NKU New Certificate Approval Process
Undergraduate (1-, 2-, or 3-year) and Graduate (post-baccalaureate, post-master’s, or first professional)

Idea → Present to AAC → Originator Add Proposal to Curriculog → Assistant Provost approval in Curriculog for AAC → Department Curriculum Committee → Chair

College Curriculum Committee → (TEC) Teacher Education Council (If Applicable) → Dean → (GCC) Graduate Council (If Applicable) → (UCC) University Curriculum Committee → Vice Provost

(CPE) Curriculum Coordinator Enters Directly into Program Inventory

Internal Notification → Department / Dean → Admissions / Registrar → Marketing → Advising Council → Institutional Research → SEVIS → Information Technology → Digital Measures Administrator → Catalog Editor

External Notifications → SACSCOC (if Substantive change) → SEVIS (to notify Homeland Security if international) → Add New Program to Program Review Timeline

updated 9-29-2020