

## Requesting a GoArmyEd account

UPDATED AS OF 1 October 2014

**WHEN:** Soldier does not have a GoArmyEd account.

**WHY:** GoArmyEd is used to request Federal Tuition Assistance, process reimbursement requests for Certification / Licensing and to record Military Testing.

**HOW:**

1. Go To: [www.GoArmyEd.com](http://www.GoArmyEd.com)
2. Under “Register with GoArmyEd” click on the “NEW USER” icon.
3. Complete the required information.
4. Once complete, you will be sent an email containing your user name and password for GoArmyEd. \*\*Base role only
5. You will need to log in to “Request TA Access”
6. The following steps are required to request TA:
  - Verification of TA Eligibility
  - Review of Training
  - Digitally sign Statement of Understanding
  - Selection of school and degree plan
  - Completion of the Common Application
7. The application will be reviewed by Army Education Counselor, ESS or ESO and pending approval, the Account will be activated. Soldier will be notified via their preferred email address. Soldier will then be able to request TA.

\*\*\*\*\* The Steps listed above create the account REQUESTING TA is a separate Step!!!\*\*\*\*\*

See additional Desktop Reference for requesting Tuition Assistance.