programs?

New course form:

\* should we combine the two boxes of "similar content" and "why can't you use those courses"?

Mass program change form:

\* under List each of the program names, drop the rest of that line

\* add text that says "attach a memo clearly describing each program change being made"

New minor/track/concentration form:

\* should we separate these and have just a "new minor" form and have new tracks/concentrations/specializations be indicated on a program change form? At first I was in favor of this but now I'm not sure it matters.

Course/mass course change/deletion:

\* for all three of these forms, update checkboxes of whether you have contacted affected depts to include n/a for courses that either have no impact on other courses/depts or when the only impacted courses/programs are within the same dept

## 5. Adjournment

### **Proposals (all approved)**

- Department of Accounting and Business Law - FIN - 621
- Department of Economics and Finance - FIN - 622
- University Curriculum Committee Chair
- Department of Political Science, Criminal Justice, and Organizational Leadership - Criminal Justice, B.A.
- Department of Political Science, Criminal Justice, and Organizational Leadership - JUS - 315
- Department of Political Science, Criminal Justice, and Organizational Leadership - JUS - 317
- Department of Political Science, Criminal Justice, and Organizational Leadership - JUS - 351
- Department of Political Science, Criminal Justice, and Organizational Leadership - JUS 310, 403, 428 deletions
- Department of Political Science, Criminal Justice, and Organizational Leadership - JUS 311, 312, 406, 429 term changes
- Department of Political Science, Criminal Justice, and Organizational Leadership - Public Service Minor
- Department of World Languages and Literatures - FRE - 310
- Department of World Languages and Literatures - GER - 310
- School of the Arts - Visual Arts - ART - 317
- Department of Management - Global Supply Chain Management Minor